



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

January 7, 2020
ANNUAL TAX BUDGET MEETING AT 4:30 P.M
Board of Education Meeting: 5:00

BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

Present:

Mr. Jeff Caivano	Northeastern Local Schools	Term: 01/09/2017–12/31/2020
Mr. Jamie Callan	Springfield City Schools	Term: 01/09/2017–12/31/2020
Mr. Dennis Henry	Greenon Local Schools	Term: 10/15/2018–12/31/2020
Mr. Shawn Jackson	Southeastern Local Schools	Term: 01/09/2017–12/31/2020
Mrs. Pamela Mustovich	Northwestern Local Schools	Term: 01/09/2017–12/31/2020
Dr. Susan Page	Clark-Shawnee Local Schools	Term: 01/09/2017–12/31/2020
Mr. Stanley Wenclewicz	Clark County ESC	Term: 01/08/2018–12/31/2020

Absent:

Also Present:

Michelle Patrick, Superintendent

Brad McKee, Treasurer

II. BOARD OF EDUCATION 2019 OFFICER ELECTION

A. ELECTION OF 2019 BOARD OF EDUCATION PRESIDENT

Nominations for Board of Education President

Mr. Shawn Jackson nominated and Mrs. Pamela Mustovich seconded Mr. Jamie Callan for Board of Education President.

Mr. Stanley Wenclewicz moved and Mr. Dennis Henry seconded to close nominations for President

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Scott, Wenclewicz

Motion carried, 7-0.

B. ELECTION OF 2019 BOARD OF EDUCATION VICE-PRESIDENT

Nominations for Board of Education Vice-President

Mr. Jeff Caivano nominated and Mr. Stanley Wenclewicz seconded Mr. Shawn Jackson for Board of Education Vice-President.

Mrs. Pamela Mustovich moved and Mr. Stanley Wenclewicz seconded to close nominations for Vice-President

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Scott, Wenclewicz

Motion carried, 7-0.

Swearing in of Board President & Vice-President.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 01-20 - Adoption of the minutes of the December 16, 2019 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Shawn Jackson moved and Mr. Jeff Caivano seconded adopting the minutes of the December 16, 2019 Board of Education meeting as presented.

Roll Call: Ayes: Callan, Caivano, Henry, Jackson, Mustovich, Page, Wenclewicz

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 02-20 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-E

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Dennis Henry moved and Mrs. Pamela Mustovich seconded the Board of Education adopt the "Consent Calendar"

Roll Call: Ayes: Callan, Caivano, Henry, Jackson, Mustovich, Page, Wenclewicz

Motion carried, 7-0

- A. Approve December 2019 Financials/Amended Appropriations
- B. Approve FY21 Tax Budget
- C. Authorize Treasurer to request/collect all monies as available
- D. Establish Record Commission, with meeting to be held prior to the April 2020 Board of Education Meeting at 4:30 p.m.
- E. Establish Audit Committee, with meeting to be held prior to the February 2020 Board of Education Meeting at 4:30 p.m.

**SCCTC RESOLUTION NUMBER 03-20 - ADOPTION OF CONSENT CALENDAR-
ADMINISTRATIVE, ITEM A-C**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Shawn Jackson moved and Mr. Jeff Caivano seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-C

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Wenclewicz

Motion carried, 7-0

A. PROCEDURE

1. Approve day, time, and place of regular Springfield-Clark CTC Board of Education Meetings. *The following dates are proposed:*

February 10, 2020	(Second Monday due to President's Day Feb. 18)
March 16, 2020	(Third Monday) Work Session to follow Board Meeting
April 20, 2020	(Third Monday)
May 18, 2020	(Third Monday)
June 22, 2020	(Third Monday)
August 17, 2020	(Third Monday)
September 21, 2020	(Third Monday)
October 19, 2020	(Third Monday)
November 16, 2020	(Third Monday)
December 21, 2020	(Third Monday)
January 11, 2021	(Second Monday) 2020 Organizational/Regular Meeting
2. Approve waiving of reading of previous meeting minutes at each meeting.
3. Approve attendance for in-state professional meetings for staff, Administrators, and Board members with supervisor approval (where applicable) without additional board action.
4. Approve mileage reimbursement for CTC staff at IRS rate of 57.5 cents per mile for 2020.

B. AFFILIATIONS

1. Renew OEPI (Ohio Education Policy Institute) Membership [\$1,000]

C. APPOINTMENTS

1. Appoint 2020 representative to the Enterprise Zone Committee (Representative: Shawn Jackson)
2. Appoint 2020 OSBA Delegate and alternate (BOE Pres. and V.P.) (Delegate: Jamie Callan/ 2018 Alternate: Shawn Jackson)
3. Appoint 2020 OSBA Legislative Liaison (Liaison: Jeff Caivano)
4. Appoint 2020 OSBA Student Achievement Liaison

(Liaison: Dr. Susan Page)

5. Appoint **2020 Board of Education Sub-Committees:**
 - a. **2020 Curriculum Committee**
(Dennis Henry, Shawn Jackson, Dr. Susan Page, Michelle Patrick)
 - b. **2020 Facilities Committee**
(Chris Williams, Pamela Mustovich, Corinne Scott, Michelle Patrick, Brad McKee)
 - c. **2020 Finance Committee**
(Jamie Callan, Jeff Caivano, Pamela Mustovich, Stanley Wenclewicz, Brad McKee, Michelle Patrick, Chris James)
6. Appoint Treasurer as District Records Officer.

