

HAMPTON TOWNSHIP SCHOOL DISTRICT  
4591 SCHOOL DRIVE  
ALLISON PARK, PENNSYLVANIA 15101  
APRIL 14, 2020 MINUTES

The Hampton Township Board of School Directors held a Virtual Meeting on Tuesday, April 14, 2020. The Virtual Meeting was conducted to honor the social distancing requirements along with the mandated restrictions and closures in place concerning COVID-19.

Meeting

Attendance: Ms. Denise Balason, Mrs. Jill Hamlin, Mr. Matt Jarrell, Mrs. Joy Midgley, Mr. Robert Shages, Mr. Greg Stein, Mr. Larry Vasko, Mr. Bryant Wesley, Mrs. Trisha Webb, Dr. Michael Loughead and Dr. Rebecca Cunningham, Messrs. Mr. Jeffrey Kline and Don Palmer along with a few Hampton Township residents.

Attendance

The meeting was called to order followed by the Pledge of Allegiance. Mr. Bryant Wesley served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

Mr. Wesley announced that both he and Dr. Loughead were on location at the Dr. Harold Sarver Memorial Library. Mr. Wesley stated that the District Solicitor, Mr. Palmer advised a physical presence at the meeting due to the action required to vote on the bond resolution scheduled for this evening. Mr. Wesley indicated that both he and Dr. Loughead were observing the social distancing recommendations of at least 6'. He noted that there were no public community members at the Middle School this evening. Mr. Wesley stated that with the new online meeting format, there would be only one session of public comments at the conclusion of the meeting.

Present at the Dr. Harold Sarver Library

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Minutes from the March 9, 2020 Board of School Directors Voting Meeting were approved and incorporated into the official Minute book.

March 9, 2020 Meeting Minutes Approved

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following:

- March 2020 General Fund 10 Disbursements totaling \$5,900,820.43
- March 2020 H.S. Construction Fund 35 Disbursements totaling \$95,165.50
- March 2020 Capital Fund 39 Disbursements totaling \$29,866.21
- March 2020 Cafeteria Fund 50 Disbursements totaling \$104,227.35

Payment of Bills

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the February 2020 Treasurer's Report.

Treasurer's Report

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the February 2020 Student Activities Report.

Student Activities Report

The following information was presented and/or action taken on items submitted by Mr. Wesley during the President's Report.

President's Report

Mr. Wesley stated that, since the last meeting, the Board had met once in Executive Session to discuss legal and personnel matters.

Executive Session

HAMPTON TOWNSHIP SCHOOL DISTRICT  
4591 SCHOOL DRIVE  
ALLISON PARK, PENNSYLVANIA 15101  
APRIL 14, 2020 MINUTES

Mr. Wesley expressed his gratitude to the District's faculty members and administrators who are all working diligently to facilitate the online learning forum that the District has executed over the last few weeks. He noted this was a large undertaking and he is grateful for all the work put forth to make the transition a success.

President's Report

There was no Board Secretary's Report this evening.

Board Secretary's Report

There was no Solicitor's Report this evening.

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead in the Superintendent's Report.

Superintendent's Report

Dr. Loughead stated he had an overview of the pass/fail grading system that the District will be implementing for the fourth quarter for all students. Dr. Loughead noted that two versions of the pass/fail system are being executed. The first is a more traditional plan and would be implemented for students K-8. Dr. Loughead stated a modified version of the pass/fail system would be implemented for High School students and those 8th Grade students taking High School courses. Dr. Loughead indicated that the District was working to find the most advantageous plan for all students while still requiring student accountability. He noted that the building principals will be sharing in great detail the overall plans with their students and families.

Fourth Quarter --  
Pass/Fail Grading System

Dr. Loughead noted that for students in grades K-8 a traditional pass/fail system would be utilized. Students will be receiving assignments for completion. The assignments are reviewed and graded. Dr. Loughead stated that this was important to the District to ensure the students are putting forth the effort and that they are truly applying themselves to the assignments. If the student receives a passing grade for the fourth quarter then their year-end grade would be formulated utilizing only the first three quarters. Dr. Loughead stated students who are not passing the fourth quarter will have their failing fourth quarter grade included into their year-end grade.

