



May 15, 2017

Board of Education Meeting: 5:00 p.m.

BOARD of EDUCATION MEETING MINUTES

I. OPENING:

A. The meeting was called to order by Board President Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room

B. Mr. Callan led the board in the Pledge of Allegiance

C. Roll Call of Board of Education Members

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jeff Caivano, Northeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Becky Hale, Greenon Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Corinne Scott, Tecumseh Local Schools, Term: 1/9/2017–2020 Organizational Meeting

Absent:

Mrs. Pamela Mustovich, Northwestern Local Schools, Term: 1/9/2017–2020 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Mr. Steven Clark, Treasurer

D. Welcome/Recognition of Guests

*CTC staff present: Kimberly Cobb, Teresa Conn, Libbee Hasting, Chris James, Nate Lasso, Jennifer Shaffer, Jeff Thoman, Amy Wesley
Also present: Deb Campbell, Ron Diver, Mary Smith*

Ron Diver, OSBA SW Regional Manager, recognized Dr. John Agle for 35 years of Board of Education service.

President Jamie Callan recognized Rick Smith for his work at CTC from August 2010 through May 2017 as Executive Director and Superintendent.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Rick Smith reported:

- 1. CTC Convocation will be held May 18 at Wittenberg University*
- 2. CTC was named a Banner School by the Cleveland Clinic eXpressions program recognizing SCCTC's participation and support of the eXpressions Writing program.*

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 23-17 – Adoption of Minutes of Previous Meeting:

Dr. John Agle moved to adopt the Minutes of the April 17, 2017 Board of Education meeting, as presented. Dr. Susan Page seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott

Absent: Mustovich

Motion carried, 8-o.

SCCTC RESOLUTION NUMBER: 24-17 – Adoption of Financial Consent Calendar, Items A-D.

Mr. Shawn Jackson moved the Board of Education accept action on the Financial Consent Calendar, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott

Absent: Mustovich

Motion carried, 8-o.

- A. Approved April 2017 Financials**
- B. Approved May 2017 update to the 2016-2020 Five-Year Forecast (Rev_1703)**
- C. Approved Payment to Sysco Central Ohio for goods that were ordered prior to the issuance of a Purchase Order in the amount of \$4470.00.**
- D. Approved Fiscal Year 2017 Appropriation Resolution as presented.**

SCCTC RESOLUTION NUMBER: 25-17 – Adoption of Administrative Consent Calendar: Items A- D.

Mr. Shawn Jackson moved the Board of Education accept action on the Administrative Consent Calendar, Mr. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott

Absent: Mustovich

Motion carried, 8-o.

A. DONATIONS

1. Accepted with appreciation, material donations to the CTC Welding Rodeo by the following generous companies/community supporters: AIDA, American Welding Society, Arctec Fabricating, Benjamin Steel, Brain Lumber, Cascade Corp., Clark Co. Engineers, Delille Oxygen, Ernest Industries, Hays Fabricating, IDEAL Steel, Indian Creek Fabricators, Lincoln Electric, Main Metal, Miller Engine & Machine Co., Skillings Tractor, Spradlin Brothers Welding, Springfield-Clark CTC, Sweet Manufacturing, Tolles Career & Technical Center, TK Welding, Valco Industries, Yost Superior Company,
2. Accepted with appreciation, a \$500.00 donation from Wesley and Patsy Cordell in memory of Luke Cordell to be used by the Natural Resources program. Funds will be credited to the Natural Resources Rotary Fund (011).
3. Accepted with appreciation, a \$125.00 donation from Mark and Mary Hopkins in memory of Ernest Hopkins to the Jim Kozak Memorial Scholarship Fund.

