

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
NOVEMBER 11, 2019 MINUTES

The Hampton Township Board of School Directors met on Monday, November 11, 2019, in the Dr. Harold Sarver Memorial Library at Hampton Middle School, 4589 School Drive, Allison Park, PA.

Meeting

Attendance: Ms. Denise Balason, Mrs. Jill Hamlin, Mrs. Mary Alice Hennessey, Mr. Larry Vasko, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Messrs. Patrick Clair and Jeffrey Kline, along with a number of Hampton Township residents.

Attendance

Mr. Greg Stein participated via teleconference.

Mrs. Gail Litwiler and Mr. Robert Shages were absent from the meeting

Mrs. Pam Lamagna was absent at the time of roll call due to technical difficulties.

The meeting was called to order followed by the Pledge of Allegiance. Mr. Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

Dr. Amy Kern, Central Elementary Building Principal and Mrs. Mary Fitzpatrick, Enrichment Facilitator of Central Elementary presented to the Board an update on the courtyard renovations. Dr. Kern stated that Central Elementary has two 60'x 80' courtyards located at the center of the elementary building. Dr. Kern noted that the courtyards have received minor updates over the years, but have not been truly renovated since 1970. Dr. Kern and Mrs. Fitzpatrick showed the Board "before" pictures of the courtyards highlighting issues such as the uneven cement, broken benches and tables, and the overgrown greenery. They noted that neither area was conducive to learning. Dr. Kern and Mrs. Fitzpatrick stated that the courtyards are being transformed into two separate areas – the rear being the Outdoor Learning Lab and the front courtyard becoming a Nature and Sensory Garden. The two distinctly different areas would continue the hands on learning opportunities of the interior Maker Space Studio for students.

Central Elementary
Presentation –
Courtyard
Renovation

Dr. Kern stated the rear courtyard renovation began this summer with completion scheduled for this week, and the front courtyard renovation is scheduled to begin next year. She recognized that these unique renovations would not be possible without the financial assistance from HAEE, Highmark, the District and Central Elementary PTO. Dr. Kern and Mrs. Fitzpatrick stated they were working to create an innovative design that meets the Next Generation Science Standards. The Outdoor Learning Lab has been equipped with several poured concrete nature tables at various heights for plenty of work space, areas were covered with repurposed turf from the Fridley Field renovation, a small shed was incorporated to house building blocks. The upcoming Nature and Sensory Garden will house a butterfly garden, nesting boxes, bird feeders, and will incorporate the Central Garden Club for various horticultural lessons. Dr. Kern and Mrs. Fitzpatrick stated these areas are unique to the area as many Districts have not incorporated the

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exterior grounds into their Maker Space Studio experiences.

Mrs. Pam Lamagna joined the meeting via teleconference.

Mrs. Lamagna
Joined the Meeting

Dr. Loughead and Mr. Wesley recognized the School Board Members who will be stepping down from the Board next month. Dr. Loughead noted that becoming a School Board Member is at the heart of a Democratic Society – being elected into the position and working diligently for the best interest of the children. He noted that the years of service provided by Mrs. Hennessey, Mrs. Lamagna and Mr. Vasko are invaluable and greatly appreciated.

Board Member
Recognition

Mr. Wesley expressed his gratitude to each Board Member individually for their dedication and years of service. He stated that the job of a School Board Member is often a “thankless job” but each of these individuals have been devoted to the success of the District and of the students for years.

Mr. Wesley stated that Mrs. Hennessey and Mrs. Lamagna each had been on the HTSD School Board for 12-years. He noted each had held seats on several committees. Mr. Wesley noted that Mrs. Hennessey held the office of Vice-President and that Mrs. Lamagna held the office of Board Secretary for many years. Mr. Wesley stated that Mr. Vasko had been a HTSD School Board Member for 18-years, joining the Board in 2001. Mr. Wesley commented that during his tenure, Mr. Vasko also sat on many committees, was the liaison for A.W. Beattie Career Center, and held the office of Board President of both the HTSD Board of School Directors and AWBCC Joint Operating Committee. Mr. Wesley noted that Mr. Vasko chaired the Finance Committee for many years and was instrumental in preparing the District with a PESRS Stabilization Fund. Mr. Wesley stated these individuals and their years of tenure will be missed.