Dr. Loughead stated that for the High School students, and 8<sup>th</sup> graders who are enrolled in High School courses, a modified pass/fail grading system would be utilized. Dr. Loughead stated students would receive a percentage grade on their assignments. If the students receive a passing grade for the fourth quarter then their year-end grade would be formulated either using only the first three nine week grades or all four quarters which ever was most advantageous for the student. If the students received a failing grade for their fourth quarter, then the students will be given a 59% for this quarter. The 59% will be factored in with the first three grading quarters for the year-end grade.

There was no Student Affairs report this evening

Student Affairs

The following information was presented and/or action taken on items submitted by Mrs. Hamlin of the Educational Programs Committee.

Educational Programs

HAMPTON TOWNSHIP SCHOOL DISTRICT  
 4591 SCHOOL DRIVE  
 ALLISON PARK, PENNSYLVANIA 15101  
 APRIL 14, 2020 MINUTES

<p>Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the adjustment of Community Service Hours Requirement for 2019-2020 Senior Students.</p>	<p>2019-20 Community Service Hours Adjusted</p>
<p>The following information was presented and/or action taken on items submitted by Ms. Balason of the Facilities Committee.</p>	<p>Facilities</p>
<p>Upon motion by Ms. Balason, seconded by Mr. Stein and carried unanimously by voice vote, the Board authorized a Concurring Resolution to confirm a grant application request to be submitted to the Redevelopment Authority of Allegheny County (RAAC).</p>	<p>Concurring Resolution for Grant Application, RAAC</p>
<p>The following information was presented and/or action taken on items submitted by Mr. Vasko of the Finance Committee.</p>	<p>Finance</p>
<p>Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Resolution to Authorize the Incurring of Nonelectoral Debt.</p>	<p>Resolution to Authorize Incurring Nonelectoral Debt</p>
<p>Upon motion by Mr. Vasko, seconded by Ms. Balason and carried unanimously by voice vote, the Board approved the 10-cent increase in the 2020-2021 breakfast and lunch prices as follows.</p>	<p>2020-21 10-Cent Price Increase – Breakfast &amp; Lunches</p>
<p>Upon motion by Mr. Vasko, seconded by Ms. Balason and carried unanimously by voice vote, the Board approved the food Service Management contract with Metz Culinary Management for the 2020-2021 School Year.</p>	<p>Metz Culinary Management, 2020- 21 FCSM Contract</p>
<p>The following information was presented and/or action taken on items submitted by Mrs. Midgley of the Personnel Committee.</p>	<p>Personnel</p>
<p>Upon motion from Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Ms. Makenna Krebs, who resigned effective April 6, 2020. (Ms. Krebs was a Building Substitute at Hampton Middle School.)</p>	<p>Resignation, Ms. Makenna Krebs</p>
<p>Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Stephanie Seretti as a Substitute/Grade 8 English-Language Arts Teacher at Hampton Middle School from March 10, 2020 to March 31, 2020 at a salary of \$100 per day, and then approves Ms. Seretti as a “Virtual” Building Substitute at Hampton Middle School from April 1, 2020 through the remainder of the 2019-2020 School Year at a salary of \$21,500, pro-rated. (Ms. Seretti was a Substitute for Ms. Stacie Sespico and now replaces Ms. Makenna Krebs as a Building Substitute.)</p>	<p>Ms. Stephanie Seretti, Grade 8 English-Language Arts Teacher, HMS; Building Substitute, HMS</p>
<p>Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Rachel Davis moving from a Long-Term Substitute RtII Teacher at Hampton Middle School to an Elementary “Virtual” Building Substitute at</p>	<p>Ms. Rachel Davis, Elementary “Virtual” Building</p>

HAMPTON TOWNSHIP SCHOOL DISTRICT  
 4591 SCHOOL DRIVE  
 ALLISON PARK, PENNSYLVANIA 15101  
 APRIL 14, 2020 MINUTES

Central Elementary School from April 16, 2020 through the remainder of the 2019-2020 School Year. There is no change in salary. (Ms. Davis is replacing Ms. Lynsey Norman.)