B. OUT OF STATE TRAVEL

1. Approved the following CTC staff and student competitors to attend the Skills USA National Conference in Louisville, KY, June 19-24, 2017. CTC staff: Michael Rice, Eric Barge, Barb Marshall, Shawn Cahill. CTC Students: Dan Cleary (Cahill), SHS senior, Electrical Trades, 1st place Industrial Motor Controls; Kara Horn (Rice), THS junior, Engineering, 1st place Extemporaneous Speaking; Chris Mastin (Barge), THS senior, CADD, 1st place Architectural Design; Madaline McCleary (Marshall), SHS senior, Medical Asst., 1st place Medical Asst. Competition; Jenna Fitch (Rice), Shawnee junior, Dental Asst., elected Skills USA State Secretary.
2. Approved Steven Clark to attend ASBO International Meeting & Expo, in Denver, CO, September 22-25, 2017.

3. Approved Janel Bumgardner, Chris James, Lynn Jennings and Steve Walters to attend the High Schools That Work (HSTW) Annual Staff Development Conference, in Nashville, TN, July 12-15, 2017

C. PARTNERSHIP

1. Approved SCCTC partnership with United Rehabilitation Services to provide four students (and job coach) to work with CTC Custodial/Maintenance, June 1, 2017 through August 4, 2017 to be used as needed, at no cost to CTC, pending receipt of URS insurance certificate.

D. FIRST READING: TEXT BOOK ADOPTION

Texts will be brought to the Board for approval June 26, 2017.

1. Approved for FIRST READING for Multi-Media: Digital Media Concepts & Applications 4e, published by CENGAGE Learning, ISBN# 9781305661721/1305661729, for use beginning in the 2017-18 school year.
2. Approved for FIRST READING for Auto Technology: Fundamentals of Automotive Technology, Principles and Practice, Second Edition (ASE/NATEF), published by CDX Learning Systems, ISBN# 9781284109955/978184109955, for use beginning in the 2017-18 school year.

SCCTC RESOLUTION NUMBER: 26-17 – Adoption of Administrative Item E

Dr. Susan Page moved the Board of Education accept action on Administrative Item E, Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Hale, Jackson, Leventhal, Page, Scott

Abstain: Caivano

Absent: Mustovich

Motion carried, 7-0.

**E. APPROVED MEMORANDUM OF UNDERSTANDING BETWEEN THE
SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER BOARD OF EDUCATION AND
THE CLARK COUNTY VOCATIONAL EDUCATION ASSOCIATION**

WHEREAS, the Springfield-Clark Career Technology Center Board of Education ("Board") and the Clark County Vocational Education Association ("Association") are parties to a Master Labor Agreement in effect from July 1, 2016 through June 30, 2019; and

WHEREAS, the Board desires to create a Diversity Club and a supplemental contract for employees who serve as an advisor(s) for the Club; and

WHEREAS, the purpose of the Diversity Club is to promote diversity and acceptance on the SCCTC campus with the ability to hold regular meetings and conduct fundraising in accordance with Board policy.

NOW, THEREFORE, BE IT AGREED, by and between the Board and the Association as follows:

1. Any advisor employed under a supplemental contract shall receive compensation in the amount of \$762.54 annually. It is intended that two (2) advisors shall be hired and receive a supplemental contract in this amount.

2. All parties further acknowledge, agree and understand that nothing contained herein shall be construed or utilized as "past practice" or "precedent setting" in any related or unrelated, current or future grievance, arbitration, litigation or matter of contract interpretation involving the Board and the Association.

3. All other provisions of the Master Labor Agreement currently in effect between the parties hereto and not altered by this Memorandum of Understanding shall remain in full force and for the term of the Agreement. No other agreement shall serve to alter the provisions of the current Agreement unless agreed to in writing between the parties.

4. This Memorandum of Understanding shall constitute the full and complete understanding of the parties concerning this matter and any amendments or modifications shall be in writing and signed by the parties.

SCCTC RESOLUTION NUMBER: 27-17 – Adoption of Administrative Item F

Mr. Ed Leventhal moved the Board of Education accept action on Administrative Item F, Dr. Susan Page seconded the motion.