Mrs. Hennessey thanked the Board and Administration. She stated that it dawned on her this afternoon that the Hampton High School Seniors were Kindergartners when she and Mrs. Lamagna started on the Board. She addressed the newly elected Board Members in the audience, wishing them nothing but the best and thanking them for their dedication to the District and its students.

Mr. Vasko stated that he was not prepared this evening with a speech. Mr. Vasko thanked Mr. Kline for their years of working together on the Finance Committee. Mr. Vasko thanked the Board and District Administration for their support. Mr. Vasko also addressed the newly elected Board Members providing them with the unwritten policy for being a HTSD Board Member, and that is to always “Do what’s best for the children.”

Mrs. Lamagna also commented expressing her gratitude for being elected to the position for the past 12 years. She stated it had been an honor to serve on the Board and that she has the utmost respect for the District Administration, both current and past. She noted that she is confident stepping down as the District’s leadership is strong and unsurpassed. Mrs. Lamagna noted that being a member of this wonderful community, having a supportive Administration, and working with the faculty truly made her time on the

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Board a pleasure. She stated that Hampton will always be her home.

Mrs. Hennessey and Dr. Loughead recognized District students for their various accomplishments during the Student Awards.

Student Awards

Mrs. Hennessey and Dr. Loughead recognized a recent graduate of Hampton High School. While the individual was a Senior at Hampton High School the student submitted a playwright "Growth" to the City Theatre's Young Playwright 20th Annual Fall Festival. The student was one of 400 submissions. The student received Honorable Mention and received a public reading of her play by students of Carnegie Mellon on November 1, 2019.

Senior Student –
Honorable
Mention, City
Theatre's Young
Playwright Fall
Festival

Mrs. Hennessey and Dr. Loughead recognized a member of the Girls' Golf Team, who qualified for the WPIAL Girls' Golf Championships, and finished first place at sectionals.

Girls' Golf Team
Member – WPIAL
Championships

Mrs. Hennessey and Dr. Loughead recognized a member of the Hampton Cross Country Team for finishing 17th at the WPIAL Cross Country Championships and qualifying for the PIAA Championships.

Cross Country
Team Member –
WPIAL/PIAA
Championships

Mrs. Hennessey and Dr. Loughead recognized members of the Girls' Volleyball Team. The girls were selected to the WPIAL All-Section AAA Section First, Second and Third Teams.

Girls' Volleyball,
WPIAL All-Section
AAA Team
Selections

Mrs. Hennessey and Dr. Loughead recognized members of the Girls' Soccer Team for being named to the WPIAL AAA Section 1 First Team.

Members of the
Girls' Soccer Team
Recognized –
WPIAL AAA
Section 1 First
Team

Mrs. Hennessey and Dr. Loughead recognized members of the Boys' Soccer Team, named to the WPIAL AAA Section 1 Team.

Members of Boys'
Soccer Team
Recognized
WPIAL AAA
Section 1 First
Team

Mrs. Hennessey and Dr. Loughead recognized Boys' Soccer Coach, Matt McAwley, for being named the WPIAL Section Boys' Soccer Coach of the Year.

Mr. Matt
McAwley, Boys'
Soccer Coach of the
Year

Mr. Wesley opened the floor for Public Comment.

Public Comment

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Mr. Mark Farabaugh, Township resident addressed the Board regarding the addendum to the Facilities agenda for the selection of an architect for the High School Renovation project. Mr. Farabaugh stated that he was surprised to see the motion added to the Voting Session Agenda after the update provided by Dr. Loughead last week. Mr. Farabaugh inquired if other firms were considered during the selection process and if the maximum price was designated for the architectural services.

Facilities Agenda,
 Addendum –
 Architectural
 Services, HHS
 Renovation Project

Dr. Loughead addressed Mr. Farabaugh stating that District Administration and the Board conducted a thorough review of a few architectural firms during this selection process. Dr. Loughead stated the District is comfortable and confident in the services provided over the years by VEBH and thus far in preparation for the High School Renovation Project. He noted that the District Administration, the District Solicitor's Office and School Board worked together while moving through this process and negotiating terms with VEBH. He stated that some contractual language was confidential at this time, but the District Administration and Board are well-informed of the details including fees.

