



SPRINGFIELD-CLARK CTC * 1901 Selma Road * Springfield, Ohio * 45505 * 937.325.7368
www.SCCTC.org

BOARD of EDUCATION MEETING MINUTES

February 12, 2018

Finance Committee Meeting: 4:00 p.m.

*Present: BOE Members: Mr. Jeff Caivano, Mr. Jamie Callan, Dr. Susan Page
Administrators: Steven Clark, Michelle Patrick, Chris James*

Board of Education Meeting: 5:00 p.m.

I. OPENING

- A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room
- B. Mr. Jamie Callan led the board in the Pledge of Allegiance
- C. Roll Call of Board of Education Members

Present:

_____ Mr. Jeff Caivano	Northeastern Local Schools	Term: 1/9/2017–12/31/2019
_____ Mr. Jamie Callan	Springfield City Schools	Term: 1/9/2017–12/31/2019
_____ Mrs. Becky Hale	Greenon Local Schools	Term: 1/9/2017–12/31/2019
_____ Mr. Ed Leventhal	Springfield City Schools	Term: 1/9/2017–12/31/2019
_____ Dr. Susan Page	Clark-Shawnee Local Schools	Term: 1/9/2017–12/31/2019
_____ Mrs. Corinne Scott	Tecumseh Local Schools	Term: 1/9/2017–12/31/2019
_____ Mr. Stanley Wenclewicz	Clark County ESC	Term: 1/8/2018–12/31/2020

Absent:

*Mr. Shawn Jackson	Southeastern Local Schools	Term: 1/9/2017–12/31/2019
Mrs. Pamela Mustovich	Northwestern Local Schools	Term: 1/9/2017–12/31/2019

Also Present:

Ms. Michelle Patrick, Superintendent; Mr. Steven Clark, Treasurer

D. Welcome/Recognition of Guests

CTC staff present: Libbee Hasting, Chris James, Nate Lasso, Jeff Thoman

**Mr. Shawn Jackson entered the meeting at 5:04 p.m.*

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports

B. Press/Media/Community

Michelle Patrick distributed various thank you cards and news articles. She gave a 2018-19 application update, with 372 received to date. She reported on BPA Regional Competition results: 19 CTC students qualified to move on to the BPA State competition.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 06-18 – Adoption of Minutes of Previous Meeting

Mr. Stan Wenclewicz moved to adopt the Minutes of the January 8, 2018 Board of Education meeting, as presented. Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Page, Scott, Wenclewicz

Absent: Mustovich

Abstain: Hale

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 07-18 – Adoption of Financial Item A

Dr. Susan Page moved the Board of Education accept action on Financial Item A, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott, Wenclewicz

Absent: Mustovich

Motion carried, 8-0.

A. Approved January 2018 Financials

**SCCTC RESOLUTION NUMBER: 08-18 – Adoption of Administrative Consent
Calendar Items A-F**

Mr. Shawn Jackson moved the Board of Education accept action on Administrative Items A-F, Mrs. Becky Hale seconded the motion.

Roll call: Ayes: Callan, Hale, Jackson, Leventhal, Page, Scott, Wenclewicz

Absent: Mustovich

Abstain: Caivano

Motion carried, 7-0.

A. TEXT/BOOK

1. Approved: Hard Driving: The Wendell Scott Story / The American Odyssey of NASCAR's First Black Driver, for use in Embedded English beginning with the 2017-18 school year.
Donovan, Brian (2008). *Hard Driving: The Wendell Scott Story*.
Publisher: Steelforth Press, Hanover, NH. ISBN 1586421611, 9781586421618
A first reading was approved at the January 8, 2018 Board meeting.

B. MOU: BLIZZARD BAG PARTICIPATION

1. Approved CTC Calamity Day provisions to include Blizzard Bag days for the 2017-18 school year and the 2018-19 school year. This policy will allow three days (the equivalent of 5.91 hours each) of instruction to be delivered in hard copy form as well as on-line in the event that extra instructional hours allotted in the school calendar are exhausted. Students will have 2 weeks from the calamity date to complete the assignment. Staff will report to work from 10am—3pm starting on Calamity Day number nine.

C. MOU: CLASS CHANGE

1. Approved an MOU between the CCVEA and the Springfield-Clark CTC Board of Education for a one time agreement to waive the stated January 1 deadline for submitting qualifying notice for Certified staff class change for Jacque Evrard. (Article II-H).

