



SPRINGFIELD-CLARK CTC * 1901 Selma Road * Springfield, Ohio * 45505 * 937.325.7368
www.SCCTC.org

August 20, 2018

Board of Education Meeting: 5:00 p.m.

BOARD of EDUCATION MEETING MINUTES

This meeting of the Board of Education in public for the purpose of conducting the School District's business
and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).

I. OPENING:

- A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room
- B. Mr. Jamie Callan led the board in the Pledge of Allegiance
- C. Roll Call of Board of Education Members

Present:

Mr. Jeff Caivano, Northeastern Local Schools, Term: 1/9/2017–12/31/2019 (2020 Organizational Meeting)
Mr. Jamie Callan, Springfield City Schools, Term: 1/9/2017–12/31/2019 (2020 Organizational Meeting)
Mrs. Becky Hale, Greenon Local Schools, Term: 1/9/2017–12/31/2019 (2020 Organizational Meeting)
Mr. Shawn Jackson, Southeastern Local Schools, Term: 1/9/2017–12/31/2019 (2020 Organizational Meeting)
Mr. Ed Leventhal, Springfield City Schools, Term: 1/9/2017–12/31/2019 (2020 Organizational Meeting)
Mrs. Pamela Mustovich, Northwestern Local Schools, Term: 1/9/2017–12/31/2019 (2020 Organizational Meeting)
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 1/9/2017–12/31/2019 (2020 Organizational Meeting)
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/8/2018–12/31/2020 (2021 Organizational Meeting)

Absent:

Mrs. Corinne Scott, Tecumseh Local Schools, Term: 1/9/2017–12/31/2019 (2020 Organizational Meeting)

Also Present:

Ms. Michelle Patrick, Superintendent; Mr. Brad McKee, Treasurer

D. Welcome/Introductions/Presentations

Michelle Patrick introduced CTC Staff present: Chris James, Nate Lasso, Jennifer Shaffer, Jeff Thoman and Dave Saunders.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports

B. Press/Media/Community

Michelle Patrick distributed various thank you cards and new articles.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 42-18 - Adoption of the minutes of the June 25, 2018 Springfield-Clark CTC Board of Education Meeting

Mr. Shawn Jackson moved and Mr. Stanley Wenclewicz seconded adopting the minutes of the June 25, 2018 Board of Education meeting as presented:

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, And Wenclewicz

Abstain: Scott

Motion carried, 8-0.

SCCTC RESOLUTION NUMBER: 43-18 - Adoption of the minutes of the July 18, 2018 Springfield-Clark CTC Board of Education Meeting

Mrs. Pamela Mustovich moved and Jeff Caivano seconded adopting the minutes of the July 18, 2018 Board of Education as presented.

Roll call: Ayes: Caivano, Callan, Jackson, Mustovich, Page, And Wenclewicz

Abstain: Hale & Leventhal

Absent: Scott

Motion carried, 6-0-2

SCCTC RESOLUTION NUMBER: 44-18 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-D

Action by the Board of Education is "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mrs. Pamela Mustovich moved and Jeff Caivano seconded the Board of Education adopt the "Consent Calendar"

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, And Wenclewicz

Absent: Scott

Motion carried, 8-0.

- A. Approve June 2018 Financials as presented
- B. Approve July 2018 Financials as presented
- C. Approve June 30, 2018 Reverse of Advances as presented:
 - a. \$2100 from HSTW fund 461-9218 to the General Fund
 - b. \$10,000 from Perkins fund 524-918S to the General Fund
 - c. \$345 from Student Senate fund 200-9280 to the General Fund
- D. Approve the purchase of a John Deere Maintenance Mower in the amount of \$34,380.39. Quote showing this amount is attached and was the lowest after acquiring three bids.