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Minutes from the October 14, 2019 Board of School Directors Voting Meeting were approved and incorporated into the official Minute book.

October 14, 2019
 Meeting Minutes
 Approved

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following:

Payment of Bills

- October 2019 General Fund 10 Disbursements totaling \$3,677,135.99
- October 2019 Capital Fund 39 Disbursements totaling \$699,213.89
- October 2019 Cafeteria Fund 50 Disbursements totaling \$208,419.10

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the September 2019 Treasurer's Report.

Treasurer's Report

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the September 2019 Student Activities Report.

Student Activities
 Report

The following information was presented and/or action taken on items submitted by Mr. Wesley during the President's Report.

President's Report

Mr. Wesley stated that, since the last meeting, the Board had met once in Executive Session to discuss legal and personnel matters.

Executive Session

There was no Board Secretary's Report.

Board Secretary's
 Report

There was no Solicitor's Report.

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead during the Superintendent's Report.

Superintendent's
 Report

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Dr. Loughead focused his report on the District academics, arts and athletics.

Under the umbrella of academics, Dr. Loughead was proud to announce that for the second year in a row, the Pittsburgh Business Times ranked Hampton Township School District High School #1 in the region for performance on the Keystone Exams. Dr. Loughead commented on what an amazing accomplishment this is given the competitive academic level of our region.

Pgh. Business Times – HTSD #1 – Keystone Exams

Dr. Loughead stated in regard to the arts, he encouraged the Board and the public to come see the District’s Pep Band. He noted that they performed at the Veterans Day Race on Sunday, November 10, 2019. Dr. Loughead stated everyone should go see them.

District Pep Band

Dr. Loughead announced that the District’s Fall athletic season was coming to an end. He stated he was proud of the scholar athletes and the Awards presentation from earlier this evening speaks for itself.

Athletics

Mr. Wesley announced that during tonight’s meeting Mrs. Lamagna would be participating remotely and would be actively voting; however, for the official record, due to the attendance policy, Mrs. Lamagna’s vote could not be counted with the official votes this evening.

Mrs. Lamagna - Vote

There was no Student Affairs report this evening.

Student Affairs

The following information was presented and/or action taken on items submitted by Ms. Balason of the Facilities Committee.

Facilities

Upon motion by Ms. Balason, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the change order to TPK, Inc. for the Synthetic Turf and Track projects at Fridley Field in the amount of \$19,124.

Change Order – TPK, Inc., Fridley Field/Track Project

Upon motion by Ms. Balason, seconded by Mrs. Hamlin and carried unanimously by voice vote, the Board approved the change order to David M. Maines, Assoc. Inc. for the Central elementary roof Replacement project in the amount of \$11,596.13.

Change Order – David M. Maines, Assoc. – Central Roof

Upon motion by Ms. Balason, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved VEBH Architects for architectural services for the High School Renovation/Construction Project, subject to contract review and approval by the District Solicitor.

VEBH Architects, Architectural Services, HHS Renovation Project

There was no Educational Programs report this evening.

Educational Programs

The following information was presented and/or action taken on items submitted by Mrs. Hamlin of the Personnel Committee.

Personnel

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Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board accepted the resignation of Mr. Kieran Vora who is resigning effective November 5, 2019. (Mr. Vora is a Building Substitute at Hampton High School.)

Resignation, Mr.
Kieran Vora,
Building Sub, HHS

Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board accepted the resignation of Ms. Hannah Swartz who is resigning effective November 8, 2019. (Ms. Swartz is a Building Substitute at Hampton High School.)

Resignation, Ms.
Hannah Swartz,
Building Sub, HHS

Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board approved Mrs. Erin Rogers as a Long-Term Substitute Special Education Teacher at Hampton High School from approximately March 27, 2020. Salary is \$32,500, pro-rated. (Mrs. Rogers is a substitute for Mrs. Amy Faith.)

Mrs. Erin Rogers,
LTS Special
Education Teacher,

Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried by a voice vote of 5-0-1, with Mr. Stein abstaining, the Board approved Ms. Rebecca Schratz moving from a Long-Term Substitute Mid-Level Science Teacher at Hampton Middle School (position ending December 5, 2019) to a Building Substitute at Hampton Middle School from January 10, 2020 through the remainder of the 2019-2020 School Year. Salary will be \$21,500, pro-rated. (Ms. Schratz will be replacing Ms. Samantha Jenkins.)

