



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

May 9, 2016

Board of Education Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

- A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room.
- B. The Pledge of Allegiance was recited.
- C. Roll Call of Board of Education Members

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/13/14-2017 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Gary Cochran, Tecumseh Local Schools, Term: 1/13/14-2017 Organizational Meeting
Ms. Becky Hale, Greenon Local Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 3/10/14-2017 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 9/8/14-2017 Organizational Meeting
Mr. Gene Pencil, Northwestern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Absent:

Mr. Brian Smith, Northeastern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Mr. Steve Clark, Treasurer

D. Welcome/Recognition of Guests/Board Presentation:

Harold Emory of Morgal Tool Company was recognized for the company's on-going support of the Engineering program at Springfield-Clark CTC and being named to the OSBA Business Honor Roll.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Rick Smith reported on the following upcoming CTC events:

May 10: Construction Trades Project House Open House

May 11: CTC Career Fair

May 12: CTC Senior Honors Night

May 13: CTC Project Search Graduation

May 19: CTC Convocation

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 22-16 – Adoption of Minutes of Previous Meeting:

Dr. Agle moved to adopt the Minutes of the April 11, 2016 Board of Education Meeting, as presented. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil

Abstain: Hale

Absent: Smith

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 23-16 – Adoption of Financial Consent Calendar, Items A-H.

Dr. Page moved the Board of Education accept action on the Financial Consent Calendar, items A-H. Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil

Absent: Smith

Motion carried, 8-0.

A. **Approved April 2016 Financials**

B. **Approved the increase of Perkins FY2016 Appropriations**

524-1310-600-916Q-000000-014-00-000, by \$15,514.68 to \$129,114.17.

C. **Approved the May, 2016 update to the 2016-2020 Five-Year Forecast (Rev_int_number 6)**

D. **Approved a \$150,000.00 transfer from the General Fund (001-0000) to the Permanent Improvement Fund (003-0000) for traditional summer repairs.**

*Increase Permanent Improvement Fund appropriations (003-0000)
by \$23,385.73

E. **Approved a \$150,000.00 transfer from the General Fund (001-0000) to the Permanent Improvement Fund (003-0000) to repair the roof on Building B.**

*Increase Permanent Improvement Fund appropriations (003-0000)
by \$150,000.00

- F. Approved creating a uniform school supply fund (009-0000) to account for student fees and items legally purchased with student fees, including uniforms, tools, Chromebooks, student IDs, and related supplies as recommended by legal counsel.
- G. Approved establishing a temporary senior student Chromebook fee of \$50.00 for the 2015-16 school year (completing, graduating seniors will have the option of contributing to the uniform supply fund Chromebook fee in 2015-16 or using a District supplied Chromebook).
- H. Approved appropriations of \$100,000.00 to the uniform school supply fund for the purchase of Chromebooks for the 2016-17 school year.

SCCTC RESOLUTION NUMBER: 24-16 – Adoption of Administrative Consent Calendar, Items A-E.

Shawn Jackson moved the Board of Education accept action on the Administrative Consent Calendar, items A-E. Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil

Absent: Smith

Motion carried, 8-0.

A. OUT OF STATE TRAVEL

- 1. Approved out-of-state travel for Dave Hay and CTC students: Moraine Hay (Sr, Shawnee HS, Med. Asst.) and Reed Grimm (Sr, NWHS, Culinary) to the Skills USA National Conference in Louisville, KY June 19-24, 2016. *General Fund will be utilized.*
- 2. Approved out-of-state travel for Steve Clark to the ASBO International Meeting & Expo, in Phoenix, AZ, September 22-26, 2016. *Perkins funds will be utilized.*
- 3. Approved out-of-state travel for Chris James, Jeana Baucant, Michelle Carn, Amy Cross, Erica Hillard, Steve Walters, and Marcia Taynor to the Annual High Schools That Work Staff Development Conference in Louisville, KY, July 13-16, 2016. *HSTW and Perkins funds will be utilized.*
- 4. Approved out-of-state travel for Kendra Rarick, and NW students: Ash Lee Damron and Megan Jackson to the FCCLA National Leadership Conference, in San Diego, CA, July 2-7—2016. *General fund will be utilized. NW Local Schools will reimburse CTC for student lodging, airfare, and registration, misc. travel expenses.*

B. APPROVED PARTNERSHIP

- 1. Approved SCCTC partnership with United Rehabilitation Services to provide four students (and job coach) to work with CTC Custodial/Maintenance, June 1, 2016 through August 12, 2016 to be used as needed, at no cost to CTC, pending receipt of URS insurance certificate.