SCCTC RESOLUTION NUMBER 04-20 – ADMINISTRATIVE, ITEM D

Mr. Stanley Wenclewicz moved and Mrs. Pamela Mustovich seconded the Board of Education adopt the Consent Calendar-Administrative, Item D

D. Approve POLICY REVISION

1. Approve the following policy and administrative guidelines from Vol 38 #1:
Policy topics include: Employment/Non-ReEmployment of the Treasurer; School Choice Options; Attendance; Mental Health and Suicide prevention; Disposition of Real/Personal Property; UAS systems; SRO; Student Abuse and Neglect; Food Services;

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Wenclewicz
Motion carried, 7-0

SCCTC RESOLUTION NUMBER 05-20 – ADMINISTRATIVE, ITEM E

Mr. Stanley Wenclewicz moved and Mrs. Pamela Mustovich seconded the Board of Education adopt the Consent Calendar-Administrative, Item E

E. Approve POLICY REVISION

2. Approve the following policy and administrative guidelines from Vol 38 #1:
Use of Tobacco by Administrators; Use of Tobacco by Professional Staff; Use of Tobacco by Classified Staff;

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page
Nays: Wenclewicz
Motion carried, 6-1-0

SCCTC RESOLUTION NUMBER 06-20 – ADMINISTRATIVE, ITEM F

Mr. Stanley Wenclewicz moved and Mrs. Pamela Mustovich seconded the Board of Education adopt the Consent Calendar-Administrative, Item F

F. Approve POLICY REVISION

3. Approve the following policy and administrative guidelines from Vol 38 #1:
Use of Tobacco on School Premises

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page
Nays: Wenclewicz
Motion carried, 6-1-0

SCCTC RESOLUTION NUMBER 07-20 - ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM A

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mrs. Pamela Mustovich moved and Dr. Susan Page seconded the Board of Education adopt the Consent Calendar-Administrative, Items A

- A. Approve the resignation of Katrina Davis, Custodian, last effective workday to be January 22, 2020

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Wenclewicz
Motion carried, 7-0

SCCTC RESOLUTION NUMBER 08-20 - ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM B-I

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Jeff Caivano moved and Dr. Susan Page seconded the Board of Education adopt the Consent Calendar-Administrative, Items B-I

- B. Approve 0.5 days unpaid leave for Deana Harris for October 11, 2019.
- C. Approve the following unpaid leave for Katrina Davis on the following dates: November 14, 2019 - 1 day; November 15, 2019 - 1 day; November 21, 2019 - half day; November 22, 2019 - 1 day; December 12, 2019 - half day; December 13, 2019 - quarter day; and any additional days taken on dates that are not accrued prior to her last effective day of January 22, 2020.
- D. Approve Deana Harris and Christina Steffanni as National Technical Honor Society advisors for the 2019-20 school year.
- E. Approve Teri Armstrong as Resident Educator Mentor; \$1,250 for 2018-19 school year. Teri already served as a Year 2 RESA Mentor for Jeremiah Pennington.
- F. Approve Mary Ellen Snider, School Nurse, for 120 days of the 2019-20 school year at Class VIII (MA + 15) step 5, prorated to \$41,120.66. (Previously board approved at \$41,806. She has been getting paid the corrected amount.)
- G. Approve additional hours for Rebecca Thompson to be paid at regular hourly wage. Hours worked are at the request of the supervisor and are not to exceed 40 in a regular workweek unless previously approved by supervisor.
- H. Approve the hiring of Angel Bird, Food Services at GISA, at Step 3, \$14.55 per hour starting January 13, 2020 for the 2019-20 school year, pending a successful BCI/FBI background check.

- I. Approve the hiring of Casper Shaffer, as a Substitute in Transportation Systems for the 2019-20 school year, pending a successful BCI/FBI background check

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Wenclewicz
Motion carried, 7-0

VI. EXECUTIVE SESSION for the purpose of discussing personnel, legal matters and possible disputes involving the Board that are subject to pending or imminent court action.

Mr. Dennis Henry moved the Board of Education enter into Executive Session,
Mr. Shawn Jackson seconded the motion at 5:40 p.m.

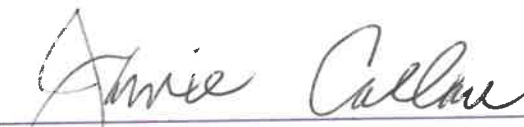
Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Wenclewicz
Motion carried, 7-0.

Mrs. Michelle Patrick and Mr. Bradley McKee were asked to leave executive session.

Mr. Jamie Callan declared out of executive session at 6:23 p.m.

VII. ADJOURNMENT of Regular meeting

Mr. Shawn Jackson moved and Mr. Jeff Caivano Seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:24 p.m.

Signed:  Date: 2/10/2020
Mr. Jamie Callan, President

Attest:  Date: _____
Mr. Brad McKee, Treasurer

The next regular Springfield-Clark CTC Board of Education meeting will be held February 10, 2020 at 5:00 p.m.

COMING UP AT CTC

JANUARY

- 10 Grade Cards sent home
- 20 Martin Luther King Jr Day- No School

FEBRUARY

- 10 Board Of Education Meeting 5pm
- 13 Parent/Teacher Conferences 4-7pm

14 Interims sent home

MARCH

20 Grade Cards sent home

23-27 Spring Break

