

HAMPTON TOWNSHIP SCHOOL DISTRICT  
4591 SCHOOL DRIVE  
ALLISON PARK, PENNSYLVANIA 15101  
JANUARY 11, 2021 MINUTES

The Hampton Township Board of School Directors met on Monday, January 11, 2021, in the Hampton Middle School Auditorium, 4589 School Drive, Allison Park, PA 15101. The Meeting was also livestreamed online.

Meeting

Attendance: Ms. Denise Balason, Mrs. Jill Hamlin, Mr. Matt Jarrell, Mr. Bob Shages, Mr. Greg Stein, Mr. Larry Vasko, Mrs. Trisha Webb, Mr. Bryant Wesley, Dr. Michael Loughhead and Dr. Rebecca Cunningham, Messrs. Don Palmer and Jeffrey Kline.

Attendance

Mrs. Joy Midgley participated via teleconference.

The meeting was called to order followed by the Pledge of Allegiance. Mr. Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

There was no public comment this evening.

Public Comment

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Minutes from the December 7, 2020 Board of School Directors Reorganization Meeting were approved and incorporated into the official Minute book.

December 7, 2020  
Meeting Minutes  
Approved

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following:

Payment of Bills

- November & December 2020 General Fund 10 Disbursements totaling \$11,242,154.62
- November & December 2020 High School Construction Fund 35 Disbursements totaling \$100,740.83
- November & December 2020 Capital Fund 39 Disbursements totaling \$491,961.88
- November & December 2020 Cafeteria Fund 50 Disbursements totaling \$77,612.14

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved both the October & November 2020 Treasurer's Reports.

Treasurer's Report

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved both the October & November 2020 Student Activities Reports.

Student Activities  
Report

The following information was presented and/or action taken on items submitted by Mr. Wesley during the President's Report.

President's Report

Mr. Wesley stated that, since the last meeting, the Board had met twice in Executive Session to discuss legal and personnel matters.

Executive Session

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There was no Board Secretary's Report this evening.

Board Secretary's  
Report

There was no Solicitor's Report this evening.

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead during the Superintendent's Report.

Superintendent's  
Report

Dr. Loughead noted that January is School Board Recognition month. He reported that the District traditionally honors the Board by hosting an appreciation dinner with entertainment provided by the musical arts department and gifts from the District art classes. However, due to the pandemic these events could not be facilitated this year. Instead, Dr. Loughead showcased two short video presentations to highlight the District's appreciation for the selfless hours put forth by the Board Members each day. Dr. Loughead stated that the appreciation for the Board was only amplified during this trials and tribulations of the past year. He noted that it is easy to captain a ship on calm seas and in good weather, but it's in navigating rough seas and inclement weather when true leaders emerge. Dr. Loughead stated that the Board successfully led the District during the pandemic. Dr. Loughead indicated how lucky the District is to have such an amazing Board of School Directors.

Board Recognition  
Dinner

Dr. Loughead concluded his report with the announcement that Hampton High School was named as the top high school in Pittsburgh by the U.S. News and World Report. Dr. Loughead stated that Hampton High School had won this award last year which was an amazing accomplishment. He noted to be named in back-to-back years was truly outstanding. Dr. Loughead thanked Dr. Imbarlina, Building Principal, and her faculty at the High School for their tremendous dedication to the students and the hours of hard work put forth to achieve this prestigious award two years in a row.

HS Named as Top  
School in  
Pittsburgh - U.S.  
News and World  
Report

On January 11, 2021 the U.S. News and World Report re-posted on Facebook their story from April 2020 which named Hampton as the top high school in Pittsburgh. The re-posted story was misconstrued as a current event with Hampton receiving a new ranking. Once the information was confirmed as a re-posting of prior information, the District contacted all local news authorities to clarify that the information was a "re-posting" and not a new ranking.

Correction to U.S.  
News and World  
Report

The following information was presented and/or action taken on items submitted by Mrs. Webb of the Student Affairs Committee.

Student Affairs

Mrs. Webb introduced Student Council representatives, Mr. Luke Proviano and Mr. Kai Suyama. Mrs. Webb opened the floor to the representatives to address the Board.

Mr. Luke Proviano, Sophomore Class President, addressed the Board with a class update. Mr. Proviano expressed his gratitude for the Board's efforts to return to in-person instruction at the secondary level. He indicated that the Enhanced Hybrid model was a great success among the students, as many benefit from the regular in-person instruction schedule. He noted that students, including himself, are tired of being at home and find a

Sophomore Class  
Update

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better focus for their classes when at school. Mr. Proviano stated that various school groups including student council are working to lift student moral during the pandemic with various events such as a QR Code scavenger hunt and a pared back version of the annual deck the halls competition.

