



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

January 9, 2017

Annual Budget Meeting: 4:30 p.m.

Board of Education Organizational & Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

- A. The meeting was called to order by Board President Pro Tempore, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room**

B. Roll Call of Board of Education Members

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jeff Caivano, Northeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Becky Hale, Greenon Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Pamela Mustovich, Northwestern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Corinne Scott, Tecumseh Local Schools, Term: 1/9/2017–2020 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Mr. Steven Clark, Treasurer

Mr. Steven Clark, Treasurer, administered the Oath of School Officers to all board members affirming their three-year terms commencing January 9, 2017 until the January 2020 Organizational Meeting

C. Welcome/Recognition of Guests

Mr. Jamie Callan asked all board members to introduce themselves and share how long they had been on the CTC Board.

Also present: Libbee Hasting, Chris James, Nathan Lasso, Jennifer Shaffer, and Jeff Thoman, all of CTC.

II. BOARD of EDUCATION OFFICER ELECTIONS for 2017

D. Election of 2017 Board of Education President

Dr. John Agle nominated Mr. Jamie Callan for President for 2017.

No other nominations were brought forth.

Mr. Ed Leventhal moved to close nominations for Board President. Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott

Motion to close nominations carried, 9-0.

Mr. Jamie Callan was elected President of the Springfield-Clark CTC Board of Education for 2017 by unanimous member roll call vote.

E. Election of 2017 Board of Education Vice President

Mr. Ed Leventhal nominated Mr. Shawn Jackson for Vice President for 2017.

No other nominations were brought forth.

Mrs. Pamela Mustovich moved to close nominations for Board President. Dr. John Agle seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott

Motion to close nominations carried, 9-0.

Mr. Shawn Jackson was elected Vice President of the Springfield-Clark CTC Board of Education for 2017 by board acclamation.

III. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Mr. Rick Smith, Superintendent, shared various thank you notes and other community correspondence.

NEW BUSINESS

SCCTC RESOLUTION NUMBER: 01-17 – Adoption of Minutes of Previous Meeting:

Dr. John Agle moved to adopt the Minutes of the December 12, 2016 Board of Education Meeting, as presented. Dr. Susan Page seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page

Abstain: Mustovich, Scott

Motion carried, 7-0.

Mr. Steven Clark, Treasurer, gave a presentation to the board outlining Career Tech Education state funding changes.

Mr. Shawn Jackson left the meeting at 5:20 p.m.

SCCTC RESOLUTION NUMBER: 02-17 – Adoption of Financial Consent Calendar, Items A-F

Dr. John Agle moved the Board of Education accept action on the Financial Consent Calendar, items A-F. Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Leventhal, Mustovich, Page, Scott

Absent: Jackson

Motion carried, 8-0.

- A. Approved December 2016 Financials
- B. Approved FY18 Tax Budget
- C. Approved payment of vendors (January-June as per Appropriations)
- D. Authorized Treasurer to request/collect all monies as available
- E. Established Record Commission, with meeting to held prior to the February 2017 Board of Education Meeting at 4:30 p.m.
- F. Established Audit Committee, with meeting to be held prior to the April 2017 Board of Education Meeting at 4:30 p.m.

SCCTC RESOLUTION NUMBER: 03-17 – Adoption of Administrative Consent Calendar, Items A-G.

Mr. Ed Leventhal moved the Board of Education accept action on the Administrative Consent Calendar, items A-G. Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Leventhal, Mustovich, Page, Scott

Absent: Jackson

Motion carried, 8-0

A. PROCEDURE

1. Approved day, time, and place of regular Springfield-Clark CTC Board of Education Meetings. *The following dates are approved by the board:*
February 13, 2017 (Second Monday)
March 20, 2017 (Third Monday) Work Session to follow Board Meeting
April 17, 2017 (Third Monday)
May 15, 2017 (Third Monday)
June 26, 2017 (Fourth Monday for year-end fiscal considerations)
August 21, 2017 (Third Monday)
September 18, 2017 (Third Monday)
October 16, 2017 (Third Monday)
November 20, 2017 (Third Monday)
December 18, 2017 (Third Monday)
January 8, 2018 (Second Monday) 2018 Organizational/Regular Meeting
2. Approved waiving of reading of previous meeting minutes at each meeting.
3. Approved attendance for in-state professional meetings for staff, administrators, and board members with supervisor approval (where applicable) without additional board action.

