

HAMPTON TOWNSHIP SCHOOL DISTRICT  
4591 SCHOOL DRIVE  
ALLISON PARK, PENNSYLVANIA 15101  
DECEMBER 2, 2019 MINUTES

The Hampton Township Board of School Directors met on Monday, December 2, 2019, in the Dr. Harold Sarver Memorial Library at Hampton Middle School, 4589 School Drive, Allison Park, PA.

Meeting

Attendance: Ms. Denise Balason, Mrs. Jill Hamlin, Mr. Greg Stein, Dr. Michael Loughhead and Dr. Rebecca Cunningham, Messrs. Patrick Clair and Jeffrey Kline, along with a number of Hampton Township residents.

Attendance of  
Holdover Members

Mrs. Gail Litwiler participated via teleconference.

Mr. Clair called the meeting to order followed by the Pledge of Allegiance. Mrs. Michelle Ambrose served as Recording Secretary.

Mr. Clair called for nominations for a Temporary Chairperson. Mr. Stein nominated Mrs. Hamlin, seconded by Ms. Balason with Mr. Stein moving to close nominations. The motion was carried unanimously by voice vote. Mrs. Hamlin was named Temporary Chairperson.

Mrs. Hamlin,  
Temporary  
Chairperson

Mr. Clair, Esq. of Goehring, Rutter & Boehm, administered the Oath of Office to Mr. Matthew Jarrell, Mrs. Joy Midgley and Mrs. Trisha Webb all newly-elected Hampton Township School District Board of School Directors, as well as to the re-elected Board Members Mr. Robert Shages and Mr. Bryant Wesley.

Oath of Office

Mr. Clair noted that either a notary or a current Board Member are required to be present to administer the oath of office. He stated that Mrs. Hamlin served as witness to the swearing in and therefore provided each of the individuals with a copy of the Oath for their signature. He stated that the certificates are to be filed with the official minutes.

Mrs. Hamlin called for nominations for the Office of Board President. Mr. Stein nominated Mr. Wesley, seconded by Mr. Shages with Mr. Stein moving to close nominations. The motion was carried unanimously by voice vote. Mr. Wesley was named Board President.

Mr. Wesley, Office  
of Board President

Mrs. Hamlin yielded the meeting to Mr. Wesley.

Mr. Wesley called for nominations for the Office of Vice President to the Board. Mr. Wesley nominated Mrs. Hamlin, seconded by Ms. Balason, with Mr. Stein moving to close nominations. The motion was carried unanimously by voice vote. Mrs. Hamlin was named Vice President.

Mrs. Hamlin,  
Office of Vice  
President to the  
Board

Mrs. Hamlin and Dr. Loughhead recognized District students for their various accomplishments during the Student Awards presentation.

Student Awards

Mrs. Hamlin and Dr. Loughhead recognized four District students for having their artwork selected which was selected for the District's 2019 holiday cards. The students spanned

2019 Holiday Card  
Winners

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all educational levels within the District from elementary to high school. Dr. Loughead stated that it was hard for administration to select just one submission this year.

Mrs. Hamlin and Dr. Loughead recognized several members of the Hampton High School Band for auditioning and their acceptance into the annual PMEA Honors Band. Mrs. Hamlin stated that over 600 students from 5 counties auditioned for the opportunity to be one of the 110-member honors group.

Hampton Band  
Members Selected  
to PMEA Honors  
Band

Mrs. Hamlin and Dr. Loughead recognized several members of the Hampton Varsity Football Team. The players were selected to the WPIAL Football All-Section 3, 5A Team.

Hampton Varsity  
Football Team  
Members, WPIAL  
All-Section 3, 5A  
Team

Mr. Wesley stated that the Board was presented with a tentative schedule of Hampton Township School District Board of School Director Meetings for 2020 calendar year. Mr. Wesley deferred to Dr. Loughead who noted that the meeting schedule follows the District's standard schedule of designated Mondays (first Monday – Work Session, second Monday – Voting Meeting, fourth Monday – Special Meeting if required) with a few alterations for holidays and various school breaks. Mr. Wesley asked if there were any objections to adhering to the standing schedule. With no objections, Mr. Wesley stated that the meetings would be established as they were presented.

2020 HTSD Board  
Meeting Schedule

There was no public comment this evening.

