



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

August 26, 2019
Board of Education
Regular Meeting: 5:00 p.m.

BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

Present:

Mr. Jeff Caivano	Northeastern Local Schools	Term: 01/09/2017- 12/31/2019
Mr. Jamie Callan	Springfield City Schools	Term: 01/09/2017-12/31/2020
Mr. Dennis Henry	Greenon Local Schools	Term: 10/15/2018-12/31/2020
Mr. Shawn Jackson	Southeastern Local Schools	Term: 01/09/2017-12/31/2019
Mr. Ed Leventhal	Springfield City Schools	Term: 01/09/2017-12/31/2019
Mrs. Pamela Mustovich	Northwestern Local Schools	Term: 01/09/2017-12/31/2019
Dr. Susan Page	Clark-Shawnee Local Schools	Term: 01/09/2017-12/31/2019
Mrs. Corinne Scott	Tecumseh Local Schools	Term: 01/09/2017-12/31/2020
Mr. Stanley Wenclewicz	Clark County ESC	Term: 01/08/2018-12/31/2020

Also Present:

Michelle Patrick, Superintendent
Brad McKee, Treasurer

II. WELCOME, INTRODUCTIONS, PRESENTATIONS

- Michelle Patrick discussed Harbor Freight Grant

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 31-19 – Adoption of previous month's meeting minutes

Mr. Dennis Henry motioned and Mr. Shawn Jackson seconded to approve adoption of the June 24, 2019 Springfield-Clark CTC Board of Education meeting as presented.

Roll Call: Ayes: Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz
Abstain: Caivano

Motion carried, 8-0-1.

IV. NEW BUISNESS

SCCTC RESOLUTION NUMBER: 32-19 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-E

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Shawn Jackson moved and Mr. Jeff Caivano seconded the Board of Education adopt the "Consent Calendar"

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

- A. Approve June 2019 Financials as presented
- B. Approve July 2019 Financials as presented
- C. Approve June 30, 2019 Reverse of Advances as presented:
\$1,142.54 from Perkins fund 524-919S to the General Fund
- D. Approve Carter Lumber expenses- Expenses incurred on Highland Project at Fair that PO was not processed prior to \$4,652.00 - Excess monies over \$10,000 will be billed back to Clark County FairGrounds
- E. Approve the purchase of HAAS Simulators, CNC Toolroom Latheand Toolroom Mill with Tool Changer to update the Applied Engineering and Manufacturing Lab. Total cost is \$77,046.15. Quotes included.

SCCTC RESOLUTION NUMBER 33-19 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEM A-E

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mrs. Corinne Scott moved and Mr. Stanley Wenclewicz seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-E.

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

A. TEXTBOOK/BOOK **FIRST READING**

1. Approve first reading of *Motorcycles Fundamentals, Service, Repair; Fourth Edition*. ISBN: 978-1-63563-697-0. This is a brand new book that

will meet industry standards for the newly implemented Motorcycle/Powertrain courses in Auto Technology. This textbook has been approved by the Advisory Council through phone/text and/or email conversations.

B. ADVISORY COMMITTEE MEMBERS

1. Approve Advisory Committee Members for Career Tech programs for 2019-2020. Lists attached.

C. BOARD POLICY UPDATES

1. Approve NEOLA Board Policy updates. Policy update proposals were provided in hard copy for a first reading at the meeting June 2019 board meeting.

D. OUT-OF-STATE TRAVEL

1. Approve up to two administrators to attend the ACTE Best Practices Conference in Tucson, Arizona; September 25-27.
2. Approve Michelle Patrick to attend ACTE's CareerTech VISION 2019 December 4 - December 7 in Anaheim, California.

E. HANDBOOK UPDATES

1. Approve updates to the Student Handbook for the 2019-2020 School year

SCCTC RESOLUTION NUMBER 34-19 - ADOPTION OF CONCENT CALENDAR-ADMINISTRATIVE, ITEM F-H

Mr. Jeff Caivano moved and Mrs. Pamela Mustovich seconded the Board of Education adopt the Consent Calendar-Administrative, Item F-G

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

F. MOU - MVCDC AND SCCTC

1. Approve the updated/renewal MOU between MVCDC and the SCCTC. Agreement will move from a 3-year term to a 5-year term. Agreement was revised through our legal council.