B. AFFILIATIONS

1. Renewed OSBA Membership & OSBA Legal Assistance Fund [\$3053/\$250]
2. Renewed Ohio ACTE Education Institutional Membership [\$750]
3. Renewed OEPI (Ohio Education Policy Institute) Membership [\$1000]

C. APPOINTMENTS

1. Appointed Ed Leventhal 2017 representative to the Enterprise Zone Committee
2. Appointed Jamie Callan 2017 OSBA Delegate and Shawn Jackson alternate Delegate (BOE Pres. and V.P.)
3. Appointed Jeff Caivano 2017 OSBA Legislative Liaison
4. Appointed Dr. Susan Page 2017 OSBA Student Achievement Liaison

5. Appointed 2017 Board of Education Sub-Committees
 - a. **Curriculum Committee:** Becky Hale, Shawn Jackson, Dr. Susan Page, Rick Smith
 - b. **Facilities Committee:** Dr. Agle, Ed Leventhal, Pamela Mustovich, Rick Smith
 - c. **Finance Committee:** Jamie Callan, Dr. Agle, Pamela Mustovich, Steve Clark, Rick Smith
6. Appointed Treasurer as District Records Officer.

D. DONATIONS

1. Approved the donation of a 2005 Ford Taurus, valued at approximately \$1118.00, from Jared and Beth Oder for use in the Auto Collision, and Auto Technology programs. *The car was originally approved for donation by the board in December 2016, at a value of \$800.00, and the value has since been reassessed.*

E. CONTRACT APPROVAL

1. Approved a contract service with Midwest Spray Booths of Dayton, Ohio to dismantle the auto body spray booth at Stebbins High School and reassemble at CTC. (Perkins funds)

F. CTC 2017-18 CALENDAR: First Reading

1. Approved a first reading of the CTC District Calendar for 2017-18. The proposed calendar will be brought to the board for final approval February 13, 2017.

G. APPROVED AMENDMENT TO LEASE AGREEMENT with MVCDC

1. Approved the following amendments to the Lease Agreement between SCCTC and MVCDC originally approved September 12, 2016 as presented:

9.4 AMENDMENT TO ARTICLE:

SCCTC shall endeavor to keep the exterior parking areas, sidewalks and driveways free from ice and snow at a charge of \$215 per occurrence, and SCCTC shall be responsible for maintaining the lawn of the Premises, beginning at or around March 15 and ending at or around November 15 for a total charge of \$2,850.

9.5 AMENDMENT TO ARTICLE:

Capital expenditures can take several forms including improvements, replacements and extraordinary repairs such as refurbishments and overhauls. If a Capital expenditure is non-routine and rises to a level where the expenditure increases the value or life of the asset, for example the replacement of a roof, then MVCDC will reimburse SCCTC over the useful life of the asset. This reimbursement will commence the month following completion of the capital expenditure. ***(As an example, if replacement of roof costs \$36,000, is completed on November 15th, 2020 and has a useful life of 20 years, then MVCDC will reimburse SCCTC \$150 per month beginning December 2020).*** If this lease is terminated prior to the course of this 20 year period, MVCDC will have no obligation to continue the monthly reimbursement.

SCCTC RESOLUTION NUMBER: 04-17 – Adoption of Personnel Consent Calendar, Items A-G.

Dr. Susan Page moved the Board of Education accept action on the Personnel Consent Calendar, items A-B. Mrs. Corinne Scott seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Leventhal, Mustovich, Page, Scott

Absent: Jackson

Motion carried, 8-0

A. CLASS CHANGE

1. Approved Sean Fadden, Cyber Security & Computer Networking instructor, to move on the Certified Pay Scale from V-9 (BA+30, step 9) to VI-9 (BA+40, step 9, \$65,968, plus \$1500 stipend, due to the completion of additional coursework, effective January 1, 2017.

B. SUPPLEMENTAL CONTRACT

1. Approved a supplemental contract for Mike Rice as a First Responder for the 2016-17 school year, for \$381.27, as per the negotiated agreement.

IV. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

V. ADJOURNMENT

Dr. John Agle moved the Board of Education adjourn, Mrs. Becky Hale seconded the motion.

The Board unanimously agreed to adjourn at 6:01 p.m.

Signed: _____

Mr. Jamie Callan, President

Date: _____

Attest: _____

Mr. Steven G. Clark, Treasurer

Date: _____

The Springfield-Clark CTC Board of Education will meet on

February 13, 2017 at 5:00 p.m.

in the Board of Education meeting room

