



SPRINGFIELD-CLARK CTC * 1901 Selma Road * Springfield, Ohio * 45505 * 937.325.7368
www.SCCTC.org

MAY 21, 2018

Board of Education Meeting: 5:00 p.m.

BOARD of EDUCATION MEETING MINUTES

I. OPENING

- A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

Present:

Mr. Jeff Caivano	Northeastern Local Schools	Term: 1/9/2017–12/31/2019
Mr. Jamie Callan	Springfield City Schools	Term: 1/9/2017–12/31/2019
Mrs. Becky Hale	Greenon Local Schools	Term: 1/9/2017–12/31/2019
Mr. Shawn Jackson	Southeastern Local Schools	Term: 1/9/2017–12/31/2019
Mr. Ed Leventhal	Springfield City Schools	Term: 1/9/2017–12/31/2019
Mrs. Pamela Mustovich	Northwestern Local Schools	Term: 1/9/2017–12/31/2019
Dr. Susan Page	Clark-Shawnee Local Schools	Term: 1/9/2017–12/31/2019
Mrs. Corinne Scott	Tecumseh Local Schools	Term: 1/9/2017–12/31/2019
Mr. Stanley Wenclewicz	Clark County ESC	Term: 1/8/2018–12/31/2020

Also Present:

Ms. Michelle Patrick, Superintendent; Ms. Pamela Orr, Interim Treasurer

II. WELCOME/INTRODUCTIONS/PRESENTATIONS

Michelle Patrick introduced CTC staff: Libbee Hasting, Chris James, Nate Lasso, Jenni Shaffer, Jeff Thoman, and Dave Saunders.

Michelle Patrick gave an overview of Convocation (May17, 2018), distributed Convocation programs and various media articles featuring SCCTC.

III. BOARD/DISTRICT COMMUNICATIONS

Michelle Patrick gave an overview of Convocation (May17, 2018), distributed Convocation programs and various media articles featuring SCCTC.

IV. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 21-18 – Adoption of Minutes of Previous Meeting

Mr. Shawn Jackson moved and Dr. Susan Page seconded adopting the minutes of the April 16, 2018 Board of Education meeting as presented:

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

SCCTC RESOLUTION NUMBER: 22-18 – Adoption of Minutes of Previous Meeting

Mr. Stan Wenclewicz moved and Mrs. Corinne Scott seconded adopting the minutes of the April 23, 2018 Special Board of Education meeting as presented:

Roll call: Ayes: Callan, Hale, Jackson, Mustovich, Page, Scott, Wenclewicz

Abstain: Caivano, Leventhal

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 23-18 – Adoption of Minutes of Previous Meeting

Mrs. Corinne Scott moved and Mr. Shawn Jackson seconded adopting the minutes of the April 30, 2018 Special Board of Education meeting as presented:

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

SCCTC RESOLUTION NUMBER: 24-18 – Adoption of Financial Consent Calendar Items A-D

Mrs. Pamela Mustovich moved the Board of Education accept action on Financial Items A-D, Mrs. Becky Hale seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

- A. Approved April 2018 Financials**
- B. Approved May 2018 Five-Year Forecast update**
- C. Approved the change in Life and Dental Insurance provider from Coresource to EPC, effective July 1, 2018 for life insurance, and October 1, 2018 for dental insurance.**
No change will be made to the coverage provided to employees, but will provide lower monthly premiums and uniformity with other benefits with regard to dependent eligibility.
- D. Approved the establishment of the Unclaimed Monies Fund – 007 9918**

SCCTC RESOLUTION NUMBER: 25-18 – Adoption of Administrative Consent Calendar Items A-H

Mr. Stan Wenclewicz moved the Board of Education accept action on Administrative Items A-H, Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

- A. TEXT BOOK /BOOK FIRST READING**
 - 1. Approved 10 novels for a first reading, (see attached list) for use as senior reading projects beginning in the 2018-19 school year.
- B. TEXT BOOK /BOOK APPROVAL**
 - 1. Reeves, E. (2009). *Can I Wear My Nose Ring to the Interview? : A Crash Course in Finding, Landing, and Keeping Your First Real Job.* New York, NY: Workman Publishing. ISBN: 13:9780761141457
This book will be used for Project SEARCH students. A first reading was approved April 16, 2018.
- C. DONATIONS**
 - 1. Approved a \$600 donation from Business Professionals of America (BPA) Region 15, to the CTC BPA CTSO to support BPA student meal expenses for BPA NLC in Dallas, TX, May9-14, 2018.