C. FIRST READING: TEXT BOOK ADOPTION

The texts will be brought to the Board for approval June 27, 2016.

1. Approved for FIRST READING: Cyber Security Text: *Security Awareness*, Fifth Edition, published by Cengage Learning, ISBN 978-1-3055-0037-2, for use beginning in the 2016-17 school year.
2. Approved for FIRST READING: Psychology Text: *Psychology*, published by Pearson Education, ISBN 978-0-205-79028-9, for use beginning in the 2016-17 school year.
3. Approved for FIRST READING: Welding & Fabrication program instructional materials from Hobart Institute, for use beginning in the 2016-17 school year.
4. Approved for FIRST READING: Hospitality & Tourism text/workbook: *Hospitality Services*, published by Goodheart-Wilcox Co., ISBN 978-1-61960-267-0, and *Hospitality and Tourism Management Program*, published by the American Hotel & Lodging Educational Institute, for use beginning in the 2016-17 school year.

D. TEXT BOOK ADOPTION

1. Approved Science text book: *Environmental Science*, published by Houghton, Mifflin, Harcourt, ISBN 978-0-547-90401-6, for use beginning in the 2016-17 school year. The text was approved for a first reading April 11, 2016.

E. DONATIONS

1. Approved a donation of \$120.00 from ECEC Advisory Council member Theresa Rollins to the CTC ECEC program, for the purpose of purchasing additional program shirts for student use for the 2016-17 school year.
2. Approved a donation of \$30.00 from student guardian Codie-Lyn Kahler to the Junior Cosmetology program, for use within the program.
3. Approved steel donations to the CTC Welding Rodeo by the following generous companies:
AIDA America, Benjamin Steel, Delille, Ernest Industries, Ideal Steel, Main Metal, Remington Steel, Spradlin Brothers Welding, Sweet Manufacturing, TK Welding, Valco Industries, Yost Superior Company.
4. Approved the donation of three \$100 Visa gift cards, from the Cleveland Clinic Office of Civic Education's eXpressions Competition, held January 28, 2016, as to instructors Linda Cabaluna, Deana Harris, and Susan Hyden, for use for student supplies for their classrooms. The instructors had students who participated in the eXpressions Competition that were required to interpret scientific research conducted at the Cleveland Clinic through writing and art, with two winners: Miranda Bobst (Sr, SEHS, HOT) for writing & Kristen Fritz (Sr, NWHS, Computer Graphic Arts) for art.

5. Approved a donation for \$350.00 from Robert Florence to the Electrical Trades program for the wiring of a 40' x 40' 2-story pole barn at 2147 Harshman Blvd., Springfield, OH 45504.

SCCTC RESOLUTION NUMBER: 25-16 – Adoption of Administrative Item F, Approved Virtual Learning Contract with Edmentum for Plato Courseware.

Dr. Agle moved the Board of Education accept action on Administrative F,
Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil
Absent: Smith

Motion carried, 8-o.

- F. **Approved Virtual Learning Contract with Edmentum for Plato Courseware. The three-year contract begins July 1, 2016, and will renew annually on July 1, 2017, and July 1, 2018. The contract will provide Plato Courseware Secondary Academic Library for up to 1000 students, and Plato Courseware High School Library for up to 1000 students, as well as a one year Plato Courseware Training Package. The contract will be paid annually at \$14,880.00 and a one-time licensing fee of \$2550.00.**

This is a replacement contract for Jefferson County VLA.

SCCTC RESOLUTION NUMBER: 26-16 – Adoption of Administrative Item G, Approved Tech Prep Agreement with Sinclair Community College and a Tech Prep Partner Match for the Miami Valley Tech Prep Consortium

Becky Hale moved the Board of Education accept action on Administrative G,
Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil
Absent: Smith

Motion carried, 8-o.

- G. **Approved the Letter of Understanding that establishes program requirements and procedures for a close working relationship between Sinclair Community College and Springfield-Clark CTC in order to implement a well-coordinated technical education program leading to an Associate of Arts, Associate of Science, Associate of Applied Science, Associate of Technical Study, Associate of Individualized Study, or a Certificate Program with a major listed on the annual crosswalk. The Tech Prep Partner Match is \$3000.00, and billing for 570 students enrolled is \$17,100.00 for the 2015-16 school year.**

SCCTC RESOLUTION NUMBER: 27-16 – Adoption of Personnel Consent Calendar, Items A-C.

