



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

June 29, 2020

Virtual Board of Education Meeting: 5:15

BOARD OF EDUCATION MEETING MINUTES

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:15 pm in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

Present:

Mr. Jeff Caivano	Northeastern Local Schools	Term: 01/07/2020–12/31/2022
Mr. Jamie Callan	Springfield City Schools	Term: 01/09/2017–12/31/2020
Mr. Dennis Henry	Greenon Local Schools	Term: 10/15/2018–12/31/2020
Mr. Shawn Jackson	Southeastern Local Schools	Term: 01/07/2020–12/31/2022
Mrs. Pamela Mustovich	Northwestern Local Schools	Term: 01/07/2020–12/31/2022
Dr. Susan Page	Clark-Shawnee Local Schools	Term: 01/07/2020–12/31/2022
Mrs. Corinne Scott	Tecumseh Local Schools	Term: 01/09/2017–12/31/2020
Mr. Stanley Wenclewicz	Clark County ESC	Term: 01/08/2018–12/31/2020
Mr. Chris Williams	Springfield City Schools	Term: 02/10/2020-12/31/2022

Also Present:

Michelle Patrick, Superintendent
Brad McKee, Treasurer

II. NEW BUSINESS

Ms. Patrick discussed the desk audit review, the project house and 2020 graduation.

SCCTC RESOLUTION NUMBER: 22-20 - Adoption of the minutes of the May 18, 2020 Springfield-Clark CTC Board of Education Regular Meeting as presented.

Mr. Shawn Jackson moved and Dr. Susan Page seconded adopting the minutes of the May 18, 2020 Board of Education Regular Meeting as presented.

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Scott, Wenclewicz, Williams

Motion carried, 9-0.

SCCTC RESOLUTION NUMBER: 23-20 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-I

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Dr. Susan Page moved and Mr. Shawn Jackson seconded the Board of Education adopt the "Consent Calendar"

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Scott, Wenclewicz, Williams

Motion carried, 9-0

- A.** Approve May 2020 Financials/Amended Appropriations
- B.** Approved Advancement Lunchroom Fund, State/Federal Grants, or Principal fund accounts: Recommend Motion that the Board of Education approve an advance to the Lunchroom Fund, State/Federal Grant Funds and any other funds not to exceed \$100,000.00 from the General Fund.
- C.** Recommend approval for the Treasurer to use the Setbal Function in State Software to book fiscal budgeted receipts.
- D.** Recommend approval to adopt permanent appropriations at fund level:
- | | |
|------------------------------|------------------|
| General Fund | \$ 13,054,916.74 |
| Special Revenue | \$ 657,209.26 |
| Debt Service | \$ 0.00 |
| Capital Projects | \$ 180,000.00 |
| Enterprise Fund | \$ 676,771.05 |
| Trust/Internal & Agency Fund | \$ 79,262.01 |
| Total | \$ 14,648,159.06 |
- E.** Recommend approval so that the temporary appropriations for the fiscal year 2021 be established at one hundred percent (100%) of the 2020 final appropriations at the fund level.
- F.** Recommend approval to request Treasurer to transfer Student Wellness monies (\$26,287.13) to cover the cost of partial salary school nurse for FY20.
- G.** Approve the following Transfers:
- | AMOUNT | FROM | TRANSFERS |
|--------------|--------------|-------------------------------------|
| \$180,000.00 | General Fund | Permanent Improvement Fund 003-0000 |
| \$120,000.00 | General Fund | Uniform School Supply Fund 009-0000 |

H. FY21 STUDENT ACTIVITY BUDGETS

1. Approve Student Activity Budget for Applied Engineering.
 2. Approve Student Activity Budget for Auto Body Collision.
 3. Approve Student Activity Budget for Auto Technology.
 4. Approve Student Activity Budget for BPA SCCTC Chapter.
 5. Approve Student Activity Budget for Carpentry.
 6. Approve Student Activity Budget for Cosmetology Junior.
 7. Approve Student Activity Budget for Cosmetology Senior.
 8. Approve Student Activity Budget for Creative Arts Club.
 9. Approve Student Activity Budget for Dental Assisting.
 10. Approve Student Activity Budget for Dental Assisting Special Fund.
 11. Approve Student Activity Budget for Drug Free Clubs of America.
 12. Approve Student Activity Budget for Educators Rising.
 13. Approve Student Activity Budget for Electrical Trades.
 14. Approve Student Activity Budget for Emergency Medical Technician/Health Occupations.
 15. Approve Student Activity Budget for Engineering Architectural Design.
 16. Approve Student Activity Budget for H2O Club.
 17. Approve Student Activity Budget for Heating & Air Technology.
 18. Approve Student Activity Budget for Hospitality & Tourism.
 19. Approve Student Activity Budget for Medical Assisting/Health Occupations.
 20. Approve Student Activity Budget for Nurse Assisting/Health Occupations.
 21. Approve Student Activity Budget for Skills USA Sales.
 22. Approve Student Activity Budget for SkillsUSA.
 23. Approve Student Activity Budget for Welding Rotary.
- I. Approve GAAP compilation proposal from Julian & Grube for FY20, FY21 & FY22 for \$4,400 per year (increase of \$200 from previous contract).