D. DONATIONS

1. Approved the donation of a Midtronics MDX-600 Battery & Electrical System Analyzer, valued at approximately \$750.00, from Don and Dawn Gram of RiverDale Auto Care, 2340 Selma Rd., Springfield, OH, for use in the Auto Services program. Mr. Gram is also a Auto Services Advisory Committee member.
2. Approved a donation of 23 new Carpentry text books, Titled: Carpentry-Level 1, Fifth Edition, ISBN #978-0-13-340380-0, valued at \$1585.00, from Kristie West of the Building Industry Association, PO Box 1047, Springfield, OH 45501. The books are an updated version of the texts currently in use, and are to be used as a classroom set by both juniors and seniors in the Carpentry program.
3. Approved a \$50.00 donation from Mary Hopkins in memory of Gail Davies to the Jim Kozak Student Scholarship Fund.

E. OVERNIGHT FIELD TRIP

1. Approved an overnight field trip for Veterinary Science and Forestry and Parks senior students to attend The Wilds Overnight Field Experience in March or April of 2018 in Cumberland, OH. Approximately 35 students will stay overnight one night, accompanied by chaperone instructors: Christina Steffanni, Amy Turner, and George White. Veterinary Science students are responsible for payment, Forestry and Parks students' admission is paid via the Forestry and Parks Rotary account.

F. CONTRACT SERVICE

1. Approved contract services with Springfield City Schools, for support services in the Treasurer's office at CTC, at \$60/\$70 per hour, per service, as needed, effective January 22, 2018—June 30, 2018, not to exceed \$10,000.00.

SCCTC RESOLUTION NUMBER: 09-18 – Adoption of Personnel Consent Calendar Items A-B

Mr. Jeff Caivano moved the Board of Education accept action on Personnel Items A-B, Dr. Susan Page seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott, Wenclewicz

Absent: Mustovich

Motion carried, 8-0.

A. CLASS CHANGE

1. Approved Kendra Rarick, Family Consumer Science instructor (NW Satellite), to move on the Certified pay scale from III-5 (BA+15, step 5) to VII-5 (MA+0, step 5, \$59,056), plus \$1500 stipend, due to the completion of additional coursework, effective January 8, 2018.
2. Approved Jacque Evrard, Hospitality & Tourism instructor, to move on the Certified pay scale from I-8 (BA+0, step 8) to III-8 (BA+15, step 8, \$61,708), plus \$1500 stipend, due to the completion of additional coursework, effective February 12, 2018. *This class change as per the MOU approved previously in these minutes.*

B. EMPLOYMENT

1. Approved the hiring of Alex Marsh, as a substitute Maintenance Worker, at \$10.00 per hour, as needed for the 2017-18 school year. Alex was previously approved as a Custodial substitute for the 2017-18 school year as well.
2. Approved the hiring of Tonya Bailey, Payroll Specialist, 260 days, 8 hrs. per day, step 10, \$23.35 per hour, plus a \$1500 stipend (prorated), effective February 26, 2018, pending a successful FBI/BCI background check.

SCCTC RESOLUTION NUMBER: 10-18 – Adoption of Personnel Item C

Action by the Board of Education on Personnel Item C: Resignation

Mr. Ed Leventhal moved the Board of Education accept action on Personnel Item C, Mr. Stan Wenclewicz seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott, Wenclewicz

Absent: Mustovich

Motion carried, 8-0.

C. RESIGNATION

1. Approved the resignation of Amy Wesley, Assistant Treasurer, for the purpose of seeking other employment, effective February 28, 2018.

SCCTC RESOLUTION NUMBER: 11-18 – Adoption of Personnel Item D

Action by the Board of Education on Personnel Item D: Resignation

Mr. Jeff Caivano moved the Board of Education accept action on Personnel Item D, Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott, Wenclewicz

Absent: Mustovich

Motion carried, 8-0.

C. RESIGNATION

1. Approved the resignation of Steven Clark, Treasurer, for the purpose of retirement, effective June 30, 2018.

IV. EXECUTIVE SESSION for the purpose of considering the employment of a public employee

Mr. Jeff Caivano moved the Board of Education enter into Executive Session, Mrs. Corinne Scott seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott, Wenclewicz

Absent: Mustovich

Motion carried, 8-0.

Executive Session began at 5:26 p.m.

Executive Session ended at 6:21 p.m.

V. COMMENTS & QUESTIONS FROM BOARD MEMBERS

VI. ADJOURNMENT

Mr. Jeff Caivano moved the Board of Education adjourn, Mr. Shawn Jackson seconded the motion. The Board unanimously agreed to adjourn at 6:22 p.m.

Signed: *Jamie Callan* Date: 3/19/18
Mr. Jamie Callan, President

Attest: *Pamela J. Orr* Date: 3/19/18
Mrs. Pamela Orr, Interim Treasurer