Substitute, Central

Upon motion by Mrs. Midgley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following Building/Coaching Supplemental Position(s) for the 2019-2020 School Year, at a rate of \$136 per point.

2019-2020  
 Building/Coaching  
 Supplemental  
 Position(s)

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Ms. Lori Valentine	Middle School Track Coach Assistant "D"	HMS	15	15/19	\$2,040

*(Mr. Valentine had served in this position from the beginning of the track season until the District closure.)*

The following information was presented and/or action taken on items submitted by Mr. Shages of the Policy and Legislative Affairs Committee.

Policy &  
 Legislative Affairs

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the second reading and adoption of Policy No. 220 "Student Expression/Distribution and Posting of Materials."

Second Reading &  
 Adoption Policy  
 No. 220

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the second reading and adoption of Policy No. 913 "Requests from Non-School Organizations/Groups/Individuals"

Second Reading &  
 Adoption Policy  
 No. 913

Mr. Shages stated that the third action item on the agenda; second reading and adoption of Policy No. 836, would not be presented for voting tonight. Mr. Shages stated the motion would be brought to the Board in May after additional information is reviewed.

Agenda Motion No.  
 3 Not Presented for  
 Voting Action

There was no Technology report this evening.

Technology

The following information was presented and/or action taken on items submitted by Mr. Jarrell of the Transportation Committee.

Transportation

Upon motion by Mr. Jarrell, seconded by Mr. Stein, and carried unanimously by voice vote, the Board approved the W.L. Roenigk, Inc. proposal for the contract extension for student transportation services from July 1, 2020 through June 30, 2027, subject to review and approval by the District Solicitor.

Contract Extension,  
 W.L. Roenigk,  
 2020-2027

The following information was presented and/or action taken on items submitted by Mr. Stein during the A.W. Beattie Career Center Report.

A.W. Beattie  
 Report

Mr. Stein stated that the J.O.C. is currently working on the teacher contract and the 2020-2021 Budget proposal. He noted discussions are going well for both. Mr. Stein stated that the A.W. Beattie Solicitor did recommend the school exercising caution due to school districts possibly having cash flow issues with taxes being pushed back from April 15th to July.

Budget and  
 Contracts  
 Discussions

HAMPTON TOWNSHIP SCHOOL DISTRICT  
4591 SCHOOL DRIVE  
ALLISON PARK, PENNSYLVANIA 15101  
APRIL 14, 2020 MINUTES

Mr. Vasko stated that Beattie's enrollment is at 819 students for the fall. He noted that this enrollment number is close to this past year's enrollment which was a high enrollment year. Enrollment

The following information was presented and/or action taken on items submitted by Mrs. Midgley during the HAEE Report. HAEE Report

Mrs. Midgley stated that HAEE held a virtual meeting in March due to social distancing. Mrs. Midgley reported that there were two grants approved during the meeting. The first was for \$250.00 for the female Middle School students. The grant would be utilized for an In-District field trip to introduce the High School engineering classes to the girls. Mrs. Midgley indicated that the trip would entice more females to the engineering classes closing the gender gap. Grants Approved


Mrs. Midgley reported that the second grant was for the High School to purchase another laser engraver. Mrs. Midgley stated that the additional equipment would allow more students access to the technology during classes. The grant total was for approximately \$9500.

Mrs. Midgley stated that the tentative date for the annual HAEE 5K Run/Walk event is scheduled for October 3, 2020. She indicated that the event would be held on the Township grounds utilizing the "Firecracker" 5K route. 2020 HAEE 5K Run/Walk Information

Mrs. Midgley reported that HAEE has opened the application window for their scholarships. Mrs. Midgley stated there are two scholarships this year with April 24, 2020 as the deadline for applying. Scholarships

There was no public comment this evening. Public Comment

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote the meeting was adjourned. Adjournment

  
Denise Balason, Secretary