Roll call: Ayes: Agle, Callan, Hale, Jackson, Leventhal, Page, Scott

Abstain: Caivano

Absent: Mustovich

Motion carried, 7-0.

F. APPROVED MEMORANDUM OF UNDERSTANDING BETWEEN THE SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER BOARD OF EDUCATION AND THE CLARK COUNTY VOCATIONAL EDUCATION ASSOCIATION

WHEREAS, the Springfield-Clark Career Technology Center Board of Education ("Board") and the Clark County Vocational Education Association ("Association") are parties to a Master Labor Agreement in effect from July 1, 2016 through June 30, 2019; and

WHEREAS, the Board has purchased and intends to deploy a food truck that may be utilized during the summer months, after school hours, and during the summer months; and

WHEREAS, the Board intends the deployment of the food truck to operate as a marketing tool for the SCCTC and a learning opportunity for the Board's Culinary Art students; and

WHEREAS, the Board's Culinary Arts Instructor will be responsible for operating the food truck and supervising the food truck student workers; and

WHEREAS, the Board and the Association desire to set forth an agreement for compensation of the Culinary Arts Instructor as a member of the Association's collective bargaining unit.

NOW, THEREFORE, BE IT AGREED, by and between the Board and the Association as follows:

1. The Culinary Arts Instructor shall receive compensation at the rate of \$20.00 per hour for the preparation and operation of the Board's food truck during non-school hours, non-school days and for weekend and summer events. In order to be eligible to receive compensation, the Culinary Arts Instructor shall receive pre-approval for the hours worked by the Superintendent or the Superintendent's designee.

2. All parties further acknowledge, agree and understand that nothing contained herein shall be construed or utilized as "past practice" or "precedent setting" in any related or unrelated, current or future grievance, arbitration, litigation or matter of contract interpretation involving the Board and the Association.

3. All other provisions of the Master Labor Agreement currently in effect between the parties hereto and not altered by this Memorandum of Understanding shall remain in full force and for the term of the Agreement. No other agreement shall serve to alter the provisions of the current Agreement unless agreed to in writing between the parties.

4. This Memorandum of Understanding shall constitute the full and complete understanding of the parties concerning this matter and any amendments or modifications shall be in writing and signed by the parties.

SCCTC RESOLUTION NUMBER: 28-17 – Adoption of Administrative Item G

Mr. Shawn Jackson moved the Board of Education accept action on Administrative Item G, Mr. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott

Absent: Mustovich

Motion carried, 8-o.

G. Approved the Springfield-Clark CTC Strategic Plan as presented by Superintendent, Rick Smith, as a vehicle to guide SCCTC into the future to provide the very best career technical education for the students of Clark County.

SCCTC RESOLUTION NUMBER: 29-17 – Adoption of Personnel Consent Calendar, Items A-B

Dr. John Agle moved the Board of Education accept action on Personnel Items A-B, Mr. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott

Absent: Mustovich

Motion carried, 8-o.

A. EMPLOYMENT

1. Approved the employment of Lisa McDanel for summer maintenance help at \$11.50 per hour, as needed, effective June 1-August 11, 2017
2. Approved the employment of Rae Whitt for summer custodial help at \$10.50 per hour, as needed, effective May 30-August 15, 2017, not to exceed 40 hours per week.
3. Approved the employment of Stephanie Keiffer for summer custodial help at \$10.00 per hour, as needed, effective May 30-August 15, 2017, not exceed 40 hours per week.
4. Approved the employment of Aric Marsh for summer custodial help at \$10.00 per hour, as needed, effective May 30-August 15, 2017, not to exceed 20 hours per week, pending successful FBI/BCI background check.
5. Approved the employment of Alexander Roush for summer custodial help at \$8.15 per hour, as needed, effective May 30-August 15, 2017, not to exceed 20 hours per week, pending successful FBI/BCI background check.
6. Approved the employment of Mitchell Morris for summer custodial help at \$10.00 per hour, as needed, effective May 30-August 15, 2017, not exceed 40 hours per week, pending successful FBI/BCI background check.
7. Approved the employment of Michael Baker for custodial help at \$10.50 per hour, as needed, effective July 1-June 30, 2018. Michael is a 183 day employee, and this additional contract is for days not within the school calendar days and no week shall exceed 40 hours total for both jobs.
8. Approved Jeff Amlin, as a substitute custodian, at \$10.00 per hour, as needed, effective July 1, 2017-June 30, 2018, pending successful FBI/BCI background check.
9. Approved the employment of Jon Leichty as a IT Network Engineer, for 8 hours per day, at \$31.27 per hour, starting June 1, 2017 for the remainder of the 2016-17 school year, then for a limited one-year 260 day contract, effective July 1, 2017, for the 2017-18 school year, remaining at the same step, pending successful FBI/BCI background check.