Ms. Rebecca
Schratz, Building
Substitute, HMS

Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board approved Mr. Mitchell Nordstrom to continue as a Building Substitute at Hampton Middle School for the second semester of the 2019-2020 School Year. Salary continues at \$21,500. (Mr. Nordstrom is replacing Ms. Mary Davis, who had been approved as a Building Substitute for the second semester of the 2019-2020 School Year.)

Mr. Mitchell
Nordstrom,
Building Substitute,
HMS

Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board approved Miss Erin Lankes as a Building Substitute at Hampton High School from November 7, 2019 through the remainder of the 2019-2020 School Year. Salary is \$21,500, pro-rated. (Miss Lankes is replacing Mr. Kieran Vora.)

Miss Erin Lankes,
Building Substitute,
HHS

Upon motion by Mrs. Hamlin, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mrs. Amy Porter as a Class I Clerical Paraprofessional at Central Elementary School effective October 29, 2019. Salary is \$15.26 per hour for the 60-day probationary period and \$15.51 per hour thereafter. (Mrs. Porter is replacing Mrs. Lesley Smith.)

Mrs. Amy Porter,
Class I Clerical
Paraprofessional,
Central

Upon motion by Mrs. Hamlin, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the following as Substitute Class II Paraprofessionals and/or Class III Paraeducators for the District effective October 29, 2019:

Substitute Class II
Paraprofessionals
and/or Class II
Paraeducators

Dawn Biernacki	Luanne Borkowski	Kini Vinaya Mangalore
Kimberly Meyer	Tiffany Paga	Aline Raines
Diana DiMaria		

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Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board approved a change in status for Mr. Robert Evans moving from a .60 FTE Head HVAC (1) to an hourly position, as necessary, effective January 2, 2020. It is projected that he will work 16-hours per month. There is no change in hourly rate.

Change in Status,
 Mr. Robert Evans,
 Head of HVAC

Upon motion by Mrs. Hamlin, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the following Building/Coaching Supplemental positions for the 2019-2020 School Year, at a rate of \$136 per point:

2019-2020
 Building/Coaching
 Supplemental
 Positions

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Tony Howard	Girls' Basketball Head Coach	HHS	63	51/63	\$8,568
Cate Potter	Girls' Basketball Assistant Coach	HHS	41	33/41	\$5,576
Mary Bukovac	Girls' Basketball 8 th Grade Coach	HMS	34	26/34	\$4,624
Joe Lafko	Boys' Basketball Head Coach	HHS	63	51/63	\$8,568
Don Colton	Boys' Basketball Assistant Coach	HHS	39	33/41	\$5,304
Scott Breen	Boys' Basketball 9 th Grade Coach	HHS	34	26/34	\$4,624
Carlos Smith	Boys' Basketball Asst. 9 th Grade Coach	HHS	27	19/27	\$3,672
Joe Lagnese	Boys' Basketball 8 th Grade Coach	HMS	34	26/34	\$4,624
Gary Wilson	Boys' Basketball 7 th Grade Coach	HMS	31	23/31	\$4,216
Morgan Zweygardt	Varsity Swimming Head Coach	HHS	45	33/45	\$6,120
Erica Reynolds	Varsity Swimming Assistant Coach	HHS	31	23/31	\$4,216
Keith Hart	Varsity Swimming Diving Coach	HHS	29	23/29	\$3,944
Chris Hart	Varsity Wrestling Head Coach	HHS	57	45/57	\$7,752
Nick Endres	Varsity Wrestling Asst. Coach	HHS	36	30/38	\$4,896
Dean Longwell	Volunteer Wrestling Coach	HHS			
Joe Bursick	Volunteer Wrestling Coach	HHS			
Joe Brasile	MS Head Wrestling Coach	HHS	36	28/36	\$4,896
Jamie Bower	MS Asst. Wrestling Coach	HHS	30	26/34	\$4,080
Heather Dietz	Winter Track Head Coach	HHS	28	24/28	\$3,808
Allison Dockter	Winter Track Asst. Coach	HHS	20	18/20	\$2,720
Rebecca Schratz	MS Auditorium Manager	HMS	13.4 (pro-	17	\$1,822

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(replacing Kieran Vora)			rated points)		
Dan Franklin	HS Play Director, Drama Club (Fall)	HHS	20	16/20	\$2,720
Dan Franklin	HS Play Technical Director	HHS	5	5	\$680

Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board approved a change in status for Ms. Stephanie Witt, moving from a Long-Term Substitute English Teacher at Hampton High School (position ending on November 11, 2019) to a Temporary Professional Employee (TPE) Academic Support Language Arts Teacher at Hampton High School effective November 20, 2019. Salary is \$28,500, pro-rated.