Mr. Kai Suyama, Sophomore Class Vice-President, addressed the Board. Mr. Suyama stated that Mr. Proviano covered the majority of the school affairs in his report. However, Mr. Suyama stated that the Student Council wanted to express their gratitude to the Board for their efforts to provide the students with a sense of normalcy during this unprecedented school year. Mr. Suyama noted that the Board worked hard to allow for students to attend classes in-person while recognizing and respecting the magnitude and severity of the pandemic. Mr. Suyama thanked the Board for keeping the best interest at hear for the students and their families.

The following information was presented and/or action taken on items submitted by Mr. Vasko of the Finance Committee.

Finance

Mr. Vasko introduced Mr. Peter Vancheri from Hosack, Specht, Muetzel and Wood, who was on hand to present the findings from the annual Comprehensive Annual Financial Report.

CAFR Review, Mr.  
Peter Vancheri,  
Hosack, Specht,  
Muetzel and Wood

Mr. Vancheri provided a brief overview of the CAFR report:

- The independent auditor's report provided an unmodified opinion, meaning that the financial statements were in order and that it was completed according to generally accepted standards.
- No material weaknesses or significant deficiencies were identified in the District's financial practices or internal controls.
- A comparison of budgeted expenditures and revenues and actual expenditures and revenues and the reasons for any variance.
- School District revenues exceeded the amount budgeted by \$276, 234 for a favorable variance of 0.52% and School District expenditures (including other financing uses) were under budget by \$520,801 for a favorable variance of 0.96%.

Mr. Kline provided a brief update to the local tax revenues since December 31, 2020. Mr. Kline noted that the District had collected \$1.6 million of real estate tax revenues between December 31, 2020 and January 8, 2021. He reported that this collection information has the real estate tax revenues in line with budgeted expectations.

Update Local  
Revenues

Mr. Kline outlined the Proposed Preliminary Budget Document which is provided to the Board annually to provide an overview to the budget. Mr. Kline stated the document uses items such as real estate collection trends, salary and benefit expenses to generate an overview to the budget. The document is then refined throughout the budget process as expenses are finalized and identified.

2021-22 Proposed  
Preliminary Budget  
Document

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Mr. Kline stated that at this time, there is a projected shortfall of \$1.8 million using the current millage rate of 19.71. He noted using \$575,000 in stabilization funds and \$400,000 in unassigned funds the shortfall is project to be \$876,000 the equivalent of 0.52 mills which is below the Act 1 Index of 0.59 mills. Mr. Kline noted that the 10 million in debt service for the bond issue in December was incorporated into the proposed budget. However, the second 10 million in debt service anticipated in 2021 was not included at this time. He noted that during the budget process there will be a focus to allocate funding for an additional \$10 million bond issue.

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Budget Transfer totaling \$1,500.00 for the following:

Budget Transfer

- HHS Instructional Materials \$1,500.00

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the proposal for GASB 75 Valuation Services with the Pennsylvania Trust and Conrad Siegel for the years ending June 30, 2021 and 2022 per their proposal in the projected amount of \$4,625.

GASB 75  
Valuation Services

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approves the 2021-2022 Act 1 "Not to Exceed" Budget Resolution.

2021-22 Act 1 "Not to Exceed"  
Resolution

The following information was presented and/or action taken on items submitted by Ms. Balason of the Facilities Committee.

Facilities

Upon motion by Ms. Balason, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Traffic Study proposal from Civil & Environmental Consultants, Inc. for the three proposed site driveways to Topnick Drive in the current design of the Hampton High School Renovation Project, in an amount not to exceed \$10,200, pending final review and approval from the District Solicitor's Office.

C&EC, Inc. –  
Traffic Study  
Proposal

The following information was presented and/or action taken on items submitted by Mrs. Hamlin of the Educational Programs Committee.

Educational  
Programs

Upon motion by Mrs. Hamlin, seconded by Mr. Vasko and carried unanimously by voice vote, the Board approved the 2021-2022 Hampton High School Program of Studies.

2021-22 HHS POS

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried by a voice vote of 8-1-0, with Mr. Shages voting no, the Board approved the 2021-2022 District Calendar.

2021-2022 District  
Calendar

Dr. Loughead provided a brief update on the Enhanced Hybrid Model. Dr. Loughead noted that the current Covid-19 case data warrants the continuation of this program through the month of February. As such, Dr. Loughead presented the Pod schedules for the secondary level. Dr. Loughead stated the District continues to work with the Allegheny County Health Department to determine when a return to full in-person instruction at the secondary level can be accommodated.