2. Approved the following donations to the CTC Welding Program to benefit the CTC Welding Rodeo, which raises funds to support the Welding Rodeo Student Scholarship Fund:
\$100.00 Roger Cochran
\$100.00 John Leep & Family
\$25.00 value scrap metal Yost Superior
\$50.00 value scrap metal Kaffenbarger Truck Equipment
\$500.00 value scrap metal Valco Industries
\$50.00 value scrap metal Hays Fabricating
\$75.00 value scrap metal Benjamin Steel
\$75.00 value scrap metal Remmington Steel
\$50.00 value gas supply Delille Oxygen Co.
\$50.00 value scrap steel Cascade Co.
\$75.00 value scrap steel Spradlin Bros. Welding
\$50.00 value scrap steel Sweet Manufacturing, Inc.
\$50.00 value scrap steel Ideal Steel Co.
3. Approved the donation of a 2003 Pontiac Montana Mini-van, valued at \$500.00 to the CTC Auto Body Repair program, from Amy Zynda.

D. OUT OF STATE TRAVEL

1. Approved out of state travel for Kim Harold, Food Service Director to attend the School Nutrition Association Annual National Conference, July 9-12, 2018, in Las Vegas, NV. Food Service funds will be utilized for this trip.
2. Approved out of state travel for Mary Leonard, Digital Media Design instructor, to the Association of Texas Photography Instructors Summer Workshop, June 18-22, 2018, in Ft. Worth, TX. Digital Media Design budget will be utilized for this trip.

E. OVERNIGHT TRAVEL

1. Approved overnight travel to the SkillsUSA Summer Leadership Camp, July 9-13, 2018, at Hocking College in Nelsonville, OH, for advisor Michael Rice and CTC students: Johnny Evans (Jr, Shawnee, Dental), Macy Hines (Jr, SHS, Health Occ), Jerid Jenkins, (Jr, KRH, Engineering), Macy McGillivray (Jr, KHS, Health Occ), Aspen Roesser (Jr, Shawnee, Health Occ), La'myia Travis (Jr, SHS, Health Occ), and Cheyenne Williams (Jr, THS, Health Occ).

F. PARTNERSHIP

1. Approved a partnership between SCCTC and United Rehabilitation Services to provide students and job coach to work with CTC Custodial/Maintenance, June 4, 2018 through August 10, 2018, as needed, at no cost to CTC, pending receipt of URS insurance certificate.

G. LIABILITY, FLEET, PROPERTY INSURANCE RENEWAL

1. Approved the renewal of the Liability, Fleet, and Property Insurance with the Southwestern Ohio Educational Purchasing Council at an annual premium of \$36,152.00, (2017-18 premium was \$40,483.00), effective July 1, 2018.

H. CELL PHONE REIMBURSEMENT

1. Approved FY19 Monthly Cell Phone Reimbursement Rates for the following:

Paid for 12 months

Treasurer	\$75.00
Superintendent	75.00
Executive Director	75.00
Directors of Attendance & Disc., Student Serv.	75.00
Maintenance Supervisor	75.00
IT Director	75.00

Paid for 9 months

Assoc. School Coord.	\$30.00
Forestry & Park Mgt. Instructor	30.00
Project SEARCH Instructor	30.00
Health Occ. Tech Instructor	30.00
Senior Carpentry Instructor	30.00

SCCTC RESOLUTION NUMBER: 26-18 – Adoption of Administrative Item I

Action by the Board of Education on Administrative Item I: APPROVE MOU

Mrs. Becky Hale moved the Board of Education accept action on Administrative Item I, Mr. Stan Wenclewicz seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

D. APPROVED MOU: VEHICLE OPERATOR TRAINING

1. Approved a MOU with Greenon Local Schools Transportation Department to provide CTC staff with vehicle operator training, certification compliance monitoring, and record management for designated employees to be certified van and/or school bus operators. Effective for the 2017-18 school year.

SCCTC RESOLUTION NUMBER: 27-18 – Adoption of Administrative Item J

Action by the Board of Education on Administrative Item J: APPROVE MOU

Mrs. Corinne Scott moved the Board of Education accept action on Administrative Item J, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

J. APPROVED MOU: SCHOOL RESOURCE OFFICER

1. Approved a MOU with the Clark County Sheriff's Department to enter into a partnership to provide School Resource Officer (SRO) services at Springfield-Clark CTC, for a one year contract, beginning with the 2018-19 school year.