SCCTC RESOLUTION NUMBER: 45-18 - ADOPTION OF CONCENT CALENDAR –ADMINISTRATIVE, ITEMS A-G

Action by the Board of Education is "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stanley Wenclewicz moved and Dr. Susan Page seconded the Board of Education accept adoption of concent calendar - Administrative Items A-G

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, And Wenclewicz

Absent: Scott

Motion carried, 8-0.

- A. Textbook/Book *First Reading*
 - 1. Approve the following novel for use in the English language Arts classrooms as part of cross-cultural literature circles.
Van Draanen, W. (2011). The Running Dream Wendelin Van Draanen Parsons
ISBN: 978-0-375-86628-9
- B. Textbook/Book Approval
 - 1. Approve the following text for use in the Electrical Trades program beginning with the 2018-19 school year:
 - a. American Technical Publication, INC., Editorial Staff, (2007),
Conduit Bending and Fabrication, National Joint Apprenticeship & Training Committee for the Electrical Industry and American Technical Publications.
ISBN: 978-0-8267-1267-1
A first reading was June 25, 2018.

2. Approve the following texts for use in the Culinary Arts program beginning with the 2018-19 school year:
 - a. NRAEF, **FOUNDATIONS of Restaurant Management & Culinary Arts, Level 1 & 2**, Curriculum of the ProStart, (2018), National Restaurant Association Publishers.
ISBN: (Level 1): 978-1-58280-335-7
ISBN: (Level 2): 978-1-58280-342-5
 - b. The Culinary Institute of America, **Remarkable Service Third Edition**, (2014), John Wiley & Sons, Publisher.
ISBN: 978-1-118-11687-6
A first reading was June 25, 2018.

C. Committee Appointment

1. Approve Michelle Patrick, Superintendent, to serve on the following Board of Education sub-committees for 2018-2019: Curriculum Committee, Facilities Committee & Finance Committee
2. Approve Stanley Wenclewicz, Jeff Caivano, Pam Mustovich & Jamie Callan to serve on the following Board of Education sub-committee for 2018-2019: Finance Committee
3. Approve Becky Hale, Shawn Jackson & Susan Page to serve on the following Board of Education sub-committee for 2018-2019: Curriculum Committee
4. Approve Ed Leventhal, Pamela Mustovich & Corinne Scott to service on the following Board of Education sub-committee for 2018-2019: Facilities Committee

D. Student Insurance

1. Approve Student Protective Agency, to provide student accident insurance program information for SCCTC students for the 2018-19 school year.

E. Advisory Committee Members

1. Approve up to two administrators to attend the ACTE Best Practices Conference in Louisville, KY; September 28-29.

G. Contract Services

1. Approve Angela Reese for Contract Service as the Nurse Assisting Program Coordinator for the 2018-19 school year, at \$27.00/hour, not to exceed 250 hours. The Program Coordinator is required by the Ohio Dept. of Health for student preparation for state assessment.
2. Approve the services of Kelly Perry as an English Language Learner Tutor. Contract is between the CTC and The Springfield City Schools District. The CTC shall pay the cost of \$26.00 per hour (salary/benefits) and a 5% administration fee, payable in nine one-month integrals by June 30, 2019, for the 2018-19 school year.
3. Approve the legal services of Lisa Burleson, Burleson Law Office, LLC for the 2018-2019 school year.

SCCTC RESOLUTION NUMBER: 46-18 - ADOPTION OF ADMINISTRATIVE ITEM H

Action by the Board of Education: Approve TRANSPORTATION AGREEMENT RENEWAL.

Jeff Caivano moved and Shawn Jackson seconded the Board of Education approve the Transportation Agreement Renewal.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, And Wenclewicz

Absent: Scott

Motion carried, 8-0.

H. MOU BETWEEN MVESC AND CTC

Approve an MOU between the MVESC and the CTC for Innovation and Data Service described Under the agreement of scope attached.

SCCTC RESOLUTION NUMBER: 47-18 - ADOPTION OF ADMINISTRATIVE ITEM I

Action by the Board of Education: Approve TRANSPORTATION AGREEMENT RENEWAL.

