



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

January 11, 2016

Annual Budget Meeting: 4:30 p.m.

Board of Education Organizational & Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

A. The meeting was called to order by Board President Pro Tempore, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room.

B. The Pledge of Allegiance was recited.

C. Roll Call of Board of Education Members

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/13/14-2017 Organizational Meeting

Mr. Jamie Callan, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting

Mr. Gary Cochran, Tecumseh Local Schools, Term: 1/13/14-2017 Organizational Meeting

Mr. Shawn Jackson, Southeastern Local Schools, Term: 3/10/14-2017 Organizational Meeting

Mr. Ed Leventhal, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting

Dr. Susan Page, Clark-Shawnee Local Schools, Term: 9/8/14-2017 Organizational Meeting

Mr. Gene Pencil, Northwestern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Mr. Brian Smith, Northeastern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Absent:

Ms. Becky Hale, Greenon Local Schools, Term: 1/13/14-2017 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent

Ms. Pamela Orr, Interim Treasurer

D. Welcome/Recognition of Guests/Board Presentation:

Recognition/Presentation: Eric Barge (CTC CADD Instructor) and students Kyle Logsdon and Dylan Ziegler presented on the Helping Hand Project. The CADD class has designed and created prosthetic hands for two Clark County students using the program's 3-D Printer.

CTC staff present: Kevin Graham, Chris James, Nate Lasso, Jason Chilman, Brian Massie, and Libbee Hasting.

E. Election of 2016 Board of Education President

Ed Leventhal nominated Jamie Callan for President. Dr. Susan Page nominated Gary Cochran for president.

Ed Leventhal moved to close nominations for President. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

Vote by member for 2016 Board of Education President:

Dr. Agle: Jamie Callan

Ms. Hale: Absent

Dr. Page: Gary Cochran

Mr. Callan: Jamie Callan

Mr. Jackson: Jamie Callan

Mr. Pencil: Jamie Callan

Mr. Cochran: Jamie Callan

Mr. Leventhal: Jamie Callan

Mr. Smith: Jamie Callan

By member vote, Jamie Callan was elected the 2016 Board of Education President.

F. Election of 2016 Board of Education Vice President

Dr. John Agle nominated Gary Cochran for Vice President.

Brian Smith moved to close nominations for Vice President. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

Vote by member for 2016 Board of Education Vice President:

Dr. Agle: Gary Cochran

Ms. Hale: Absent

Dr. Page: Gary Cochran

Mr. Callan: Gary Cochran

Mr. Jackson: Gary Cochran

Mr. Pencil: Gary Cochran

Mr. Cochran: Gary Cochran

Mr. Leventhal: Gary Cochran

Mr. Smith: Gary Cochran

By member vote, Gary Cochran was elected the 2016 Board of Education Vice President.

SCCTC RESOLUTION NUMBER: 01-16 – Adoption of Minutes of Previous Meeting:

Gary Cochran moved to adopt the Minutes of the December 12, 2015 Board of Education Meeting, as presented. Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil

Abstain: Smith

Absent: Hale

Motion carried, 7-0.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

OSBA Board Appreciation Month certificates were presented to Board members. Rick Smith shared a thank you note from Springfield Rotary for their appreciation to the Culinary Arts program for serving the annual Christmas celebration.

III. PUBLIC PARTICIPATION

There was no public participation.

IV. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 02-16 – Adoption of Financial Consent Calendar, Items A-F.

Shawn Jackson moved the Board of Education accept action on the Financial Consent Calendar, items A-F. Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-0.

A. **Approved December 2015 Financials**

B. **Approved FY17 Tax Budget**

C. **Approved payment of vendors (January-December as per Appropriations)**

D. **Authorized Treasurer to request/collect all monies as available**

E. **Established Record Commission (Meeting to be held prior to the February 2016 Board of Education Meeting at 4:30 p.m.)**

F. **Established Audit Committee (Meeting to be held prior to the April 2016 Board of Education Meeting at 4:30 p.m.)**

SCCTC RESOLUTION NUMBER: 03-16 – Adoption of Administrative Consent Calendar, Items A-C.