SCCTC RESOLUTION NUMBER 24-20 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-D

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved and Mr. Shawn Jackson seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-D

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Scott, Wenclewicz, Williams

Motion carried, 9-0

A. FINAL READ BOARD POLICY REVISIONS V 38 2

1. Approve the final read of policy revision of PO1520 Employment of Administrators. First read was May 18, 2020.
2. Approve the final read of policy revision of PO4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions. First read was May 18, 2020.
3. Approve the final read of policy revision of PO4120 Employment of Classified Staff. First read was May 18, 2020.
4. Approve the final read of policy revision of PO6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures. First read was May 18, 2020.
5. Approve the final read of policy revision of PO4124 Employment Contract. First read was May 18, 2020.

6. Approve the final read of policy revision of PO4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities. First read was May 18, 2020.
7. Approve the final read of policy revision of PO3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities. First read was May 18, 2020.
8. Approve the final read of policy revision of PO2464 Gifted Education and Identification. First read was May 18, 2020.
9. Approve the final read of policy revision of PO3120 Employment of Professional Staff. First read was May 18, 2020.
10. Approve the final read of policy revision of PO3120.04 Employment of Substitute Teachers. First read was May 18, 2020.
11. Approve the final read of policy revision of PO3120.05 Employment of Personnel in Summer School and Adult Education Programs. First read was May 18, 2020.

B. MOU

1. Approve MOU in the amount of \$52,000 between Springfield-Clark Career Technology Centers and the Clark County Sheriff's Department for an SRO during the 2020-2021 school year. Previous amount was \$51,000. Additional changes to MOU from the previous year are highlighted in yellow.

C. DONATION

1. Approve donation of 400 surgical masks and 50 face shields from Clark County Combined Health District, valued at approximately \$285.

D. PROPOSAL

1. Approve the proposal to provide limited food service to Clark County

ESC.

SCCTC RESOLUTION NUMBER 25-20 - ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM A-H

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Shawn Jackson moved and Mr. Dennis Henry seconded the Board of Education adopt the Consent Calendar-Personnel, Items A-H

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Scott, Wenclewicz, Williams

Motion carried, 9-0

A. REDUCTION IN FORCE

1. Approve reduction in force for Custodian position due to financial reasons.
2. Approve reduction in force for Science Instructor position due to financial reasons.

B. EMPLOYMENT

1. Approve the hiring of Angela Yake, Cybersecurity & Networking Instructor, pending successful FBI/BCI background checks, at Step 0, Class I, \$43,370.00 subject to change upon receipt of official transcripts and previous employment.
2. Approve the hiring of Ron White, Carpentry Instructor, pending successful FBI/BCI background checks, at Step 0, Class I, \$43,370.00 subject to change

- upon receipt of official transcripts and previous employment.
3. Approve the hiring of Jason Leonard, Auto Body Collision Repair Instructor, pending successful FBI/BCI background checks, at Step 0, Class I, \$43,370.00 subject to change upon receipt of official transcripts and previous employment.

C. CONTINUING CONTRACT

1. Approve a continuing contract for Barb Marshall, Medical Assisting Instructor.

D. CONTRACTS

1. ONE YEAR CONTRACTS – Certified Staff

- a. Approve a One Year Contract for Monica Armstrong, Math Instructor.
- b. Approve a One Year Contract for Sean Fadden, CTP Software Instructor.
- c. Approve a One Year Contract for Kyla Greenwood, Math Instructor.
- d. Approve a One Year Contract for Eric Miller, Instructor.
- e. Approve a One Year Contract for Mary Ellen Snider, School Nurse.

