

Englewood Concurrent Enrollment Parent Agreement Form

Student's First and Last Name _____ High School _____ Grade _____

College Student ID# _____ SASID _____ Student Cell Number _____

Semester/Term (Fall/Spring and year)	Subject ENG	Course # and section 121-104	Concurrent Enrollment Course Title English Composition I (EXAMPLE)	Credits 3

Parent/Guardian Section

Your signature below indicates that you wish the above-named Student to participate in Concurrent Enrollment (CE) and that you acknowledge and agree to the following:

1. Program Requirements/Eligibility:

- A. The Student must complete an admissions application to the college.
- B. The Student must meet minimum course prerequisites (such as assessment scores).
- C. The Student must submit a signed "Englewood Concurrent Enrollment Promissory Note" form if taking a course on the college campus.

2. Course Selection:

- A. The Student received advice and counsel about participating in CE from their high school.
- B. Only courses that apply toward a college degree or certificate, or (for 12th graders only) that qualify as Developmental Education Courses, are covered under CE.
- C. The Student may not enroll in a CE course unless it fits with their Individual Career & Academic Plan (ICAP) and it is approved by Englewood Schools.
- D. The Student must meet the same course prerequisites and expectations as all other college Students in a course, as noted in the current college academic year catalog and the course syllabus.

3. Students with Disabilities:

- A. Students taking CE courses on the college campus who wish to receive disability accommodations as provided in the Americans with Disabilities Act of 1990 (ADA) should contact the college's office of disability services to request accommodations. Students who otherwise receive accommodations under IDEA must meet ADA requirements for CE courses, which will be implemented through the college's office of disability services.
- B. For CE courses offered at the high school, reasonable accommodations may be approved and implemented through the college's office of disability services.

4. Tuition and COF Stipend:

- A. The Student must apply for the College Opportunity Fund (COF) when enrolling in any CE course. Applying for the COF stipend is easy and can be done online at <https://cof.college-assist.org> or by authorizing the college to apply on the Student's behalf on the online admissions application. The Student or Parent/Guardian will receive a bill (and may be subject to collections at the end of each term) for the amount of COF if the COF stipend is not applied to the Student's college account.
- B. The Student authorizes use of their COF stipend for all eligible credits for the current semester and all future semesters. College-level credits used will be deducted from the Student's COF lifetime account.
- C. The cost of tuition will be covered by the School District at the community college rate. Please note that online courses may cost more than in-person courses. *If the Student is taking courses on the college campus and receives a "D," "F," or a "W" (Withdrawal), the Student and the Student's Parent/Guardian may be required to pay the School District for the tuition it paid the college.*

5. Academic Transcripts:

- A. The grade received in each course will appear on the Student's official high school and college transcripts.
- B. College course credits may transfer in congruence with Colorado GT Pathways or articulation agreements if the Student earns a grade of "C" or better in the course.
- C. If the Student seeks to drop or withdraw from a college course, he or she must meet with the High School counselor and notify the college CE staff. The Student must complete all required steps to drop or withdraw as identified by the college. If the Student withdraws from a course after the college drop deadline, the college will record a "W" or a grade of "F" on the Student's college transcript.
- D. In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the Student gives the college permission to report absences and disciplinary issues, and to release grades, transcripts, test scores, in-progress grades, class schedules, Student ID numbers, and billing information to the School District for the courses covered under CE.

By signing below, I understand that my student is expected to abide by all of the statements listed above:

Printed Name of Parent _____ Parent Signature _____
Date _____

School Counselor Section

The school counselor signature verifies that the Concurrent Enrollment course(s) is included in the Student's ICAP.

Counselor Signature: _____ Date: _____

When this form is complete, please scan and upload to the Englewood Concurrent Enrollment Google Folder. For further information, call (303) 761-7050.