



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

February 8, 2016

Records Commission Meeting: 4:30 p.m.

Board of Education Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room.

B. The Pledge of Allegiance was recited.

C. Roll Call of Board of Education Members

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/13/14-2017 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Gary Cochran, Tecumseh Local Schools, Term: 1/13/14-2017 Organizational Meeting
Ms. Becky Hale, Greenon Local Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 3/10/14-2017 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 9/8/14-2017 Organizational Meeting
Mr. Gene Pencil, Northwestern Local Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Brian Smith, Northeastern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Ms. Pamela Orr, Interim Treasurer

D. Welcome/Recognition of Guests/Board Presentation:

Recognition/Presentation: Rick Smith introduced Steven Clark and his wife Stephanie Clark. Mr. Clark was approved as Treasurer for CTC later in the meeting.

CTC students Dylan Carter, Claudia Barnes, Danielle Nelson, and Thai Prasertsak, gave presentations on their work with the CTC Interstate PBL Team and the CTC Mental Health First Aide Group.

CTC staff present: Teresa Conn, Jason Chilman, Kevin Graham, Libbee Hasting, Nate Lasso, Adam Lemmer.

E. SCCTC RESOLUTION NUMBER: 06-16 – Adoption of Minutes of Previous Meeting:

Brian Smith moved to adopt the Minutes of the January 11, 2016 Board of Education Organizational Meeting, as presented. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Abstain: Hale

Motion carried, 8-0.

F. SCCTC RESOLUTION NUMBER: 07-16 – Adoption of Minutes of Previous Meetings:

Dr. Agle moved to adopt the Minutes of the Board of Education Special Meetings held: January 19, 2016

January 20, 2016

January 26, 2016, as presented. Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Page, Pencil, Smith

Abstain: Jackson, Leventhal

Motion carried, 7-0.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Rick Smith reported:

1. Thank you note from the Clark County ESC to CTC and the Culinary Arts program for the facility and meal for the 2016 All County Boards Dinner.

2. Two CTC students had their works published in the Cleveland Clinic's Expressions Book for 2016.

3. Long term Welding Substitute working well with students and participated in Career Exploration Days.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 08-16 – Adoption of Financial Consent Calendar, Items A-B.

Shawn Jackson moved the Board of Education accept action on the Financial Consent Calendar, items A-B. Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith

Motion carried, 9-0.

A. Approved January 2016 Financials

B. Approved Records Commission Meeting Recommendations
(No records recommended for disposal)

SCCTC RESOLUTION NUMBER: 09-16 – Adoption of Administrative Consent Calendar, Items A-B.

Brian Smith moved the Board of Education accept action on the Administrative Consent Calendar, items A-B. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith

Motion carried, 9-0.

A. Approved for FIRST READING: Springfield-Clark CTC Comprehensive Campus Safety Plan

1. Springfield-Clark CTC Comprehensive Campus Safety will be brought to the Board for approval at the March 14, 2016 Board meeting for April submission to the Ohio Attorney General's Office per ODE.

B. Approved for FIRST READING: NEOLA Policy Updates

1. **Administrative Guidelines**
 - 2623D Program Standards Relative to the Ethical Use of Assessments by Staff (Revised)
 - 5111.0 Students Homeless Students (Revised)
 - 8310C Operations Receipt of Legal Documents (Delete)
 - 8325 Operations Receipt of Legal Documents (New/replaces 8310C)
 - 8660 Operations Transporting Students Incidentally by Private Vehicle (Revised)
 - 9160C Relations Section 504/ADA Complaint Procedures Related to Accessibility of District Facilities (Technical Change)
2. **Forms**
 - 8330 F9 Revised Form Annual Notification to Parents Regarding Student Records and Specific Events/Activities (Technical Change)
3. **Policy**
 - 2430.02 Program Participation of Community/STEM School Students in Extra-Curricular Activities (New)
 - 2430 Program District-Sponsored Clubs and Activities (Revised)
 - 5223 Program Released Time for Religious Instruction (New)
 - 6144 Finances Investments (Revised)
 - 8325 Operations Receiving Legal Documents
 - 8330 Operations Student Records (Revised)
 - 8400 Operations School Safety (Revised)
 - 8660 Operations Incidental Transportation of Students by Private Vehicle. (Revised)

SCCTC RESOLUTION NUMBER: 10-16 – Adoption of Personnel Consent Calendar, Items A-B.

Dr. Agle moved the Board of Education accept action on the Personnel Consent Calendar, items A-B. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith

Motion carried, 9-0.

A. EMPLOYMENT

1. Approved the hiring of Pam Piper as Central Cashier, for a limited one-year contract, Step 3, at \$18.59/hour, 8 hours per day, 210 days, (pro-rated for 85 days/\$12,641.20) effective February 8, 2016.

2. Approved the hiring of Laurel Lemmer as EMIS Coordinator, for a limited one-year contract, Step 3, at \$18.59/hour, 8 hours per day, 260 days, (pro-rated for 96 days/\$14,277.12) effective February 12.
*Note: This contract and pay has been corrected for one less day than was presented on the February Board Agenda.
3. Approved the hiring of Jeff Amlin as a substitute Custodian, at minimum wage, as needed for the 2015-16 school year, effective February 8, 2016.

B. EMPLOYMENT OF TREASURER

1. Approved the employment of Steven Clark as Treasurer, for a 260 day Administrative Employment Contract, \$90,000.00 annually, for the period March 1, 2016 through July 31, 2019.

V. EXECUTIVE SESSION to consider matters required to be kept confidential by federal law or regulations or state statutes shared by District legal counsel regarding personnel.

Gary Cochran moved the board enter Executive Session, Shawn Jackson seconded the motion.

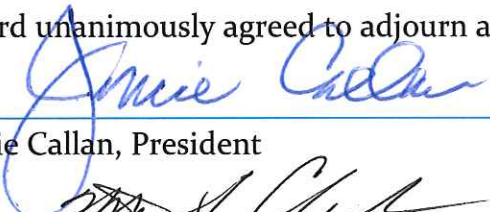
Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith
Motion carried, 9-0.

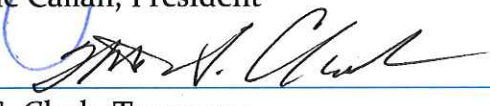
Executive Session began at 5:39 p.m.

Executive Session ended at 5:45 p.m.

VI. ADJOURNMENT OF BOARD OF EDUCATION MEETING:

Gene Pencil moved the Board of Education adjourn, Shawn Jackson seconded the motion. The Board unanimously agreed to adjourn at 5:46 p.m.

Signed:  Date: 3/15/16
Mr. Jamie Callan, President

Attest:  Date: 3/15/16
Steven G. Clark, Treasurer

