



1901 Selma Road Springfield Ohio 45505 937.325.7368  
[www.SCCTC.org](http://www.SCCTC.org)

**September 16, 2019**  
**Board of Education**  
**Regular Meeting: 5:01 p.m.**

**BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.  
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

**I. OPENING**

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

**Present:**

|                        |                             |                              |
|------------------------|-----------------------------|------------------------------|
| Mr. Jeff Caivano       | Northeastern Local Schools  | Term: 01/09/2017- 12/31/2019 |
| Mr. Jamie Callan       | Springfield City Schools    | Term: 01/09/2017–12/31/2020  |
| Mr. Dennis Henry       | Greenon Local Schools       | Term: 10/15/2018–12/31/2020  |
| Mr. Shawn Jackson      | Southeastern Local Schools  | Term: 01/09/2017–12/31/2019  |
| Mr. Ed Leventhal       | Springfield City Schools    | Term: 01/09/2017–12/31/2019  |
| Dr. Susan Page         | Clark-Shawnee Local Schools | Term: 01/09/2017–12/31/2019  |
| Mrs. Corinne Scott     | Tecumseh Local Schools      | Term: 01/09/2017–12/31/2020  |
| Mr. Stanley Wenclewicz | Clark County ESC            | Term: 01/08/2018–12/31/2020  |

**Absent:**

|                       |                            |                             |
|-----------------------|----------------------------|-----------------------------|
| Mrs. Pamela Mustovich | Northwestern Local Schools | Term: 01/09/2017–12/31/2019 |
|-----------------------|----------------------------|-----------------------------|

**Also Present:**

Michelle Patrick, Superintendent  
Brad McKee, Treasurer

## II. WELCOME, INTRODUCTIONS, PRESENTATIONS

- Chefs Dave Hay presented information regarding the successes and challenges of operating the Food Truck.

## III. NEW BUSINESS

### SCCTC RESOLUTION NUMBER: 39-19 – Adoption of previous month's meeting minutes

Mr. Ed Leventhal motioned and Mr. Stanley Wenclewicz seconded to approve adoption of the August 26, 2019 Springfield-Clark CTC Board of Education meeting as presented.

**Roll Call:** Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Page, Scott, Wenclewicz  
**Motion carried, 8-0.**

## IV. NEW BUSINESS

### SCCTC RESOLUTION NUMBER: 40-19 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-C

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Jeff Caivano moved and Dr. Susan Page seconded the Board of Education adopt the "Consent Calendar"

**Roll Call:** Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Page, Scott, Wenclewicz  
**Motion carried, 8-0.**

- A. Approve August 2019 Financials as presented
- B. Approve Permanent Appropriations for FY20 as presented
- C. Approve Activity budgets for FY20

### SCCTC RESOLUTION NUMBER 41-19 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEM A-E

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Stanley Wenclewicz moved and Mrs. Corinne Scott seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-E.

**Roll Call:** Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Page, Scott, Wenclewicz  
**Motion carried, 8-0.**

## A. TEXTBOOK/BOOK FINAL READING

1. Approve first reading of *Motorcycles Fundamentals, Service, Repair; Fourth Edition*. ISBN: 978-1-63563-697-0. This is a brand new book that will meet industry standards for the newly implemented Motorcycle/Powertrain courses in Auto Technology. This textbook has been approved by the Advisory Council through phone/text and/or email conversations. FIRST READING WAS AUGUST 26, 2019.

## B. BOARD POLICY UPDATES

1. FIRST READ for Policy updates 6320 and 6325

2. FIRST READ for Policy update 2431.01, 5530

**C. HANDBOOK UPDATES**

1. FIRST READ for Handbook updates for DFCA

**D. ADMINISTRATIVE GUIDELINES UPDATE**

1. FIRST READ for new Administrative Guideline 9500A

**E. MOU WITH CLARK STATE COMMUNITY COLLEGE**

1. Approve MOU with Clark State Community College for the use of the Adult Collision lab in order to provide in-demand/short-term training to Os Kelly Co employees.

