



**January 8, 2018**

**The Annual Tax Budget Meeting was held at 4:30 p.m.**

**BOARD of EDUCATION MEETING MINUTES**

**Organizational and regular**

**Board of Education Meeting: 5:00 p.m.**

**I. OPENING:**

A. The meeting was called to order by Board President Pro Tempore, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room

B. Mr. Callan led the board in the Pledge of Allegiance

**C. Roll Call of Board of Education Members**

**Present:**

Mr. Jeff Caivano, Northeastern Local Schools, Term: 1/9/2017–12/31/20 (2021 Organizational Meeting)

Mr. Jamie Callan, Springfield City Schools, Term: 1/9/2017–12/31/20 (2021 Organizational Meeting)

Mr. Shawn Jackson, Southeastern Local Schools, Term: 1/9/2017–12/31/20 (2021 Organizational Meeting)

Mr. Ed Leventhal, Springfield City Schools, Term: 1/9/2017–12/31/20 (2021 Organizational Meeting)

Mrs. Pamela Mustovich, Northwestern Local Schools, Term: 1/9/2017–12/31/20 (2021 Organizational Meeting)

Dr. Susan Page, Clark-Shawnee Local Schools, Term: 1/9/2017–12/31/20 (2021 Organizational Meeting)

Mrs. Corinne Scott, Tecumseh Local Schools, Term: 1/9/2017–12/31/20 (2021 Organizational Meeting)

Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/8/2018–2021 Organizational Meeting

**Absent:**

Mrs. Becky Hale, Greenon Local Schools, Term: 1/9/2017–12/31/20 (2021 Organizational Meeting)

**Also Present:**

Ms. Michelle Patrick, Superintendent; Mr. Steven Clark, Treasurer

## D. Welcome/Recognition of Guests

*Michelle Patrick introduced CTC staff present: Libbee Hasting, Chris James, Nate Lasso, Jennifer Shaffer, Jeff Thoman, and Amy Wesley. She also recognized guests, Dan Schall, and Laura Sauber of the Shared Resource Center. Board of Education members stated their names, which home school they represent, and their history as board members.*

## II. SWEARING IN OF BOARD OF EDUCATION MEMBER

*Mr. Steven Clark, Treasurer, conducted the swearing in of new Board of Education member, Mr. Stanley Wenclewicz, representing the Clark Co. ESC.*

## III. ELECTION OF OFFICERS

### **PRESIDENT:**

Mr. Ed Leventhal nominated Mr. Jamie Callan for President for 2018. No other nominations were brought forth.

Mr. Shawn Jackson moved to close nominations for Board President. Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz  
Absent: Hale

**Motion to close nominations carried, 8-o.**

*Mr. Jamie Callan was elected President of the Springfield-Clark CTC Board of Education for 2018 by unanimous member roll call vote.*

### **VICE PRESIDENT:**

Mr. Jeff Caivano nominated Mr. Shawn Jackson for Vice President for 2018. No other nominations were brought forth.

Mrs. Corinne Scott moved to close nominations for Board Vice President.  
Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz  
Absent: Hale

**Motion to close nominations carried, 8-o.**

*Mr. Shawn Jackson was elected Vice President of the Springfield-Clark CTC Board of Education for 2018 by unanimous member roll call vote.*

## IV. BOARD/DISTRICT COMMUNICATIONS

- A. Board Reports
- B. Press/Media/Community

*Michelle Patrick distributed various thank you cards with the Board.*

## V. PRESENTATION

*Steve Clark introduced Dan Schall of the Shared Resource Center (SRC), who presented to the Board on Payroll/HR services SRC could provide CTC due to the resignation of Teresa Conn, CTC Payroll Specialist.*

## VI. NEW BUSINESS

### **SCCTC RESOLUTION NUMBER: 01-18 – Adoption of Minutes of Previous Meeting**

Mrs. Pamela Mustovich moved to adopt the Minutes of the December 18, 2017 Board of Education meeting, as presented. Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Absent: Hale

**Motion carried, 8-o.**

### **SCCTC RESOLUTION NUMBER: 02-18 – Adoption of Financial Consent Calendar Items A-F**

Mr. Jeff Caivano moved the Board of Education accept action on Financial Items A-F, Mrs. Corinne Scott seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Absent: Hale

**Motion carried, 8-o.**

- A. Approved December 2017 Financials**
- B. Approved FY19 Tax Budget**
- C. Approved payment of vendors (January-June as per Appropriations)**
- D. Authorized Treasurer to request/collect all monies as available**
- E. Established Record Commission, with meeting to held prior to the February 2018 Board of Education Meeting at 4:30 p.m.**
- F. Established Audit Committee, with meeting to be held prior to the April 2018 Board of Education Meeting at 4:30 p.m.**

**SCCTC RESOLUTION NUMBER: 03-18 – Adoption of Administrative Consent  
Calendar Items A-F**

Mr. Shawn Jackson moved the Board of Education accept action on Administrative Items A-F, Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page,  
Scott, Wenclewicz

Absent: Hale

**Motion carried, 8-o.**

**A. PROCEDURE**

1. Approved day, time, and place of regular Springfield-Clark CTC Board of Education Meetings. *The following dates are proposed:*  
February 12, 2018 (Second Monday due to President's Day Feb. 19)  
March 19, 2018 (Third Monday) Work Session to follow Board Meeting  
April 16, 2018 (Third Monday)  
May 21, 2018 (Third Monday)  
June 25, 2018 (Fourth Monday for year-end fiscal considerations)  
August 20, 2018 (Third Monday)  
September 17, 2018 (Third Monday)  
October 15, 2018 (Third Monday)  
November 19, 2018 (Third Monday)  
December 17, 2018 (Third Monday)  
January 14, 2019 (Second Monday) 2019 Organizational/Regular Meeting
2. Approved waiving of reading of previous meeting minutes at each meeting.
3. Approved attendance for in-state professional meetings for staff, Administrators, and Board members with supervisor approval (where applicable) without additional board action.
4. Approved mileage reimbursement for CTC staff at IRS rate of 54.5 cents per mile for 2018.