Pam Mustovich moved and Stanley Wenclewicz seconded the Board of Education approve the Transportation Agreement Renewal.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page, And Wenclewicz

Abstain: Hale

Absent: Scott

Motion carried, 8-0.

I. RENEWAL OF TRANSPORTATION AGREEMENT

Approve the renewal of a Service Agreement between Springfield-Clark CTC and the Greenon Local School District to provide bus transportation services for Springfield –Clark CTC, effective July 1, 2018 through July 31, 2019. This agreement shows a 9% increase over last year's cost. Said increase covers the cost of a new bus, cost of mileage and information gained from the annual filing of the T-2 Form; a form collecting transportation data as entered through the School Foundation Payment System.

SCCTC RESOLUTION NUMBER: 48-18 - ADOPTION OF ADMINISTRATIVE ITEM J

Action by the Board of Education: Approve Vehicle Operator Training Agreement Renewal

MOU Renewal

Pam Mustovich moved and Jeff Caivano seconded the Board of Education approve the Operator Training Agreement Renewal.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Page, And Wenclewicz

Absent: Scott

Motion carried, 8-0.

J. RENEWAL MOU: VEHICLE OPERATOR TRAINING

Approve a renewal MOU with Greenon Local Schools Transportation Department to provide CTC staff with vehicle operator training, certification compliance monitoring, and record management for designated employees to be certified can and/or school bus operators. Effective July 1, 2018 through July 31, 2019. This amount shows a 3% increase over last year's MOU.

SCCTC RESOLUTION NUMBER: 49-18 - ADOPTION OF ADMINISTRATIVE ITEM K

Pam Mustovich moved and Jeff Caivano seconded the Board of Education approve the Operator Training Agreement Renewal.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Hale, Mustovich, Page, And Wenclewicz

Absent: Scott

Motion carried, 8-0

Addendum

K. DONATION

Approve the donation of \$5000.00 from Phyllis Y. Hoppes and Merrelyn C. Powers in memory of Merrell and Phyllis Hoppes. Donation to be used for students in the Electrical Trades and Welding and Fabrication Programs.

SCCTC RESOLUTOIN NUMBER: 50-18 - ADOPTION OF ADMINISTRATIVE ITEM L

Action of the Board of Education: Approve the hiring of Burleson Law Offices as legal representation for Springfield-CTC

Pam Mustovich moved and Susan Page seconded the Board of Education approve the Hiring of Burleson Law Office.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Hale, Mustovich, Page, And Wenclewicz

Absent: Scott

Motion carried, 8-0

SCCTC RESOLUTION NUMBER 51-18 - ADOPTION OF CONSENT CALENDAR – PERSONNEL, ITEM A

Action by the Board of Education is "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Shawn Jackson moved and Susan Page seconded the Board of Education accept adoption of consent calendar – Personnel Item A

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Hale, Mustovich, Page, And Wenclewicz

Absent: Scott

Motion carried, 8-0

A. EMPOLYMENT

1. Approve the employment of Sean Kiriakis, Mathematics Teacher, for a 184 day contract (includes one orientation day for 2018-2019 only) at Class VIII (Ma+30) step 10; \$73,713, plus a \$1500 stipend. Pending successful BCI and FBI background checks and official transcripts.
2. Approve the employment of Eric Miller, Middle School Satellite and Middle School Pathways Instructor, for a 184 day contract (includes one orientation day for 2018-2019 only) at Class VII (Ma+0) step 10; \$71,637, plus a \$1500 stipend. Pending successful BCI and FBI background checks and official transcripts.

Addendum

3. Approve the employment of Tina Sizemore, Cafeteria Helper (GISA), for a limited one year contract for the 2018-2019 school year, 183 days, 3.25 hours per day, Step 1, \$13.35 per hour, plus a \$750.00 stipend. Pending successful BCI and FBI background checks and official transcripts.

