

<i>Policy</i>	<i>Title</i>	<i>Code</i>
	SCHOOL COMMITTEE POLICY DISSEMINATION, ADMINISTRATION, REVISION AND REVIEW	BGC/BGE

HOLLISTON

Policy Dissemination

When policies are adopted, the superintendent will publish and make them available to the public, students, and school personnel.

The School Committee’s policy manual will be considered public record and will be available for inspection during the regular working day at the superintendent’s office and in the office or library of each school in the district. Furthermore, the policy manual will be available through the Holliston Public Schools website (<http://www.holliston.k12.ma.us>) in its entirety. School handbooks will reflect and include relevant School Committee policies. It will be the responsibility of employees and students to know and follow School Committee policy.

Policy Administration

School Committee policies will be implemented through the procedures, programs, and directives developed by the superintendent and other members of the school administration.

Policy Revision and Review

The School Committee, through its Policy Subcommittee, will regularly review its established policies in a continuing effort to provide an effective and up-to-date foundation for School Committee and administrative decision making. When necessary, policies will be revised or repealed.

The Policy Subcommittee is authorized to make non-substantive changes (e.g. grammar, punctuation, cross references and citations) to existing policies without full School Committee review.

The superintendent will call to the School Committee’s attention any policies that are out of date or that for other reason appear to need revision. In evaluating the efficacy of its policies, the School Committee may also rely on information from school personnel, students, and community members.

First Reading:	February 20, 1997
Second Reading:	March 6, 1997
Third Reading:	Waived
Policy Adopted:	March 6, 1997
Policy Amended:	March 4, 2010, September 15, 2016
Policy Reviewed:	February 11, 2019
Policy Cross Reference:	BG; BGB
Legal References:	
Procedure Reference:	