Dr. Page moved the Board of Education accept action on the Administrative Consent Calendar, items A-C. Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

A. PROCEDURE

1. Approved day, time, and place of regular Springfield-Clark CTC Board of Education Meetings. (*Regular Board of Education Meetings are held the second Monday of each month, except for July and where variations are noted, at 5:00 p.m. in the Board of Education Conference Room.*)

The following dates are approved:

February 8, March 14, April 11, May 9, June 20 (Date variance for year-end fiscal considerations), August 8, September 12, October 10, November 21 (Date variance for Capital Conference), December 12, and January 9, 2017 for the 2017 Organizational Meeting.

2. Waived reading of previous meeting minutes at each meeting.
3. Approved attendance at in-state professional meetings.

B. AFFILIATIONS

1. Renewed OSBA Membership & OSBA Legal Assistance Fund
2. Renewed Ohio ACTE Education Institutional Membership
3. Renewed OEPI (Ohio Education Policy Institute) Membership
(Formerly called ETPI: Education Tax Policy Institute)

C. APPOINTMENTS

1. Appointed two BOE representatives to the ECEC Council of Governments:
Jamie Callan and Becky Hale
2. Appointed representative to the Enterprise Zone Committee:
Ed Leventhal
3. Appointed OSBA Delegate and alternate (BOE Pres. and V.P.):
Jamie Callan/Alternate: Gary Cochran
4. Appointed OSBA Legislative Liaison:
Jamie Callan
5. Appointed OSBA Student Achievement Liaison:
Dr. Susan Page
6. Appointed Board of Education Sub-Committees for 2016:
 - a. **Curriculum Committee:**
Becky Hale, Shawn Jackson, Dr. Susan Page, Rick Smith
 - b. **Facilities Committee:**
Dr. Agle, Ed Leventhal, Gene Pencil, Rick Smith
 - c. **Finance Committee:**
Jamie Callan, Gary Cochran, Brian Smith, Treasurer
7. Appointed the Interim Treasurer to serve as District Records Officer until which time a permanent Treasurer is hired, who will then assume the duty for the remainder of 2016.

**SCCTC RESOLUTION NUMBER: 04-16 – Adoption of Administrative Item D:
Comprehensive Tobacco-Free Policy**

Shawn Jackson moved the Board of Education accept action on Administrative Item D, Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-0.

D. SPRINGFIELD-CLARK CTC POLICY FOR 100% TOBACCO-FREE SCHOOL

The Board of Education has a duty to protect and promote the health and well-being of all students and staff. The Board is acutely aware of the serious health risks associated with the use of tobacco products; both to the users and non-users, and that most tobacco use begins by the age of eighteen. The Board recognizes that district personnel and school visitors serve as role models to students and, therefore, adopts this 100% Comprehensive Tobacco-Free School Policy to endorse a healthy lifestyle and prevent tobacco use.

DEFINITION For the purpose of this policy, “tobacco product” is defined to include any product that contains tobacco, is derived from tobacco or contains nicotine [or lobelia], that is intended for human consumption, or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, or ingested by any other means. The term “tobacco products” includes e-cigarettes and other electronic smoking devices, but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce and eliminate nicotine or tobacco dependence.

TOBACCO USE PROHIBITED No student, staff member, volunteer, or school visitor is permitted to use tobacco products at any time, including non-school hours, in or on Springfield-Clark CTC School District property, including; · In any building, facility, or vehicle owned, leased, rented, or chartered by the school district; and · On school grounds, athletic grounds or parking lots; and · At any school-sponsored or school-related event, whether such event occurs on-campus or off-campus.

TOBACCO POSSESSION PROHIBITED Students are not permitted to possess any tobacco products, papers used to roll cigarettes, or lighters on any school property at any time.