Change in Status, Ms. Stephanie Witt, TPE Academic Support Language Arts Teacher, HHS

Upon motion by Mrs. Hamlin, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved a temporary change in status for Mrs. Cheryl Moore moving from a Class II Clerical Paraprofessional to a Class V Administrative Assistant to the High School Counselors, effective November 11, 2019 to approximately January 31, 2020. Salary is \$22.32 per hour for this position. (Mrs. Moore is an internal substitute for Mrs. Dolores Breslawski however she will continue to work the ten month Class II Clerical Paraprofessional schedule.)

Temporary Change in Status, Mrs. Cheryl Moore, Class V Administrative Assistant, HHS Guidance

Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Yolanda Schwab who is retiring after fifteen years with the District effective February 19, 2020. (Mrs. Schwab is a Class V Administrative Assistant to the Athletics Director at the High school. Her last official work day will be December 30, 2019.)

Resignation, Mrs. Yolanda Schwab, Class V Admin. Asst. to A.D. Director

The following information was presented and/or action taken on items submitted by Mr. Vasko of the Finance Committee.

Finance

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approves the Budget Transfers totaling \$500 as follows:

Budget Transfer

- Central Elementary; Books & Periodicals \$500

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board authorized the Eric Ryan Corporation to secure bids for the District's electricity commodity for a period of 8 to 24 months and authorize Dr. Loughhead and Mr. Kline to lock-in the bid at a rate not to exceed 6.6cents per kWh.

Eric Ryan Corp, Electricity Commodity Bids

The following information was presented and/or action taken on items submitted by Mr. Wesley, on behalf of Mr. Shages of the Policy and Legislative Affairs Committee.

Policy and Legislative Affairs

Upon motion by Mr. Wesley, seconded by Mrs. Hamlin and carried unanimously by voice vote, the Board approved the first reading of Policy No. 702.5 "Revenue Enhancement."

First Reading, Policy No. 702.5

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Upon motion by Mr. Shages, seconded by Mr. Wesley, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the first reading of Policy No. 246 "School Wellness." First Reading, Policy No. 246

There was no Technology Report this evening. Technology

There was no Transportation Report this evening. Transportation

The following information was presented by Mr. Vasko during the A. W. Beattie Career Center Report. A.W. Beattie Career Center

Mr. Vasko reminded the Board that there was no meeting of the JOC at Beattie during the month of October due to the PSBA Conference. He noted that the next meeting is scheduled for November 21, 2019, and their reorganization meeting is scheduled for December 12, 2019. Meeting Dates

Mr. Vasko noted that he and Mr. Stein attended the PSBA Conference this year. He stated he brought back a few ideas that he believed would be of interest to the District. He noted he would share this information with Pam Nehnevajsa, Executive Assistant to the Superintendent. He stated the main idea he took from the conference was that school is intended to prepare students for life – whether that means a 4-year university, a 2-year degree or heading straight into the workforce. He stated he agreed with this message as every student path is different. PSBA Conference


The following information was presented by Mrs. Hamlin during the HAEE Report. HAEE

Mrs. Hamlin stated that at the October HAEE Board Meeting (3) grants were presented for approval.

- Approved - Hampton High School/Science – A biology grant for mini bioscience classroom kits. These mini kits focus on DNA and Forensic Science
- Approved – Hampton High School – A grant for a mobile Innovative Lab
- Tabled – Hampton Middle School/Art – A grant to aid in materials for students to participate in a design contest. The HAEE Board requested additional information which should be presented at the next meeting.

There was no Public Comment. Public Comment

Upon motion by Mrs. Hennessey, seconded by Mr. Vasko and carried unanimously by voice vote the meeting was adjourned.



Denise Balason, Secretary