SCCTC RESOLUTION NUMBER: 28-18 – Adoption of Administrative Item K

Action by the Board of Education on Administrative Item K: APPROVE NEW TEACHING POSITION

Mr. Jeff Caivano moved the Board of Education accept action on Administrative Item K, Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

K. APPROVED CREATION OF NEW TEACHING POSITION

1. Approved the creation of a middle school career tech teaching position to provide satellite services for a Northeastern Local Schools middle school program, beginning with the 2018-19 school year.

SCCTC RESOLUTION NUMBER: 29-18 – Adoption of Personnel Consent Calendar Items A-C

Mrs. Pamela Mustovich moved the Board of Education accept action on Personnel Items A-C, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

A. EMPLOYMENT

1. Approved the employment of Lisa McDanel for summer custodial/maintenance help at \$11.75 per hour, as needed, effective May 29, 2018-August 14, 2018, not to exceed 40 hours per week.

2. Approved the employment of Stephanie Keiffer for summer custodial/maintenance help at \$10.25 per hour, as needed, effective May 29, 2018-August 14, 2018, not exceed 40 hours per week.
3. Approved the employment of Nicholas Brown, student worker, for summer custodial/maintenance help at minimum wage, per hour, as needed, effective May 29, 2018-August 14, 2018, not exceed 40 hours per week.
4. Approved the employment of John Burgess, student worker, for summer custodial/maintenance help at minimum wage, per hour, as needed, effective May 29, 2018-August 14, 2018, not exceed 40 hours per week.

B. STUDENT WORKERS

1. Approved the hiring of Culinary Arts students for work in the CTC Food truck during non-school day events, at minimum wage, not to exceed child labor hour laws, effective May 24, 2018-August 14, 2018. Students will go through the regular hiring process via CTC HR, as needed.
2. Approved the hiring of CTC Veterinary Science students at minimum wage, for animal care for days school is not in session during the summer of 2018, and the 2018-19 school year, as needed, not to exceed two hours per day.

C. RESIGNATION

1. Approved the resignation of Rae Whitt, Cafeteria and Custodial worker, for the purpose of seeking other employment, effective May 24, 2018.

V. EXECUTIVE SESSION for the purpose of considering the employment of a public employee

Mr. Stan Wenclewicz moved the Board of Education enter into Executive Session, Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott, Wenclewicz

Motion carried, 9-0.

Executive Session began at 6:05 p.m.

Executive Session ended at 6:35 p.m.

SCCTC RESOLUTION NUMBER: 30-18 – Adoption of Personnel Item D

Action by the Board of Education on Personnel Item D: EMPLOYMENT OF TREASURER

Mr. Ed Leventhal moved the Board of Education accept action on Personnel Item D,
Mr. Stan Wenclewicz seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Scott, Wenclewicz

No: Page

Abstain: Hale

Motion carried, 7-0.

D. EMPLOYMENT OF TREASURER

1. Approved the hiring of Brad McKee as Treasurer for Springfield-Clark CTC, per conditions described within the Treasurer's employment contract, effective July 1, 2018—July 31, 2021.

SCCTC RESOLUTION NUMBER: 31-18 – Adoption of Administrative Item L

Action by the Board of Education on Administrative Item L: APPROVE SHARED SERVICES AGREEMENT

Mr. Ed Leventhal moved the Board of Education accept action on Administrative Item L,
Mr. Stan Wenclewicz seconded the motion.

Roll call: Ayes: Caivano, Callan, Jackson, Leventhal, Mustovich, Scott, Wenclewicz

No: Page

Abstain: Hale

Motion carried, 7-0.

L. SHARED SERVICES AGREEMENT

1. Approved a Shared Services Agreement between the Springfield-Clark CTC Board of Education and the Greenon Local School District to share the services of Treasurer provided by Brad McKee, effective July 1, 2018---July 31, 2018.

VI. COMMENTS & QUESTIONS FROM BOARD MEMBERS

VII. ADJOURNMENT

Mr. Ed Leventhal moved the Board of Education adjourn, Mrs. Pamela Mustovich seconded the motion. The Board unanimously agreed to adjourn at 6:37 p.m.

Signed: _____

Mr. Jamie Callan, President

Date: 6/25/18

Attest: _____

Mrs. Pamela Orr, Interim Treasurer

Date: 6/25/18

