



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

January 7, 2019
ANNUAL TAX BUDGET MEETING AT 4:30 P.M
Board of Education Meeting: 5:00

BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

Present:

Mr. Jeff Caivano	Northeastern Local Schools	Term: 01/09/2017–12/31/2020
Mr. Jamie Callan	Springfield City Schools	Term: 01/09/2017–12/31/2020
Mr. Dennis Henry	Greenon Local Schools	Term: 10/15/2018–12/31/2020
Mr. Shawn Jackson	Southeastern Local Schools	Term: 01/09/2017–12/31/2020
Mrs. Pamela Mustovich	Northwestern Local Schools	Term: 01/09/2017–12/31/2020
Mr. Ed Leventhal	Springfield City Schools	Term: 01/09/2017–12/31/2020
Dr. Susan Page	Clark-Shawnee Local Schools	Term: 01/09/2017–12/31/2020
Mrs. Corinne Scott	Tecumseh Local Schools	Term: 01/09/2017–12/31/2020

Absent:

Mr. Stanley Wenclewicz	Clark County ESC	Term: 01/08/2018–12/31/2020
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Also Present:

Michelle Patrick, Superintendent
Brad McKee, Treasurer

II. BOARD OF EDUCATION 2019 OFFICER ELECTION

A. ELECTION OF 2019 BOARD OF EDUCATION PRESIDENT

Nominations for Board of Education President

Mr. Ed Leventhal nominated and Mrs. Pamela Mustovich seconded Mr. Jamie Callan for Board of Education President.

Mr. Shawn Jackson moved and Mr. Jeff Caivano seconded to close nominations for President

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 8-0.

Swearing in of Board President.

B. ELECTION OF 2019 BOARD OF EDUCATION VICE-PRESIDENT

Nominations for Board of Education Vice-President

Mr. Jeff Caivano nominated and Mr. Dennis Henry seconded Mr. Shawn Jackson for Board of Education Vice-President.

Mr. Dennis Henry moved and Mrs. Pamela Mustovich seconded to close nominations for Vice-President

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 8-0.

Swearing in of Board Vice-President.

III. BOARD/DISTRICT COMMUNICATIONS

- A. Michelle Patrick reminded everyone about the All County Board Meeting and informed the BOE that she was asked to participate in a state-wide career tech education marketing program

IV. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 01-19 - Adoption of the minutes of the December 17, 2018 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Jeff Caivano moved and Dr. Susan Page seconded adopting the minutes of the December 17, 2018 Board of Education meeting as presented.

Roll Call: Ayes: Callan, Caivano, Henry, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 8-0.

SCCTC RESOLUTION NUMBER: 02-19 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-F

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Shawn Jackson moved and Mrs. Corinne Scott seconded the Board of Education adopt the "Consent Calendar"

Roll Call: Ayes: Callan, Caivano, Henry, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 8-0

- A. Approve December 2018 Financials/Amended Appropriations
- B. Approve FY20 Tax Budget
- C. Authorize Treasurer to request/collect all monies as available

- D. Establish Record Commission, with meeting to be held prior to the April 2019 Board of Education Meeting at 4:30 p.m.
- E. Establish Audit Committee, with meeting to be held prior to the February 2019 Board of Education Meeting at 4:30 p.m.
- F. Establish new Workers Comp Fund (BWC distribution Account), 027-0000

SCCTC RESOLUTION NUMBER 03-19 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEM A-C

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mrs. Corinne Scott moved and Mr. Shawn Jackson seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-C

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott
Motion carried, 8-0

A. PROCEDURE

1. Approve day, time, and place of regular Springfield-Clark CTC Board of Education Meetings. *The following dates are proposed:*

February 11, 2019	(Second Monday due to President's Day Feb. 18)
March 18, 2019	(Third Monday) Work Session to follow Board Meeting
April 15, 2019	(Third Monday)
May 20, 2019	(Third Monday)
June 17, 2019	(Third Monday)
August 19, 2019	(Third Monday)
September 16, 2019	(Third Monday)
October 21, 2019	(Third Monday)
November 18, 2019	(Third Monday)
December 16, 2019	(Third Monday)
January 13, 2020	(Second Monday) 2020 Organizational/Regular Meeting
2. Approve waiving of reading of previous meeting minutes at each meeting.
3. Approve attendance for in-state professional meetings for staff, Administrators, and Board members with supervisor approval (where applicable) without additional board action.
4. Approve mileage reimbursement for CTC staff at IRS rate of 58 cents per mile for 2019.