TOBACCO PROMOTION PROHIBITED Tobacco advertising is prohibited on school grounds, in all school-sponsored publications and at all school sponsored events. Promotional items that promote the use of tobacco products, including clothing, bags, lighters and other personal articles, are not permitted on school grounds, in school vehicles or at school-sponsored events. The school district will not accept any form of contribution including, but not limited to, financial support, gifts (such as curriculum, book covers, speakers, etc.) or in-kind support from the tobacco industry for the sponsorship or promotion of any event or activity affiliated in any manner with the school district or located on school district grounds.

NOTICE Appropriate signs indicating that tobacco use is not permitted will be posted throughout the district at entrances and other appropriate locations on all academic buildings, administrative spaces, parking lots and athletic fields. Students will be provided notice of this policy through student handbooks and district personnel will be provided notice of this policy through personnel handbooks. District vehicles will display the international "No Smoking" insignia. Announcements will be made during home athletic events both before the event and during intermission, as well as at all school functions where deemed appropriate. School programs will include a written reminder of the tobacco free policy. The tobacco free policy will be provided to the parents and guardians of all students at the beginning of each academic year.

EDUCATIONAL REINFORCEMENT Tobacco-use prevention education shall be closely coordinated with other components of the school health program. Staff responsible for teaching tobacco-use prevention education shall have adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program. Preparation and professional development activities shall provide basic knowledge about the effects of tobacco use and effects of peer pressure on tobacco use combined with effective instructional techniques and strategies and program-specific activities.

OPPORTUNITIES FOR CESSATION The administration will consult with the county health department and other appropriate health organizations to provide students and employees with information and access to support systems, programs and services to encourage them to abstain from the use of tobacco products.

ENFORCEMENT Disciplinary measures taken against students and staff for violations of this policy need to comply with requirements of Ohio law, related district policies, and labor contractual agreements. Disciplinary actions may be taken against school visitors found in violation of this policy and may include a verbal notification of the policy for the first offense, and removal from the school property or school activity if off-campus for all subsequent offenses.

EXEMPTION Possession of tobacco products is allowed solely for educational programs aimed at reducing the use of tobacco products. Such possession requires advance approval from the school principal or other designated school administrator. **LEGAL REFERENCES** Pro-Child Act of 1994, 20 U.S.C. § 6081 Et seq. (1994) Ohio REV. CODE ANN. §§ 3313.20, 3313.447, 3313.751, 3791.031, 3794.01

SCCTC RESOLUTION NUMBER: 05-16 – Adoption of Personnel Consent Calendar, Items A-C.

Dr. Agle moved the Board of Education accept action on the Personnel Consent Calendar, items A-C. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

A. RESIGNATION

1. Approved the resignation of Belinda Miller, Cafeteria Helper, effective December 29, 2015, for the purpose of obtaining other employment.
2. Approved the resignation of Alisha Sells, EMIS Coordinator, for the purpose of retirement, effective January 31, 2016.
3. Approved the resignation of Brian Massie, Welding Instructor, for the purpose of seeking other employment, effective January 29, 2016.

B. CLASS CHANGE

1. Approved Ross Lunsford, Social Studies Instructor, to move on the Certified Pay Scale from I-1 (\$43,643 + \$1500 stipend) to II-1(\$45,206 + \$1500 stipend) due to the completion of additional coursework, effective December 22, 2015.

C. EMPLOYMENT

1. Approved Jason Hays as long term substitute Welding Instructor, pending securing Career Tech Substitute Licensure from ODE, effective January 19, 2016.

V. EXECUTIVE SESSION to consider the appointment of a public employee or official.

Gary Cochran moved the board enter Executive Session, Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

Executive Session began at 5:35 p.m.

Executive Session ended at 6:35 p.m.

VI. ADJOURNMENT OF BOARD OF EDUCATION MEETING:

Shawn Jackson moved the Board of Education adjourn, Gary Cochran seconded the motion. The Board unanimously agreed to adjourn at 6:36 p.m.

Signed: Jamie Callan Date: 2/8/16
Mr. Jamie Callan, President

Attest: Pamela J. Orr Date: 2/8/16
Pamela J. Orr, Interim Treasurer

