

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield St.
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
April 14, 2021

1. The meeting was called to order by Commissioner Baldwin at 4:05 PM.
2. Classified Employee Daniel Salas led the Pledge of Allegiance.
3.

<u>Commissioners Present</u>	<u>Staff Present</u>
Kimberly Baldwin	Joe Fraser
Virginia Wilson	Celeste Arellano
David Boyer	
4. Longevity Recognition – Virginia Wilson and David Boyer
Virginia Wilson was presented with her 30-year longevity pin. David Boyer was presented with his 15-year longevity pin. The following individuals were in attendance for the recognition: Nicole Browning- Administrative Assistant II, Christopher Forehan- Board Member, Jerry Friedman- Director of Safety and Student Services, Andrew Pulver- Superintendent, Daniel Salas – Head Custodian, Catherine Severin- Instructional Assistant Special Education, and Lisa Wallace- Administrative Assistant I.
5. Community/Staff Participation in Open Session and Non-Agenda Items: Daniel Salas, Head Custodian at Oak Middle School is happy that there is some normalcy now that the COVID-19 case numbers are dropping. Catherine Severin introduced herself as the acting site representative coordinator for the CSEA.
6. Commissioner Comments: Commissioner Boyer thanked everyone in attendance. He is honored to have served the Los Alamitos Unified School District for fifteen years. He discussed the Merit Academy session that was held on March 30th. Commissioner Baldwin is enjoying the longevity ceremonies taking place throughout the District.
7. Approval of the Minutes of the March 10, 2021, Regular Meeting:
MSC Wilson – Yes / Baldwin – Yes - Boyer – Yes. Vote 3-0.
8. Personnel Director's Report and Review of Open Job Postings: Dr. Joe Fraser congratulated Dave Boyer and Virginia Wilson for their dedication and service to the Los Alamitos Unified School District.

The Bus Driver recruitment continues to be open and continuous. There are not a lot of applications being received. The Licensed Vocational Nurse recruitment is currently on hold, as the District is looking into potentially restructuring some positions. The IA-Media Center & Technology final interviews were on April 13, 2021. There was a total of three applications received for Bond Program Manager. They are currently being reviewed.

The McAuliffe longevity pin recognition ceremony will take place April 21st via Zoom. The McGaugh longevity pin recognition ceremony will take place on April 27th via Zoom.

Negotiations with LAEA will be held on April 15th and April 16th.

The District will remain in a hybrid model of learning for the remainder of the school year. It is the hope that the District can return to normal in-person learning for the 2021 – 2022 school year.

Preliminary work has begun for the 2021 – 2022 Personnel Commission Budget. The Public Hearing will take place at the May 5th Personnel Commission Meeting.

The District is wanting to create a new classified management position: Public Communications Officer.

CONSENT

- 9.a. Ratification of the Food Services Assistant- Satellite Cafeteria Eligibility List.
MSC Wilson – Yes / Baldwin – Yes – Boyer – Yes. Vote 3-0.
- 9.b. Ratification of the Instructional Assistant- Media Center & Technology Eligibility List.
MSC Wilson – Yes / Baldwin – Yes – Boyer – Yes. Vote 3-0.
- 9.c. Ratification of the Licensed Vocational Nurse Eligibility List.
MSC Wilson – Yes / Baldwin – Yes – Boyer – Yes. Vote 3-0.

ACTION

- 10. Approval of the renewal for Insight Enterprise (NEOGOV) for the 2021 – 2022 school year at a cost of \$7,611.96
MSC Wilson – Yes / Baldwin – Yes – Boyer – Yes. Vote 3-0.
- 11. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
- 12. Open Session: Report of Closed Session Action, if any:
No Action Taken.
- 13. Adjournment: Commissioner Baldwin adjourned the meeting at 4:41 p.m.

Respectfully submitted,



Celeste Arellano

04/14/2021