**B. AFFILIATIONS**

1. Renewed OSBA Membership & OSBA Legal Assistance Fund [\$3033/\$250]
2. Renewed Ohio ACTE Education Institutional Membership [\$750]
3. Renewed OEPI (Ohio Education Policy Institute) Membership [\$1000]

**C. APPOINTMENTS**

1. Appointed 2018 representative to the Enterprise Zone Committee:  
Ed Leventhal
2. Appointed 2018 OSBA Delegate and alternate (BOE Pres. and V.P.)  
Delegate: Jamie Callan  
Alternate: Shawn Jackson
3. Appointed 2018 OSBA Legislative Liaison:  
Jeff Caivano
4. Appointed 2018 OSBA Student Achievement Liaison:  
Dr. Susan Page

5. Appointed **2018** Board of Education Sub-Committees:
    - a. **2018 Curriculum Committee:**  
Becky Hale, Shawn Jackson, Dr. Susan Page, Michelle Patrick
    - b. **2018 Facilities Committee:**  
Ed Leventhal, Pamela Mustovich, Corinne Scott, Michelle Patrick
    - c. **2018 Finance Committee:**  
Jamie Callan, Jeff Caivano, Pamela Mustovich, Stanley Wenclewicz, Steve Clark, Michelle Patrick, Chris James
  6. Appointed Treasurer as District Records Officer.
- D. DONATION**
1. Approved a \$200 donation from the Fountain 5K for course ranger volunteers to the Springfield-Clark National Honor Society chapter.
- E. TEXT/BOOK FIRST READING**
1. Approved: Hard Driving: The Wendell Scott Story / The American Odyssey of NASCAR's First Black Driver, for use in Embedded English beginning with the 2017-18 school year.  
Donovan, Brian (2008). *Hard Driving: The Wendell Scott Story*.  
Publisher: Steelforth Press, Hanover, NH. ISBN 1586421611, 9781586421618
- F. OUT OF STATE TRAVEL**
1. Approved out of state travel for Dick Ater, Auto Body Collision Repair Instructor, to the Universal Technical Institute (UTI), in Sacramento, CA, February 2-4, 2018, for Welding and Certification Steel GMA (MIG) Welding Training, for certification within his program. UTI pays airfare, registration, and meals while at the conference. CTC covers the cost of mileage to/from the airport, parking at the airport, and meals during travel, as allowed by out-of-state travel policy.

## **SCCTC RESOLUTION NUMBER: 04-18 – Adoption of Personnel Consent Calendar Items A-B**

Dr. Susan Page moved the Board of Education accept action on Personnel Items A-B, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Absent: Hale

**Motion carried, 8-o.**

### **A. CLASS CHANGE**

1. Approved Lauren Sanders, Science Instructor, to move on the Certified Pay Scale from IV-5 (BA+20, step 5) to VII-5 (MA+0, step 5, \$59,056), plus \$1500 stipend, due to the completion of additional coursework, effective December 28, 2017.

## **B. EMPLOYMENT**

1. Approved the hiring of Brittany Cleelan, as a substitute Custodian, at \$10.00 per hour, as needed for the 2017-18 school year, pending successful FBI/BCI background check.
2. Approved the hiring of Jeff Dysert, as a Long-Term Substitute for the HVAC program, effective January 9, 2018, as needed for the 2017-18 school year, pending a successful FBI Background check. A successful BCI Background check has already been provided.

## **SCCTC RESOLUTION NUMBER: 05-18 – Adoption of Personnel Item C**

Action by the Board of Education on Personnel Item C: Resignation

Mrs. Pamela Mustovich moved the Board of Education accept action on Personnel Item C, Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Mustovich, Page, Scott, Wenclewicz

No: Ed Leventhal

Absent: Hale

**Motion carried, 7-1.**

## **C. RESIGNATION**

1. Approved the resignation of Teresa Conn, Payroll Specialist/Human Resources, for the purpose of seeking other employment, effective January 19, 2018.

## **VII. EXECUTIVE SESSION for the purpose of considering the employment of a public employee**

Mrs. Pamela Mustovich moved the Board of Education enter into Executive Session, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Absent: Hale

**Motion carried, 8-0.**

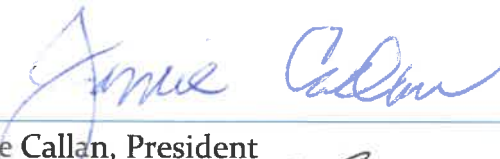
**Executive Session began at 5:49 p.m.**

**Executive Session ended at 6:47 p.m.**

## **VIII. COMMENTS & QUESTIONS FROM BOARD MEMBERS**

## IX. ADJOURNMENT

Mr. Jeff Caivano moved the Board of Education adjourn, Mrs. Pamela Mustovich seconded the motion. The Board unanimously agreed to adjourn at 6:47 p.m.

Signed:  Date: 2/12/18  
Mr. Jamie Callan, President

Attest:  Date: 2/13/18  
Mr. Steven G. Clark, Treasurer