Addendum

4. Approve the employment of Stephanie Kieffer as a part time custodian for a limited one year contract for a limited one year contract at \$16.06 per hour, 220 days, and as a part time cafeteria helper at \$13.54 per hour on a 185 day contract, for the 2018-2019 school year. Total hours as a custodian are not to exceed 4 hours per day during the school year. Stephanie is already employed as a cafeteria helper for 3.25 hours per day. Total hours as a part-time cafeteria helper for the 2018-2019 school year are not to exceed 4 hours per day.

Addendum

5. Approve the employment of James David Foster, full time custodian, for a limited one year contract for the 2018-2019 school year, 220 days, not to exceed 8 hours per day, Step 3, \$16.59 per hour, plus a \$750.00 stipend. Pending successful BCI and FBI background checks.
6. Approve the employment of Karen Mathews as a cafeteria substitute at \$10.25 per hour, for the 2018-2019 school year, as needed. Pending successful BCI and FBI background checks.
7. Approve the employment of the following CTC Culinary Arts students who worked on the CTC Food Truck during the Clark Co. Fair: William Burke, Mychaela Dawkins, Caitlyn Doepel, Andrew Dyar, Ashlyn Haddix, Maddison Kendall, Brook Mitchem, Noah Petruskus, Zavier Sheppard, Lindsey Spracklen and Kelci Suttles. Students to be paid at minimum wage for hours worked. The Board previously approved the employment of Culinary Arts students working the food truck on June 25, 2018.

Addendum

8. Approve the employment of the following CTC Veterinary Science Students who worked throughout the summer in the Veterinary Science Lab: Alia Kimbler, Emily Vaughn and Sydney Yontz. The board previously approved the employment of Veterinary Science Students working in the summer in the Veterinary Lab.

Addendum

9. Approve the employment of Heather Voshall as a substitute for the Board Office Administrative Assistant to the Superintendent and Treasurer, \$15.00 per hour for up to 5 hours per day. Pending proof of successful BCI and FBI background checks.

V. EXECUTIVE SESSION for the purpose of considering the employment of a public employee

Mr. Jeff Caivano moved the Board of Education enter into Executive Session,
Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, And Wenclewicz
Absent: Scott

Motion carried, 8-0.

Executive Session began at 5:46 p.m.

Executive Session ended at 6:16 p.m.

VI. COMMENTS & QUESTIONS FROM BOARD MEMBERS

1. Dr. Page discussed her findings on capturing ariel footage via drones.
2. Dr. Page discussed the possibility of a subdivision on route 40 in the Clark Shawnee District that might impact SCCTC.
3. Jamie Callan received the OACT Board Member of the Year award.
4. There was discussion of the pay rate for the student CBI program.

VII. ADJOURNMENT

Mr. Ed Leventhal moved the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:30 p.m.

Signed: Janie Callan Date: _____
Mr. Jamie Callan, President
Attest: Bradley A. McKee Date: 10/15/18
Mr. Brad McKee, Treasurer

COMING UP AT CTC

September

- 3 Labor Day (No School)
- 14 Interims
- 17 Board of Education Meeting, 5pm
- 17 Constitution Day

October

- 4 Fall Advisory Meetings, 5:30pm
- 11 Staff In-Service #1, (No School for Students)
- 12 COTA Day (No School)
- 15 Board of Education Meeting, 5pm
- 19 End of 1st Quarter
- 26 Grade Cards

November

- 1 Parent/Teacher Conferences 4-7pm &
CTC Spaghetti Supper/Silent Auction
- 12 Veteran's Day Observance
- 19 Board of Education Meeting & Holiday Dinner, 5pm in the Jaguar Room
- 20 Interims
- 21-23 Thanksgiving Break

December

- 17 Board of Education Meeting, 5pm
- 20 End of 2nd Quarter
- 21- Jan 2
Winter Break