2. TWO YEAR CONTRACTS – Certified Staff

- a. Approve a Two Year Contract for Jacquelyn Evrard, Hospitality & Tourism Instructor.
- b. Approve a Two Year Contract for William Nichols, CBI Instructor.
- c. Approve a Two Year Contract for Jeremiah Pennington, Intervention Specialist.
- d. Approve a Two Year Contract for Amy Turner, Veterinary Science Instructor.

3. THREE YEAR CONTRACTS – Certified Staff

- a. Approve a Three Year Contract for Greg Evilsizor, Intervention Specialist.
- b. Approve a Three Year Contract for Robert King, Math Instructor.
- c. Approve a Three Year Contract for Dave Remias, Culinary Arts Instructor
- d. Approve a Three Year Contract for Ronald Summers, CTP Engineering Instructor.
- e. Approve a Three Year Contract for Todd Trainer, Math Instructor.
- f. Approve a Three Year Contract for Lynn Zimmerman, Science Instructor.

4. CONTINUING CONTRACTS – Classified Staff

- a. Approve a Continuing Contract for Kaitlin Ayers, Central Cashier.
- b. Approve a Continuing Contract for Haley Fogle, Aide – ISR.
- c. Approve a Continuing Contract for Kristin Rice, Cafeteria Helper.

5. CONTRACTS – Exempt Staff

- a. Approve a Continuing Contract for Laurel Lemmer, EMIS Coordinator/ Superintendent Secretary.
- b. Approve a Two Year Contract for Kyle Lloyd, IT network Engineer.

6. CONTINUING CONTRACTS – Non-Exempt Staff

- a. Approve a Continuing Contract for Jason Cook, IT Network Specialist.

7. TWO YEAR CONTRACTS – Classified Staff

- a. Approve a Two Year Contract for Dave Foster, Custodian
- b. Approve a Two Year Contract for Lisa McDanel, Custodian.
- c. Approve a Two Year Contract for Linda Mikel, Cafeteria Helper.
- d. Approve a Two Year Contract for Rebecca Thompson, Aide.

8. TWO YEAR CONTRACTS – Administrative Staff

- a. Approve a Two Year Contract for Chris James, Executive Director.
- b. Approve a Two Year Contract for Nathan Lasso, Director of Student

Services & Academics.

- c. Approve a Two Year Contract for Jennifer Shaffer, Director of Attendance & Discipline.
- d. Approve a Two Year Contract for Jeffrey Thoman, IT Director.

E. VACATION ROLL-OVER RESOLUTION

- 1. Approve Vacation Carry Over Resolution for 12 month Administrative and Exempt/Non-bargaining employees due to non-use during COVID closure.

F. PROVISIONS

- 1. Approve Administrators, Directors, Supervisors and Managers Provisions & FY21 salaries effective July 1, 2020.
- 2. Approve Exempt and Non-bargaining Unit Non-Exempt Staff Provisions & FY21 salaries & effective July 1, 2020.

G. JOB DESCRIPTION

- 1. Approve Facilities and Grounds Manager job description revision. Changes have been highlighted.

H. EXTENDED & PLANNING DAYS

- 1. Approve extended days and planning days per spreadsheet provided.

Dr. Page discussed 2721 Selma Rd rezone property for shooting gallery, next meeting is August 11, 2020.

III. EXECUTIVE SESSION for the purpose of discussing personnel.

Mr. Dennis Henry moved the Board of Education enter into Executive Session, Mr. Chris Williams seconded the motion at 6:47 p.m.

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

Mr. Jamie Callan declared out of executive session at 7:13 p.m.

SCCTC RESOLUTION NUMBER 26-20 – APPROVE SUPERINTENDENT CONTRACT AS PRESENTED.

Mrs. Corinne Scott moved and Mr. Shawn Jackson seconded the Board of Education approve Superintendent Contract as presented.

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Mustovich, Page, Scott, Wenclewicz, Williams

Motion carried, 9-0

ADJOURNMENT of Regular meeting

Mr. Jeff Caivano moved and Mrs. Pamela Mustovich Seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 7:16 p.m.

Signed: _____

Date: _____

Mr. Jamie Callan, President

Attest: _____ Date: _____
Mr. Brad McKee, Treasurer

The next regular Springfield-Clark CTC Board of Education meeting will be held August 17, 2020 at 5:00 p.m.

COMING UP AT CTC

AUGUST

17 Board of Education Mtg
17 Open House
19 First Day of School

SEPTEMBER

7 Labor Day-No School
21 Board Meeting