B. AFFILIATIONS

1. Renew OEPI (Ohio Education Policy Institute) Membership [\$1,000]

C. APPOINTMENTS

1. Appoint **2019** representative to the Enterprise Zone Committee
(2018 Representative: Ed Leventhal)
2. Appoint **2019** OSBA Delegate and alternate (BOE Pres. and V.P.)
(2018 Delegate: Jamie Callan/ 2018 Alternate: Shawn Jackson)
3. Appoint **2019** OSBA Legislative Liaison
(2018 Liaison: Jeff Caivano)
4. Appoint **2019** OSBA Student Achievement Liaison
(2018 Liaison: Dr. Susan Page)
5. Appoint **2019** Board of Education Sub-Committees:
 - a. **2019 Curriculum Committee**
(2018 members: Dennis Henry, Shawn Jackson, Dr. Susan Page, Michelle Patrick)
 - b. **2019 Facilities Committee**
(2018 members: Ed Leventhal, Pamela Mustovich, Corinne Scott, Michelle Patrick, Brad McKee)
 - c. **2019 Finance Committee**

(2018 members: Jamie Callan, Jeff Caivano, Pamela Mustovich, Stanley Wenclewicz, Brad McKee, Michelle Patrick, Chris James)

6. Appoint Treasurer as District Records Officer.

SCCTC RESOLUTION NUMBER 04-19 - ADOPTION OF CONSENT CALENDAR - PERSONNEL, ITEMS A-B

Mr. Shawn Jackson moved and Mr. Jeff Caivano seconded the Board of Education adopt the Consent Calendar-Administrative, Item A

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott
Motion carried, 8-0

A. CLASS CHANGE

1. Approve Jessica Alt, Cyber Security & Networking Instructor, to move on the Certified Pay Scale from BA+O, Class I, Step 7(\$57,718) to Class III, Step 7 (\$60,803), effective February 1, 2019 pay date.
2. Approve Nichole Elliott, Nurse Assisting Instructor, to move on the Certified Pay Scale from BA+O, Class I, Step 9(\$61,520) to BA+15, Class III, Step 9 (\$65,080), effective February 1, 2019 pay date.
3. Jacquelyn Evrard, Hospitality & Tourism Instructor, to move on the Certified Pay Scale from BA+15, Class III, Step 9 (\$65,080) to BA+30, Class V, Step 9 (\$67,906), effective February 1, 2019 pay date.

B. DONATION

1. Approve \$20 donation from Michelle Patrick to the Forestry & Park Management Program.

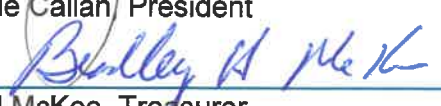
VI. COMMENTS/QUESTIONS FROM THE BOARD MEMBERS

Dr. Page discussed the State of Ohio's shortage of carpentry workers and if there was an opportunity for the SCCTC to recruit for that program. Dr. Page asked about signage at Clark County Fairgrounds. Dr. Page also discussed the opportunity for Aviation trades. Dr. Page also discussed the possibility of adding a Masonry program.

VII. ADJOURNMENT of Regular meeting

Mrs. Pamela Mustovich moved and Mr. Jeff Caivano Seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 5:40 p.m.

Signed:  Date: 2/11/19
Mr. Jamie Callan, President

Attest:  Date: 2/11/19
Mr. Brad McKee, Treasurer

The next Springfield-Clark CTC regular Board of Education meeting will be held February 11, 2019 at 5:00 p.m.

COMING UP AT CTC

JANUARY

11 Grade Cards

21 ML King Jr. Birthday observed No School

23 & 24 Career Exploration Days

25 Make Up date for Career Exploration Days

FEBRUARY

8 Interims
13 Parent/Teacher Conferences, 4-7 pm
11 Board of Ed. Mtg. 5 pm
18 President's Day, No School
19 Staff PD Day #2, No School

MARCH

8 End of 3rd Qtr.
15 Grade Cards
18 Board of Ed. Mtg. 5 pm
25-29 Spring Break, No School

APRIL

11 Spring Advisory Mtgs. 5:30-7:30 pm
12 Interims
15 Board of Ed. Mtg. 5 pm
18 Staff PD #3 (7:40 am – 11 am), No School for Students
21 Easter
25 Registration night, 4-7 pm

MAY

2 National Honor Society 7 pm
9 CTC Honors Night 6 pm
14 2-Hr Delay for Juniors/Sr. Last Day & Convocation Practice (mandatory)
14 CTC CONVOCATION at Kuss Auditorium, 6:00 – 8:30 pm
20 Board of Ed. Mtg. 5 pm
21 Last day for Junior students/End of 4th Qtr./2nd Sem.
22 Teacher Work day 7:40 am – 1:00 pm (Trade 5/14 Convocation)
27 Memorial Day
31 Grade Cards