G. CONTRACTED SERVICES

1. Approve the Shared Service Agreement for a Food Service Supervisor, John Gummel, between Springfield-Clark CTC and Greenon Local School District for the 2019-2020 school year.
2. Approve the Shared Service Agreement for Transportation and Van Driver Certification between Springfield-Clark CTC and Greenon Local School District for the 2019-2020 school year.
3. Approve the Service Agreement with the Clark County ESC for the 2019-2020 school year. Services not to exceed the \$102,823.67. Services outline on attached.
4. Approve the two-year agreement (2019-2021) at \$14,880.05 per year to continue services with Edmentum (our online curriculum provider). This is the same amount as the previous contract. In

SCCTC RESOLUTION NUMBER 35-19 - ADOPTION OF CONCENT CALENDAR-ADMINISTRATIVE, ITEM A-D

Mr. Shawn Jackson moved and Mr. Ed Leventhal seconded the Board of Education adopt the Consent Calendar-Administrative, Item A-D

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

A. EMPLOYMENT

- a. Approve the employment of Monica Armstrong, Mathematics Instructor, for a 184 day contract (includes one orientation day for 2019-2020 only) at Class IV (BA+20) step 9; \$67,785. Hire approved at the June 24, 2019 Board meeting. This approval reflects accurate salary schedule.
- b. Approve the employment of Sean Fadden, Computer Programming & Game Design/Software Programming Instructor, for a 184 day contract (includes one orientation day for 2019-2020 only) at Class V (BA+30), step 10; \$71,540. Hire approved at the June 24, 2019 Board meeting. This approval reflects accurate salary schedule.
- c. Approve the employment of Kyla Greenwood, Mathematics Instructor, for a 184 day contract (includes one orientation day for 2019-2020 only); Class I (BA+0) step 0; \$42,520. Hire approved at the June 24, 2019 Board meeting. This approval reflects accurate salary schedule.
- d. **ADDENDUM** Approve Kyle Lloyd, IT Network Server Engineer; Step 5p \$65,121 to be prorated to reflect start date of August 12, 2019. Hire approved at the June 24, 2019 Board meeting. This approval reflects accurate salary schedule.
- e. Approve Laurel Lemmer as the Administrative Assistant to the Superintendent, at step 6, \$56,546; plus 15% responsibility factor, \$8,481, for maintaining a major portion of the EMIS Coordinator position for the 2019-2020 School Year beginning August 1, 2019.
- f. Lori Ritzenthaler from Class I (BA+0) step 26, \$74,384 to Class VI (BA+40) step 26, \$86,106 based upon continued education units and college credits completed and confirmed.
- g. Bobbi Groeber from Class VI (BA+40) step 22, \$83,806 to Class VII (BA+55) step 22, \$84,700. Additional college credits confirmed.
- h. **ADDENDUM** Brian Sheward from Class II&III (BA+10/15) Step13, \$75,107; to Class IV (BA+20) Step 13, \$76,681 based upon continued education units and college credits completed and confirmed.
- i. **ADDENDUM** Nichole Elliott from Class II&III (BA+10/15) Step10, \$68,563; to Class IV (BA+20) Step 10, \$70,009 based upon college credits completed and confirmed.

j. Approve Christian Barcaza, Spanish Interpreter, at \$15.00 per hour for the 2019-2020 school year. Christian will continue to work with students in their programs and will begin to translate our catalog for Spanish speaking parents. He already translated some programs at the request of families in the Tecumseh school district.

k. Approve Angela Reese, Nurse Assisting Program Coordinator, at \$27.00 per hour, not to exceed 250 hours. The Program Coordinator is required by the Ohio Department of Health for student preparation for state assessment.

l. Approve Sophia Gonzolez, New Media Student/Alumni Intern, at \$10.00 per hour, not to exceed 30 hours per week.

m. **ADDENDUM** Approve Lisa McDanel, Custodian, Step 2, \$16.38 to start August 19, 2019. Pending successful FBI/BCI Background Check.

n. Approve the following staff at the Negotiated Agreement daily rate of \$170 for an equivalent school day for their work throughout the summer on the Future Ready/Strategic Planning team: Lynn Phares, Katie Coy, Michelle Carn, Mike Rice, Dave Hay, Steve Walters, Marcia Taynor, Mary Leonard, Michael Hill.

o. Approve the following staff at the Negotiated Agreement daily rate of \$170 for an equivalent school day for their work preparing for summer EOC testing, providing remediation to students during the summer for EOC testing and/or proctoring for summer EOC exams: Ross Lunsford, Amy Zynda, Amy Cross, Jeremiah Pennington, Deb Jahns

p. Approve Ashley Harwood for related instructional improvements to certify her as EMS instructor (previously taught at Clark State Community College). Rate of pay is the negotiated agreement rate of \$170 per day for an equivalent school day. Days of certification from June 11 - July 11; Tues and Thurs 6-10p.m. and Saturdays 8a.m - 4p.m.