**SCCTC RESOLUTION NUMBER 42-19 - ADOPTION OF CONCENT CALENDAR-ADMINISTRATIVE, ITEM D-G**

Mr. Shawn Jackson moved and Mr. Jeff Caivano seconded the Board of Education adopt the Consent Calendar-Administrative, Item D-G

**Roll Call:** Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Page, Scott, Wenclewicz

**Motion carried, -0.**

**D. SKILLSUSA TRAVEL OUT OF STATE AND OVERNIGHT TRAVEL FOR FY20**

1. Approve the travel of Springfield-Clark CTC qualifying students & staff to the SkillsUSA Fall Leadership Conference in Columbus, OH on November 13-15, 2019.
2. Approve the travel of Springfield-Clark CTC qualifying students & staff to the SkillsUSA Regional Officer Training Institute (ROTI) in Washington, DC on January 20-24, 2020.
3. Approve the travel of Springfield-Clark CTC qualifying students & staff to the SkillUSA State Championships in Columbus, OH on April 7 & 8, 2020
4. Approve the travel of Springfield-Clark CTC qualifying students & staff to the SkillUSA National Leadership and Skills Conference in Louisville, KY on June 22-27, 2020.
5. Approve the travel of Springfield-Clark CTC qualifying students & staff to the Summer Leadership Camp at Ohio State University, Columbus, OH, July 2020. Specific dates still TBA

**E. FCCLA TRAVEL OUT OF STATE AND OVERNIGHT TRAVEL FOR FY20**

1. Approve the travel of Springfield-Clark CTC staff & chapter members to the 2019 FCCLA National Cluster meeting in Dallas, TX on November 15-17, 2019. FCCLA Chapter monies will pay for the expense of this trip.
2. Approve the travel of Springfield-Clark CTC qualifying students & staff to the ProStart Student Invitational on March 15 and 15, 2020, in Columbus, OH.
3. Approve the travel of Springfield-Clark CTC qualifying students & staff to the State FCCLA Competition in Columbus, OH on

April 23 and 24, 2020. There is a possibility of an overnight stay depending on their start time and that will be known closer to the date.

**F. BPA TRAVEL OUT OF STATE AND OVERNIGHT TRAVEL FOR FY20**

1. Approve the travel of Springfield-Clark CTC qualifying staff to the OHIO BPA State Leadership Conference in Columbus, OH on March 12-13, 2020
2. Approve the travel of Springfield-Clark CTC qualifying staff to the BPA National Leadership Conference in Washington, D.C. on May 6-10, 2020. This may require travel on May 5, 2020 or May 11, 2020.

Details determined once the conference posts further details

**G. HSTW OUT OF STATE AND OVERNIGHT TRAVEL FOR FY20**

1. Approve CTC administrators and staff to attend the High Schools That Work (HSTW) Staff Development Conference in New Orleans, LA on July 7-10, 2020. HSTW grant funds will be utilized.

**SCCTC RESOLUTION NUMBER 43-19 - ADOPTION OF CONCENT CALENDAR-ADMINISTRATIVE, ITEM H-J**

Mr. Jeff Caivano moved and Dr. Susan Page seconded the Board of Education adopt the Consent Calendar-Administrative, Item H-J

**Roll Call:** Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Page, Scott, Wenclewicz

**Motion carried, 8-0.**

**H. DONATIONS**

1. Approve the donation of 19, \$25 Amazon Gift Cards from X-F Construction Services to be used as part of the Positive Behavior Intervention and Supports (PBIS) Plan and/or Drug Free Clubs of America (DFCA) incentive plan.
2. Approve donation of \$25 from X-F Construction Services to be used for Drug Free Clubs of America (DFCA) incentive plan.
3. Approve donation of \$150 from Michelle Patrick to support the initial start-up of DFCA.
4. Approve donation of \$150 from Brad McKee to support the initial start-up of DFCA.
5. Approve donation of \$6700 from The Clark County Prosecutor's Office to sponsor 100 students in DFCA

**I. LPDC MEETING DATES**

1. Approve LPDC Meeting dates for the 2019-20 school year. List provided.

**J. CCVASE MOU**

1. Approve CCVASE classification MOU for review and edit to salary schedule.

**SCCTC RESOLUTION NUMBER 44-19 - ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM A-I**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stanley Wenclewicz moved and Mrs. Corinne Scott seconded the Board of Education adopt the Consent Calendar-personnel, Items A-I.

**Roll Call:** Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Page, Scott, Wenclewicz

**A. STUDENT WORKERS**

1. Approve the hiring of CBI workers at SCCTC, Northwestern High School and Shawnee High School (CTC Satellite Programs) for the 2019-2020 school year. Students who meet classification represented in these CBI programs will be paid at a wage rate of 75% of state minimum wage.

**B. SUMMER WORK**

1. Approve Linda Cabaluna and Susan Hyden at the daily rate of \$170 for an equivalent school day, per the Negotiated Agreement, for their work during the summer collaboration on the development of curriculum and lessons for Embedded English in Computer Graphic Arts.

