



November 20, 2017

BOARD of EDUCATION MEETING MINUTES

Board of Education Meeting: 5:00 p.m.

I. OPENING:

- A. The meeting was called to order by Board President Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Callan led the board in the Pledge of Allegiance**
- C. Roll Call of Board of Education Members**

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jeff Caivano, Northeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Becky Hale, Greenon Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Pamela Mustovich, Northwestern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 1/9/2017–2020 Organizational Meeting
Mrs. Corinne Scott, Tecumseh Local Schools, Term: 1/9/2017–2020 Organizational Meeting

Absent:

Mr. Shawn Jackson, Southeastern Local Schools, Term: 1/9/2017–2020 Organizational Meeting
(Mr. Jackson entered the meeting at 5:05 p.m.)

Also Present:

Ms. Michelle Patrick, Superintendent; Mr. Steven Clark, Treasurer

D. Welcome/Recognition of Guests

CTC staff present: Dick Ater, Libbee Hasting, Chris James, Nate Lasso, Jennifer Shaffer, Christina Steffanni, Jeff Thoman, Amy Wesley.

Dick Ater, Auto Body Instructor & Christina Steffanni, Embedded English Instructor led CTC student Chase Harris (JR/Shawnee) in a presentation to the board. Chase showed a video and explained the processes he and his classmates used to restore the fender and wheel well of a late model pickup truck.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports

B. Press/Media/Community

Michelle Patrick shared various thank you cards and newspaper articles with the board.

Mr. Shawn Jackson entered the meeting at 5:05 p.m.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 60-17 – Adoption of Minutes of Previous Meeting:

Dr. John Agle moved to adopt the Minutes of the October 16, 2017 Board of Education meeting, as presented. Mr. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Jackson, Leventhal, Mustovich, Page, Scott

Abstain: Hale

Motion carried, 8-0.

SCCTC RESOLUTION NUMBER: 61-17 – Adoption of Financial Item A

Mr. Shawn Jackson moved the Board of Education accept action on the Financial Consent Calendar, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 9-0.

A. Approved October 2017 Financials

SCCTC RESOLUTION NUMBER: 62-17 – Adoption of Administrative Consent Calendar: Items A-B.

Mrs. Pamela Mustovich moved the Board of Education accept action on the Administrative Consent Calendar, Mr. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott
Motion carried, 9-0.

A. DONATIONS

1. Approved a \$100.00 donation from the Clark County Vocational Educational Association to the Jim Kozak Student Scholarship Fund.
2. Approved a \$10.00 donation from Karen Holstein to the Forestry & Park Management Program Rotary Fund.
3. Approved a \$75.00 donation from the Business Professionals of America, Ohio Association, to the CTC BPA fund for CTC's winning design of the 2017-18 National Leadership Conference pin. Sophia Gonzales (SR, Digital Media Design, Greenon) created the winning design.
4. Approved a \$7500.00 donation from the Jeff Clouse Memorial Golf Outing Committee to the Jeff Clouse Memorial Student Scholarship Fund. *Since its inception in 2010, the committee has donated a total of \$32,500 for CTC student scholarships.*
5. Approved a \$1100.00 donation from Kathryn Spurgin to the Jim Kozak Student Scholarship Fund.

B. OUT OF STATE TRAVEL

1. Approved CTC/SkillsUSA Regional Officer students: Jenna Fitch (SR, Dental, Shawnee), Kara Horn (SR, Engineering, THS), and Jerid Jenkins (JR, Engineering, KRHS), to attend the SkillsUSA Regional Officer Training Institute in Leesburg, VA, along with chaperone, Michael Rice. *CTC pays \$500 per student from the general fund.*

SCCTC RESOLUTION NUMBER: 63-17 – Adoption of Administrative Item C

Dr. Susan Page moved the Board of Education accept action on Administrative Item C, Dr. John Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott

Abstain: Caivano

Motion carried, 8-o.

C. APPROVAL OF MOU REGARDING TEACHER PREPARATION TIME

Approved a Memorandum of Understanding (hereinafter, "MOU") by and between the Springfield Clark Career Vocational Education Association (hereinafter "CCVEA") and the Springfield Clark Career Technical Center District Board of Education (hereinafter "Board") for purposes of addressing issues with CCCVEA bargaining unit members not receiving the appropriate number of planning time minutes each week. This MOU is not intended to amend the collective bargaining agreement ("Master Contract"), effective July 1, 2016-June 30, 2019 between the CCVEA and the Board, on the issue of Preparation Period, but to create a short-term solution for the duration of the 2017-2018 school year, with the expectation that schedules will be properly amended in subsequent years, such that bargaining unit members will receive preparation period minutes as they appear in Article II. Section B.2 of the Master Contract.

SCCTC RESOLUTION NUMBER: 64-17 – Adoption of Administrative Item D

Mr. Shawn Jackson moved the Board of Education accept action on Administrative Item D, Mrs. Pamela Mustovich seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott

Motion carried, 9-o.

D. APPROVAL OF COPIER AGREEMENT WITH PROSOURCE

Approved entering into a copier agreement with ProSource to provide copiers and service for Springfield-Clark CTC for five years at an annual cost of \$19,905.12 (\$99,525 total contract cost) to include 77,800 black and white pages (\$0.0042 ea.) and 4500 (\$0.04 ea.) color pages per month. A sealed bid process was held, with six companies submitting bids. The contract with ProSource will be effective January 15, 2018.

SCCTC RESOLUTION NUMBER: 65-17 – Adoption of Personnel Item A

Mr. Jeff Caivano moved the Board of Education accept action on Personnel Item A, Dr. Susan Page seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott
Motion carried, 9-0.

A. EMPLOYMENT/CHANGE IN HOURS

1. Approved Michael Baker, Educational Aide, to move to 8 hours per day (previously 7) at \$17.19 per hour, 183 days (pro-rated), effective November 27, 2017.
2. Approved Haley Fogle, Educational Aide, to move to 8 hours per day (previously 7), at \$17.19 per hour, 183 days (pro-rated), effective November 27, 2017.
3. Approved Lois Reynolds, Educational Aide, to move to 8 hours per day (previously 7) at \$18.81 per hour, 183 days (pro-rated), effective November 27, 2017.
4. Approved Rae Whitt, in her current position as Cafeteria Helper for 3.25 hrs. per day at Step 2, \$13.54 per hour for 183 days, and add 4.75 hours per day (to total 8 hrs. per day) as Custodian, at Step 2, \$15.75 per hour, for 260 days, plus a \$1,000.00 stipend (all pro-rated), effective November 27, 2017. Rae will be classified as a 260 day employee, working full time. Cafeteria duties will only be performed on school days as always. All other full time days will be as Custodian.

IV. EXECUTIVE SESSION for the purpose of considering the employment of a public employee

Mrs. Pamela Mustovich moved the Board of Education enter into Executive Session, Mr. Jeff Caivano seconded the motion.

Roll call: Ayes: Agle, Caivano, Callan, Hale, Jackson, Leventhal, Mustovich, Page, Scott
Motion carried, 9-0.

Executive Session began at 5:35 p.m.

Executive Session ended at 6:30 p.m.

V. COMMENTS FROM BOARD MEMBERS

VI. ADJOURNMENT

Mr. Jeff Caivano moved the Board of Education adjourn, Mrs. Corinne Scott seconded the motion. The Board unanimously agreed to adjourn at 6:35 p.m.

Signed: _____

Mr. Jamie Callan, President

Date: _____

Attest: _____

Mr. Steven G. Clark, Treasurer

Date: _____