q. Approve the resignation of Michael Baker, Educational Aide, effective **Wednesday, August 28, 2019** for other employment opportunity.

r. Approve the employment of the following CTC Culinary Arts student who worked the CTC Food Truck during the Clark County Fair, Rotary Food Truck Rally and ongoing for the 2019-2020 school year as needed. All at minimum wage rate of \$8.55 per hour: Abigail Faccenda-Agin, Dayla Elkins, Gabriella Ruf, Joseph Savage, Patricia Stephenson, Sierra Wade.

s. Approve the employment of the following CTC Culinary Arts Alumni as interns who worked as shift managers on the CTC Food Truck during the Clark County Fair, Rotary Food Truck Rally and ongoing for the 2019-2020 school year as needed. All at \$9.55 per hour: Caitlyn Doepel, Ashlyn Haddix, Lindsey Spracklen

t. Approve Supplemental Contract per attached recommendations

a. Approve Clark County ESE sub list as currently presented and accept updates throughout the 2019-2020 school year.

B. EXTENDED TIME

- a. **Chef Dave Hay** for days worked to prep and run the food bus outside of the school year. To date, this includes the Clark County Fair and the Rotary Food Truck Competition

C. CONTINUING CONTRACTS

1. Approve a Continuing Contract for Kathleen Coy, Intervention Specialist
2. Approve a Continuing Contract for Amy Zynda, Intervention Specialist

D. CALENDAR UPDATE

1. Approve revision to the 210-day Administrative Assistant calendar to reflect trade days as appear on the attached revision.

SCCTC RESOLUTION NUMBER 36-19 - ADOPTION OF BOAR RECOMMENDED ITEM A

Mr. Jeff Caivano moved and Mrs. Pamela Mustovich seconded the Board of Education adopt the Consent Calendar-Administrative, Item A

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

A. AGREEMENT FOR LEGAL SERVICES

1. Approve agreement to continue attorney-client relationship with Lisa M. Burleson with the Walter Haverfield Attorneys At Law firm for the 2019-2020 school year.

v. EXECUTIVE SESSION for the purpose of discussing legal matters with School Board attorney, personnel and the Negotiated Agreement.

Mr. Shawn Jackson moved the Board of Education enter into Executive Session, Mr. Jeff Caivano seconded the motion at 5:53 p.m.

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

Mrs. Lisa M. Burleson, Esq. was asked to attend executive session.

Mrs. Corinne Scott left meeting at 6:28 pm

Mr. Jamie Callan declared out of executive session at 6:35 p.m.

SCCTC RESOLUTION NUMBER 37-19 - ADOPTION OF CONSENT CALENDAR – PERSONNEL, ITEM E

Mr. Ed Leventhal moved and Mr. Shawn Jackson seconded the Board of Education approve the administrative staff contracts & salaries as per the presented salary chart/contract.

E. 2019-2020 ADMINISTRATIVE STAFF CONTRACTS & SALARIES

1. Approve Administrative Staff Contracts & Salaries as per the presented salary chart/contract.

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Scott, Wenclewicz
Nyes: Page
Motion carried, 8-1-0.

SCCTC RESOLUTION NUMBER 38-19 - ADOPTION OF CONSENT CALENDAR – PERSONNEL, ITEM F

Mr. Shawn Jackson moved and Mr. Jeff Caivano seconded the Board of Education approve the 2019-2020 Renewal Information Agreement with the Southwestern Ohio Educational Purchasing Council EPC.

F. AGREEMENT WITH THE SOUTHWESTERN OHIO EDUCATION PURCHASING COUNCIL

1. Approve 2019-2020 Renewal Information Agreement with the Southwestern Ohio Educational Purchasing Council EPC.

Roll Call: Ayes: Caivano, Callan, Henry, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz
Motion carried, 9-0-0.

VI. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

Page discussed Clark Co. Fair Food Truck

VII. ADJOURNMENT of Regular meeting

Mr. Ed Leventhal moved and Mr. Dennis Henry seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:42 p.m.

Signed: _____

Mr. Jamie Callan, President

Date: _____

Attest: _____

Mr. Brad McKee, Treasurer

Date: _____

The next Springfield-Clark CTC regular Board of Education meeting will be held September 16, 2019 at 5:00 p.m.

COMING UP AT CTC

SEPTEMBER

2 Labor Day – No School

6 Visit from State Superintendent, Paulo DeMaria

16 Bd. Of Ed Mtg. 5pm

16 Constitution Day Observance (Bd. Required)

30 Interims sent home

OCTOBER

3 Fall Advisory Meetings

10 Professional Development Day