Enhance Hybrid  
Model Update

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The following information was presented and/or action taken on items submitted by Mrs. Hamlin on behalf of Mrs. Midgley of the Personnel Committee.

Personnel

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the increased rate for daily substitute teachers, listed below, effective January 18, 2021:

Daily Rates for  
 Substitute Teachers

POSITION DATES	RATE
Days 1-30	\$100 per day
Days 31+	\$120 per day

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Sarah Perez as a Substitute Class III Paraeducator for the District effective December 15, 2020. Hourly rate is \$13.00 per hour for the first 20 days and \$13.50 per hour thereafter.

Ms. Sarah Perez,  
 Substitute Class III  
 Paraeducator

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mr. Justin Barber as a Substitute Custodian for the District effective January 4, 2021. Hourly rate is \$12.00 per hour for the first 20 days and \$12.50 per hour thereafter.

Mr. Justin Barber,  
 Substitute  
 Custodian

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mr. Ryan Koprivnikar as the HVAC 2<sup>nd</sup> Assistant at an hourly rate of \$22.28 (as outlined in the current CBA) effective January 11, 2021. (Mr. Koprivnikar is replacing Mr. Daniel Hartle's former position.)

Mr. Ryan  
 Koprivnikar,  
 HVAC 2<sup>nd</sup>  
 Assistant

Upon motion by Mrs. Hamlin, seconded by Ms. Balason and carried unanimously by voice vote, the Board elects Dr. Michael Loughhead as District Superintendent for a term of 5 years starting July 1, 2021, at a salary of \$195,000 for the 2021-2022 school year, subject to the execution of a written agreement substantially in the form distributed to the Board and subject to final approval by the officers and District Solicitor.

Dr. Michael  
 Loughhead,  
 Superintendent 5-  
 year Contract

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Samantha Mrozinski as a Long-Term Substitute Science Teacher at Hampton High School from January 6, 2021 to approximately March 15, 2021. Salary is \$33,500, pro-rated. (Ms. Mrozinski is a substitute for Mrs. Amy Foley.)

Ms. Samantha  
 Mrozinski, LTS  
 Science Teacher,  
 HHS

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mr. Lucas Hook as a Long-Term Substitute Physical Education Teacher at Hampton Middle School from January 25, 2021 to the end of the 2020-2021 School Year. Salary is \$33,500, pro-rated. (Mr. Hook is replacing Mr. Mark Gartner for the second semester of the 2020-2021 School Year.)

Mr. Lucas Hook,  
 LTS Physical  
 Education Teacher,  
 HMS

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a change in status for Ms. Marissa Kealey, moving from a Class III Paraeducator to a Long-Term Substitute Special Education Teacher at Hampton High

Change in Status,  
 Ms. Marissa  
 Kealey, LTS

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School effective January 14, 2021 to approximately April 8, 2021. Salary is \$33,500, pro-rated. (Ms. Kealey is a substitute for Mrs. Elizabeth Barnes.)

Special Education  
Teacher, HHS

There was no Technology Report this evening.

Technology

There was no Policy and Legislative Affairs Report this evening.

Policy and  
Legislative Affairs

There was no Transportation Report this evening.

Transportation

The following information was presented by Mr. Stein during the A. W. Beattie Career Center Report.

A.W. Beattie  
Career Center

Mr. Stein stated that the next A.W. Beattie Joint Operating Committee meeting is January 21, 2021.

Next JOC Meeting

Mr. Stein stated Beattie continues to operate in a state of fluctuation due to the multitude of hybrid programs being offered at the various supporting school districts. Mr. Stein noted that administration is looking to find the most successful method to accommodate the various school district and their hybrid programs, while working to meet the needs of their programs and students.

Beattie and Hybrid  
Programs of Home  
School Districts

The following information was presented by Mrs. Hamlin during the HAEE Report.

HAEE

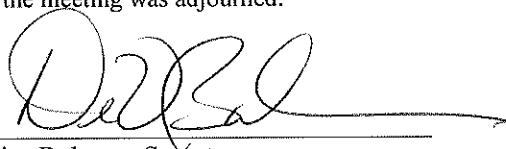
Mrs. Midgley stated the next HAEE meeting would be held on January 21, 2021.

Next HAEE  
Meeting

There was no public comment this evening.

Public Comment

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote the meeting was adjourned.



Denise Balason, Secretary