



June 26, 2017

Finance Committee Meeting: 4:00 p.m.

In attendance for Finance Committee Meeting: Dr. John Agle, Mr. Dan Bennett (Acting Interim Superintendent), Mrs. Pamela Mustovich, Ms. Michelle Patrick (Incoming CTC Superintendent), Ms. Amy Wesley, and Mr. Steven Clark.

The Treasurer's office reported on the CTC FY16 Financial Audit and discussed FY17 and FY18 financial reports with the committee.

Board of Education Meeting: 5:00 p.m.

BOARD of EDUCATION MEETING MINUTES

I. OPENING:

- A. The meeting was called to order by Board President Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Callan led the board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jeff Caivano, Northeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Becky Hale, Greenon Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Pamela Mustovich, Northwestern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Corinne Scott, Tecumseh Local Schools, Term: 1/9/2017–2020 Organizational Meeting

Also Present:

Mr. Dan Bennett, Interim Superintendent; Ms. Michelle Patrick, Incoming Superintendent; Mr. Steven Clark, Treasurer

D. Welcome/Recognition of Guests

CTC staff present: Libbee Hasting, Chris James, Nate Lasso, Jennifer Shaffer, Jeff Thoman, Amy Wesley.

New CTC hire on agenda for approval: Jon Roberts (Computer Networking & Cyber Security instructor) and Maytee Roberts.

President Jamie Callan welcomed guests and introduced Dan Bennett (Interim Superintendent) and incoming Superintendent (July 1, 2017) Michelle Patrick.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports

B. Press/Media/Community

Michelle Patrick reported to the board on invitations received from Clark Co. Fair exhibitors, various thank you letters received, a Springfield News-Sun article covering the hiring of a new Superintendent, and the Mobile Mammography unit that will be on campus August 14 for CTC employees and their families.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 34-17 – Adoption of Minutes of Previous Meeting:

Mr. Shawn Jackson moved to adopt the Minutes of the May 15, 2017 Board of Education meeting, as presented. Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott

Abstain: Mustovich

Motion carried, 8-0.

SCCTC RESOLUTION NUMBER: 35-17 – Adoption of Minutes of Previous Meeting:

Mrs. Pamela Mustovich moved to adopt the Minutes of the June 7, 2017 Special Board of Education meeting, as presented. Dr. Susan Page seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 9-0.

SCCTC RESOLUTION NUMBER: 36-17 – Adoption of Financial Consent Calendar, Items A-G.

Dr. John Agle moved the Board of Education accept action on the Financial Consent Calendar, Mrs. Becky Hale seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 9-0.

- A. Approved May 2017 Financials
- B. Approved Final FY17 Appropriations
- C. Approved FY18 Appropriations

- D. **Granted Treasurer the authority to make necessary advances/transfers for any fund showing a negative balance on June 30, 2017. Any advances/transfers other than those approved at this meeting will be presented to the Board of Education for consideration at the next Board of Education meeting.**
- E. **Approved staff cell phone reimbursement amounts as presented.**
- F. **Approved Payment to Sysco Central Ohio for goods that were ordered prior to the issuance of a Purchase Order in the amount of \$4295.44.**
- G. **Approved Payment to Gordon Food Services for goods that were ordered prior to the issuance of a Purchase Order in the amount of \$5080.18.**

SCCTC RESOLUTION NUMBER: 37-17 – Adoption of Administrative Consent Calendar: Items A-H.

Mr. Jeff Caivano moved the Board of Education accept action on the Administrative Consent Calendar, Dr. Susan Page seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott
Motion carried, 9-0.

A. CAFETERIA POSITION

- 1. **Approved adding an additional Cafeteria position for prepping and serving student lunches, and clean up at Global Impact Stem Academy, to accommodate the increase in students to approximately 600 total students, 3.25 hours per day, 185 days, for a limited one year contract, paid according to applicant's placement on classified pay scale, beginning with the 2017-18 school year.**

B. FOOD TRUCK STUDENT WORKER PAY

- 1. **Approved minimum wage pay for Culinary students for work in the CTC Food truck during non-school day events, effective June 1, 2017-May 31, 2018.
Students hired will be brought to the board for approval.**

C. TEXT BOOK FIRST READING

Texts will be brought to the board for approval August 21, 2017

- 1. **Approved texts for first reading for Computer Programming & Game Design: Concepts of Data Base Management, published by Cengage Learning, ISBN# 9781285427102, AND
Microsoft Office 365, Computer Concepts + Office 2016, published by Cengage Learning, ISBN# 9781305879041,
for use beginning in the 2017-18 school year.**

2. Approved text for first reading for Social Studies World History: World History & Geography Modern Times, published by McGraw-Hill, ISBN#9780076647385, for use beginning in the 2017-18 school year.
3. Approved text for first reading for Dental Assisting: Dental Terminology, Third Edition, published by Cengage Learning, ISBN# 139781133019718, for use beginning in the 2017-18 school year.