Public Comment

The following information was presented and/or action taken on items submitted by Mr. Wesley during the President's Report.

President's Report

Mr. Wesley stated that, since the last meeting, the Board had met once in Executive Session to discuss legal and personnel matters.

Executive Session

There was no Solicitor's Report.

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead during the Superintendent's Report.

Superintendent's  
Report

Dr. Loughead stated that the next Superintendent Coffee to discuss school start times is scheduled for tomorrow, Tuesday, December 3<sup>rd</sup> at 6:00 p.m. in the Dr. Harold Sarver Library at Hampton Middle School. He noted the last Superintendent Coffee is scheduled for December 11, 2019 at Hampton High School. Dr. Loughead reported that the first coffee focused on the changes to school start times and the implications to the elementary level and had been held at Poff Elementary. Dr. Loughead indicated that each "Coffee" had been scheduled at a facility for each educational level within the District. He noted that while the information for each meeting is slightly focused toward those students of that particular level – parents are welcome to attend any of the scheduled coffee discussions.

Superintendent  
Coffees – School  
Start Times

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<p>Dr. Loughead stated that the District received official approval for the use of Flexible Instruction Days for the next three years. Dr. Loughead stated the Flexible Instruction Days would be utilized in the event of inclement weather or other incidents that resulted in school closures. He stated the next step is to determine the most effective way to utilize and execute the Flexible Instruction especially with regard to high school seniors and graduation requirements. Dr. Loughead stated a report would be brought to the Board next month to outline proposals for this information.</p>	<p>Flexible Instruction Days</p>
<p>Upon motion by Mr. Stein, seconded by Mr. Shages and carried unanimously by voice vote, the Minutes from the November 11, 2019 Board of School Directors Voting Meeting were approved and incorporated into the official Minute book.</p>	<p>November 11, 2019 Meeting Minutes, Approved</p>
<p>The following information was presented and/or action taken on items submitted by Mrs. Hamlin of the Personnel Committee.</p>	<p>Personnel</p>
<p>Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a change in the start date for Ms. Stephanie Witt, moving from a Long-Term Substitute English Teacher at Hampton High School (position ending on November 11, 2019) to a Temporary Professional Employee (TPE) Academic Support Language Arts Teacher at Hampton High School effective December 9, 2019 (Previously approved to start November 20, 2019). Salary is \$28,500 pro-rated.</p>	<p>Change of Start Date, Stephanie Witt, Academic Support Teacher, HHS</p>
<p>Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Riley Majiros as a Long-Term Substitute Grade 6 Reading Teacher at Hampton Middle School from November 15, 2019 to January 17, 2020. Salary is \$32,500, pro-rated. (Ms. Majiros is a substitute for Mrs. Kimberly Steinberger (former substitute was Miss Mary Davis.)</p>	<p>Ms. Riley Majiros, LTS Grade 6 Reading Teacher, HMS</p>
<p>Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mrs. Amanda O'Connor as a substitute Paraeducator for the District, effective November 12, 2019.</p>	<p>Mrs. Amanda O'Connor, Substitute Paraeducator</p>
<p>Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Leanne Hutton as a substitute Paraeducator for the District, effective November 27, 2019.</p>	<p>Ms. Leanne Hutton, Substitute Paraeducator</p>
<p>Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the modifications to the job description for the Class V-Administrative Assistant to the Athletics Director, effective December 2, 2019.</p>	<p>Revised Job Description – Class V – Admin. Asst. to Athletics Director</p>
<p>Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a change in status for Mr. Joshua Lavery, moving from a 12 month/8 hour Night Lead Custodian at Hampton Middle School to a 12 month/8 hour Custodian at Hampton High School, effective November 18, 2019. Salary is \$23.58 per hour. (Mr. Lavery is replacing Mrs. Linda Matthews.)</p>	<p>Mr. Joshua Lavery, 12m/8hr Custodian, HHS</p>

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Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following Building/Coaching Supplemental positions for the 2019-2020 School Year, at a rate of \$136 per point:

2019-2020  
 Building/Coaching  
 Supplemental  
 Positions

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Ron Fedell	Girls' Basketball Grade 7 Coach	HMS	29	23/31	\$3,944
Christopher Anastas	Volunteer Boys' Basketball Coach	HHS			

There was no public comment this evening.

Public Comment

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote the meeting was adjourned.

Adjournment

  
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 Denise Balason, Secretary