**C. CONTINUING CONTRACTS**

1. Approve a Continuing Contract for Teri Armstrong, Intervention Specialist.
2. Approve a Continuing Contract for Deb Jahns, Intervention Specialist.

**D. ONE YEAR CONTRACTS**

1. Approve a One Year Contract for Jessica Alt, Cyber Security.
2. Approve a One Year Contract for Jeremiah Pennington, Intervention Specialist.
3. Approve a One Year Contract for Eric Miller, Middle School Instructor.

**E. TWO YEAR CONTRACTS**

1. Approve a Two Year Contract for Amy Cross, Guidance Counselor.
2. Approve a Two Year Contract for Wendy Delong, English Instructor.
3. Approve a Two Year Contract for Shelley Dillow, Intervention Specialist.
4. Approve a Two Year Contract for Nichole Elliott-Harper, Nurse Assisting.
5. Approve a Two Year Contract for Michael Hill, Government Instructor.
6. Approve a Two Year Contract for Beth Oder, Option 4 Coordinator.
7. Approve a Two Year Contract for Lynn Phares, Guidance Counselor.
8. Approve a Two Year Contract for Kendra Rarick, FCS Instructor.
9. Approve a Two Year Contract for Brian Sheward, Welding & Fabrication.
10. Approve a Two Year Contract for Claire Spangler, Intervention Specialist.

**F. THREE YEAR CONTRACTS**

1. Approve a Three Year Contract for Richard Ater, Auto Body.

2. Approve a Three Year Contract for Eric Barge, Engineering & Architectural Design.
3. Approve a Three Year Contract for Ashley Harwood, Health Occ Tech.
4. Approve a Three Year Contract for Erica Hillard, Ag Education.
5. Approve a Three Year Contract for Richard Howard, Carpentry.
6. Approve a Three Year Contract for Barbra Marshall, Medical Assisting.

**G. FOOD SERVICE SUBSTITUTE**

1. Approve Karen Mathews as a substitute in SCCTC food service and as a substitute at G.I.S.A., as needed, at the rate of \$10.25 per hour for the 2019-20 school year.

**H. CUSTODIAL/MAINTENANCE SUBSTITUTES**

1. Approve Jeff Amlin as a substitute in custodial/maintenance, as needed, at the rate of \$10.00 per hour for the 2019-20 school year.
2. Approve Aric Marsh as a substitute in custodial/maintenance, as needed, at the rate of \$10.25 per hour for the 2019-20 school year.

**I. EMPLOYMENT**

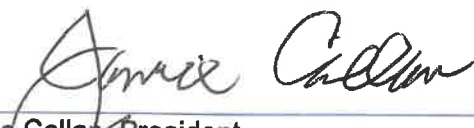
1. Approve Jacquelyn Evrard, Hospitality & Tourism, from Class III (BA+15) Step 10, \$68,563; to Class VII (MA+0) Step 10, \$73,070 based on college credits completed and confirmed.
2. Approve Jessica Alt, Cyber Security & Networking, from Class I (BA+0) Step 8, \$60,811; to Class IV (BA+20) Step 8, \$65,562 based on college credits completed and confirmed.

**VI. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

- Mrs. Scott discussed the before and after pictures of tech storage room
- Mr. Jackson wants detail reports for free & reduced students by program, how much we charge for a program, how much is waived and how much is collected in a future meeting.
- Dr. Page discussed the Schlarchip project and the security at the ECEC building
- Discussion about the School Report Card

**VII. ADJOURNMENT of Regular meeting**

Mr. Dennis Henry moved and Mr. Shawn Jackson seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:04 p.m.

Signed:   
Mr. Jamie Callan, President

Date: 10/21/19

Attest:   
Mr. Brad McKee, Treasurer

Date: 10/21/19

**The next regular Springfield-Clark CTC Board of Education meeting will be held October 21, 2019 at 5:00 p.m.**

**COMING UP AT CTC**

**SEPTEMBER**

**30 Interims sent home**

**OCTOBER**

**3 Fall Advisory Meetings WITH Hall of Fame Induction Ceremony**

**10 Professional Development Day**

**11 Waiver Day**

**16 DFCA Collection Day!**

**18 End of Quarter 1**

**19 Community Car Wash at Springfield Buick GMC Cadillac - proceeds go to DFCA**

**21 Bd. Of Ed Mtg. 5pm**

**25 Grade Cards sent home**