D. TEXT BOOK ADOPTION

Texts were presented for first reading May 15, 2017

1. Approved text for Multi-Media: Digital Media Concepts & Applications 4e, published by CENGAGE Learning, ISBN# 9781305661721/1305661729, for use beginning in the 2017-18 school year.
2. Approved text for Auto Technology: Fundamentals of Automotive Technology, Principles and Practice, Second Edition (ASE/NATEF), published by CDX Learning Systems, ISBN# 9781284109955/978184109955, for use beginning in the 2017-18 school year.

E. RENEWAL AGREEMENT WITH MVECA

1. Approved a renewal of the Member Agreement for Computer Services with MVECA (Miami Valley Educational Computer Association), for FY18, effective July 1, 2017 – June 30, 2018, \$15,881.00 yearly premium (2016-17 premium was \$12,872.90).

F. RENEWAL OF LIABILITY, FLEET, PROPERTY INSURANCE POLICY

1. Approved the renewal of the Liability, Fleet, and Property Insurance through EPC-LEP, for the 2017-18 school year, \$40,483.00 yearly premium (2016-17 premium was \$38,834.00).

G. STUDENT HANDBOOK

1. Approved Student Handbook for the 2017-18 School Year.

H. OVERNIGHT TRAVEL

1. Approved overnight travel to the SkillsUSA Summer Leadership Camp at Hocking College in Nelsonville, OH, July 10-14, 2017.

CTC students:

Blake Rice, President, CADD, KRHS
 Beda Hinderer, VP, Dental Asst., NEHS
 Kara Horn, Secretary, Engineering, THS
 MacKenzie Rice, Treasurer, Dental Asst., SHS
 Makenzie Nordyke, Reporter, Health Occupations, THS
 Breanna Blue, Parliamentarian, Dental Asst., THS
 Jenn Fitch, State Secretary, Dental Asst., Shawnee HS

Advisor/Chaperone: Michael Rice

SCCTC RESOLUTION NUMBER: 38-17 – Adoption of Administrative Item I

Mr. Shawn Jackson moved the Board of Education accept action on Administrative Item I, Dr. John Agle seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Page, Scott

Abstain: Mustovich

Motion carried, 8-o.

I. AESOP SUBSTITUTE SYSTEM PARTICIPATION

1. Approved participation in the AESOP Substitute System for securing substitute teachers, through the Clark Co. Educational Service Center, for the 2017-18 school year.

SCCTC RESOLUTION NUMBER: 39-17 – Adoption of Personnel Consent Calendar, Items A-C

Mrs. Corinne Scott moved the Board of Education accept action on Personnel Items A-C, Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 9-o.

A. EMPLOYMENT

1. Approved the employment of Jason Cook, IT Support Specialist, for a limited one year contract, 260 days prorated, effective July 10, 2017, Step 1, 8 hrs. per day, \$20.08 per hour + \$1500 stipend, pending successful FBI/BCI background check.
2. Approved the employment of Jon Roberts, Computer Networking & Cyber Security Instructor, limited one year contract, 184 days (includes one orientation day for 2017-18 only), Class VII (Ma + o), Step 10, \$70,233.00 + \$1500 stipend, pending successful FBI/BCI background check.
3. Approved the employment of Peggy Clendening, Superannuate, Mathematics instructor, (temporary) limited one year contract, 184 days (includes one orientation day for 2017-18 only), Class VII (Ma + o), Step5, \$59,056.00, + \$1500 stipend, pending successful FBI/BCI background check.

B. SUPPLEMENTAL

1. Approved George White for duties performed as Work Force Development Chair for the 2016-17 school year, \$762.54.

C. SALARY RECOMMENDATIONS

1. Approved Certified Staff Salary Recommendations, as per the Negotiated Agreement, for the 2017-18 school year.
2. Approved Classified and Exempt/Supervisory Classified Staff Salary Recommendations, as per the Negotiated Agreement, for the

- 2017-18 school year.
3. Approved Administrative Staff Salary Recommendations, as per the Administrative Salary Schedule for the 2017-18 school year.

IV. COMMENTS FROM BOARD MEMBERS

V. ADJOURNMENT

Dr. Joh Agle moved the Board of Education adjourn, Mrs. Pamela Mustovich seconded the motion. The Board unanimously agreed to adjourn at 5:50 p.m.

Signed: _____

Mr. Jamie Callan, President

Date: _____

Attest: _____

Mr. Steven G. Clark, Treasurer

Date: _____