B. EXTENDED TIME APPROVED

1. School Counselors:
15 Extended Days for the School Counseling Department to be used as needed, and with prior approval by supervisor, between Amy Cross, Lynn Jennings, and Kay Schofield, effective May 26–August 11, 2017.
Paid at the school counselor's per diem, effective May 26–August 11, 2017.
2. Michael Rice, Associate School Liaison, 10 days to be paid at instructor's per diem. Effective May 26–August 11, 2017.
3. Erica Hillard, Agriculture Instructor, NWHS, 20 days to be paid at instructor's per diem. Effective May 26, 2017–May 23, 2018.
4. CBI Instructors:
Jim Allread, NWHS, 5 days to be paid at instructor's per diem.
Effective May 26–August 11, 2017.
Kristi Myers, NWHS, 5 days to be paid at instructor's per diem.
Effective May 26–August 11, 2017.
Will Nichols, Shawnee HS, 5 days to be paid at instructor's per diem.
Effective May 26–August 11, 2017.
Larry Pilson, NWHS, 5 days to be paid at instructor's per diem.
Effective May 26–August 11, 2017.
Ken Steele, SCCTC, 5 days to be paid at instructor's per diem.
Effective May 26–August 11, 2017.
5. Janel Bumgardner, Special Education Coordinator, 10 days to be paid at Coordinator's per diem, for the purpose of IEP meetings and preparation.
Effective May 26–August 11, 2017.
6. Jeana Baucant, Project SEARCH, Springfield Regional Medical Center, 5 days to be paid at the instructor's per diem. Effective May 26–August 11, 2017.
7. Ric Howard, Carpentry Instructor, 5 days, for work preparing building project for the 2017-18 school year, paid at instructor's per diem. Effective May 26–August 11, 2017.
8. Stephanie Riegel, VLA Coordinator/Summer Instruction and EOC input, 10 days to be paid at instructor's per diem. Effective May 26–August 11, 2017.
9. Dave Rose, Auto Technology Instructor, 3 days to be paid at instructor's per diem, to attend NATEF Program Recertification for the District's Auto Technology Program, during the summer of 2017.

IV. EXECUTIVE SESSION to consider the employment of a public employee or official

Mr. Jeff Caivano moved the Board of Education enter into Executive Session,
Mr. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott
Absent: Mustovich

Motion carried, 8-o.

Executive Session began at 6:08 p.m.

Executive Session ended at 7:35 p.m.

V. COMMENTS FROM BOARD MEMBERS

VI. ADJOURNMENT

Mr. Ed Leventhal moved the Board of Education adjourn, Dr. John Agle seconded the motion. The Board unanimously agreed to adjourn at 7:35 p.m.

Signed: *Jamie Callan* Date: 6/26/17
Mr. Jamie Callan, President

Attest: *Steven G. Clark* Date: 6/27/17
Mr. Steven G. Clark, Treasurer

Special Board Meetings scheduled:

May 24, 2017, 5:00 pm

May 25, 2017, 5:00 pm

May 31, 2017, 5:00 pm

June 7, 2017, 5:00 pm

