



CAREER TECHNOLOGY CENTER

The Path to Success

SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

March 20, 2017

Board of Education Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

A. The meeting was called to order by Board President
Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education
Conference Room

B. Mr. Callan led the board in the Pledge of Allegiance

C. Roll Call of Board of Education Members

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jeff Caivano, Northeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Pamela Mustovich, Northwestern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Corinne Scott, Tecumseh Local Schools, Term: 1/9/2017–2020 Organizational Meeting

Absent:

Mrs. Becky Hale, Greenon Local Schools, Term: 1/9/2017–2020 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Mr. Steven Clark, Treasurer

D. Welcome/Recognition of Guests

Barb Marshall, Medical Assisting Instructor, gave the board a presentation on the possibilities of senior Medical Assisting students earning their AMT-Registered Phlebotomy Technician credentials beginning with the 2017-18 school year.

Also present were Deb Campbell (K-12) and CTC staff: Chris James, Nate Lasso, Jenni Shaffer, Jeff Thoman, Libbee Hasting.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Rick Smith reported:

- 1. Steve Walters, Auto Services Instructor, was honored at the 2017 Excellence in Education Awards Luncheon*
- 2. 259 students were recognized for First Semester Honor Roll*
- 3. 15 students and 16 community members attended the March BILD lunch meeting.*
- 4. The Welding Rodeo will be held April 21 from 9 am-4 pm*
- 5. The Springfield News-Sun reported on the Carpentry and Natural Resources projects happening at the Clark Co. Fairgrounds*

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 10-17 – Adoption of Minutes of Previous Meeting:

Mr. Shawn Jackson moved to adopt the Minutes of the February 13, 2017 Board of Education meeting, as presented. Dr. Susan Page seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott

Absent: Hale

Motion carried, 8-o.

SCCTC RESOLUTION NUMBER: 11-17 – Adoption of Minutes of Previous Meeting:

Dr. John Agle moved to adopt the Minutes of the March 15, 2017 special Board of Education meeting, as presented. Dr. Susan Page seconded the motion.

Roll call: Ayes: Agle, Callan, Jackson, Page, Scott

Abstain: Caivano, Leventhal, Mustovich

Absent: Hale

Motion carried, 5-o.

SCCTC RESOLUTION NUMBER: 12-17 – Adoption of Financial Consent Calendar, Items A-C.

Mr. Shawn Jackson moved the Board of Education accept action on the Financial Consent Calendar, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott

Absent: Hale

Motion carried, 8-o.

- A. **Approved February 2017 Financials**
- B. **Approved Rates and Values determined by the Clark Co. Budget Commission as presented.**
- C. **Approved Payment to Sysco Central Ohio for goods that were ordered prior to the issuance of a purchase order in the amount of \$6110.14**

SCCTC RESOLUTION NUMBER: 13-17 – Adoption of Administrative Consent Calendar:

Items A (with the exception of Item A/#13: Policy 4162, which was pulled for further review) **B, and C.**

Item D (Approve GAAP Compilation Contract) was pulled from Consent Calendar for further review.

Mrs. Pamela Mustovich moved the Board of Education accept action on the Administrative Consent Calendar *with changes noted above, Mr. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott

Absent: Hale

Motion carried, 8-o.

- A. **NEOLA Policy Updates Approved: (First Reading February 13, 2017)**
 - 1. p01130 ADMINISTRATION: Conflict of Interest, updated
 - 2. p03113 PROF. STAFF: Conflict of Interest, updated
 - 3. p04113 CLASSIFIED STAFF: Conflict of Interest, updated
 - 4. p01630.01 ADMINISTRATION: FMLA Leave, updated
 - 5. p03430.01 PROFESSIONAL STAFF: FMLA Leave, updated
 - 6. p04430.01 CLASSIFIED STAFF: FMLA Leave, updated
 - 7. p07510 PROPERTY: Use of District Premises, updated
 - 8. p08420 OPERATIONS: Emergency Situations at School updated
 - 9. p02461 PROGRAM: Recording of IEP Team Meetings, updated
 - 10. f4 8310 (Form) Application for One-Time Records Disposal, delete
 - 11. f5 8310 (Form) Schedule of Records Retention & Disposition, delete
 - 12. f6 8310 (Form) Certificate of Records Disposal, delete
 - 13. p04162 CLASSIFIED STAFF: Drug & Alcohol Testing of CDL License Holders, updated. **NOT APPROVED**
 - 14. p05200 STUDENTS: Attendance, updated
 - 15. p02460.03 PROGRAM: Independent Educational Evaluations, new
 - 16. p06320 FINANCE: Quotations and Bids, updated

Pulled from Consent Calendar
for further review

B. TEXT BOOK APPROVED FOR FIRST READING

1. Approved a first reading of Pre-Calculus textbook: *Pre-Calculus: Graphical, Numerical, Algebraic, Common Core Edition*, ISBN# 9780133541342, for use beginning with the 2017-18 school year. The text will be brought to the Board for approval on April 17, 2017.

C. I-CAR LETTER OF AGREEMENT

1. Approved the agreement between Springfield-Clark CTC and the Inter-Industry Conference on Auto Collision Repair (I-CAR) designed to provide fixed training locations to offer I-CAR training to the industry. SCCTC will allow I-CAR to use space to offer I-CAR courses to I-CAR's industry students and in exchange, I-CAR will provide SCCTC and its students with its Professional Development Program – Education Edition ("PDP-EE") curriculum, effective March 20, 2017.

D. GAAP COMPILATION CONTRACT

1. Approve the contract between Springfield-Clark CTC and Julian & Grube, Inc. for their completion of GAAP reporting for fiscal years 2017, 2018, and 2019, for \$4200.00 per year, as presented.
NOT APPROVED.

Pulled from Consent Calendar
for further review

SCCTC RESOLUTION NUMBER: 14-17 – Adoption of Administrative Item E

Dr. John Agle moved the Board of Education accept action on Administrative Item E, Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott

Absent: Hale

Motion carried, 8-0.

E. FOOD SERVICE AGREEMENT WITH GISA STEM ACADEMY

1. Approved a Food Service Agreement with the GISA STEM Academy to prepare and serve breakfast and lunch daily for GISA students, effective August 1, 2017 through June 30, 2020.

SCCTC RESOLUTION NUMBER: 15-17 – Adoption of Personnel Item A

Mr. Shawn Jackson moved the Board of Education accept action on Personnel Item A, Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott
Absent: Hale

Motion carried, 8-o.

A. RESIGNATION

1. Approved the resignation of Rick Smith, Superintendent, for the purpose of seeking other employment, effective May 31, 2017.

IV. EXECUTIVE SESSION

Dr. John Agle moved the Board of Education enter into Executive Session to consider the employment of a public employee, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott
Absent: Hale

Motion carried, 8-o.

Executive Session began at 6:01 p.m.

Mr. Shawn Jackson left the meeting at 6:15 p.m.

Executive Session ended at 7:40 p.m.

V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

VI. ADJOURNMENT

Mrs. Pam Mustovich moved the Board of Education adjourn, Mr. Jeff Caivano seconded the motion.

The Board unanimously agreed to adjourn at 7:40 p.m.

Signed:

Mr. Jamie Callan, President

Date:

Attest:

Mr. Steven G. Clark, Treasurer

The Springfield-Clark CTC Board of Education will meet on

April 17, 2017 at 5:00 p.m.

for a regular Board of Education meeting in the Board of Education meeting room.