Gary Cochran moved the Board of Education accept action on the Administrative Consent Calendar, items A-C. Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil

Absent: Smith

Motion carried, 8-o.

A. RESIGNATION

1. Approved the resignation of Kevin Graham, IT Director, for the purpose of seeking other employment, effective April 25, 2016.

B. EMPLOYMENT

1. Approved the employment of Caleb Tuttle (NEHS, Sr, HVAC), student worker, for summer custodial help at \$8.10 per hour, as needed, effective June 1-August 16, 2016.
2. Approved the employment of Rae Whitt, as a custodial substitute, at \$10 per hour, as needed, effective May 9, 2016, for the remainder of the 2015-16 school year.
3. Approved the employment of Jeff Thoman, Information Technology Director, 240 days, \$81,504.00 + \$1500 stipend, effective July 1, 2016, pending successful FBI/BCI background check and satisfactory employment verification.
4. Approved the employment of Bryce Obaugh, Welding & Fabrication Instructor, 183 days, I-10 (BA+0, step 10), \$59,764.00, +\$1500 stipend, effective August 15, 2016, pending satisfactory employment verification.

C. APPROVED EXTENDED TIME

1. Guidance Counselors:

Amy Cross, 5 days for the purpose of student scheduling to be paid at counselor's per diem. Effective May 26-August 12, 2016.

Name TBA, 5 days for the purpose of student scheduling to be paid at counselor's per diem. Effective May 26-August 12, 2016..

Kay Schofield, 5 days for the purpose of student scheduling to be paid at counselor's per diem. Effective May 26-August 12, 2016.

2. Michael Rice, Associate School Liaison, 10 days to be paid at instructor's per diem. Effective May 26-August 12, 2016.
3. Erica Hillard, Agriculture Instructor, NWHS, 20 days to be paid at instructor's per diem. Effective May 26-August 12, 2016.

4. **CBI Instructors:**
Jim Allread, NWHS, 5 days to be paid at instructor's per diem.
Effective May 26–August 12, 2016.
Kristi Myers, NWHS, 5 days to be paid at instructor's per diem.
Effective May 26–August 12, 2016.
Will Nichols, Shawnee HS, 5 days to be paid at instructor's per diem.
Effective May 26–August 12, 2016.
Larry Pilson, NWHS, 5 days to be paid at instructor's per diem.
Effective May 26–August 12, 2016.
Ken Steele, SCCTC, 5 days to be paid at instructor's per diem.
Effective May 26–August 12, 2016.
5. Janel Bumgardner, Special Education Coordinator, 10 days to be paid at Coordinator's per diem, for the purpose of IEP meetings and preparation.
Effective May 26–August 12, 2016.
6. Jeana Baucant, Project SEARCH, Springfield Regional Medical Center, 5 days to be paid at the instructor's per diem. Effective May 26–August 12, 2016.
7. Ric Howard, Carpentry Instructor, 5 days, for work preparing building project for the 2016-17 school year, paid at instructor's per diem. Effective May 26–August 14, 2016.
8. Stephanie Riegel, VLA Coordinator, 5 days to be paid at instructor's per diem.
Effective May 26–August 12, 2016.
9. Dave Rose, Auto Technology Instructor, 3 days to be paid at instructor's per diem, to attend NATEF Program Recertification for the District's Auto Technology Program, during the summer of 2016.

SCCTC RESOLUTION NUMBER: 28-16 – Adoption of Personnel Item D, Approved Certified Staff Salary Recommendations, as presented, for the 2016-17 school year.

This action is a recommendation for hire for the 2016-17 school year, and indicates a step increase only, under the current Negotiated Agreement that expires July 1, 2016. The contract amounts are subject to change following the ratification of a new Negotiated Agreement.

Dr. Agle moved the Board of Education accept action on Personnel Item D,
Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil
Absent: Smith

Motion carried, 8-o.

SCCTC RESOLUTION NUMBER: 29-16 – Adoption of Personnel Item E, Approved Classified/Exempt Staff Salary Recommendations, as presented, for the 2016-17 school year.

This action is a recommendation for hire for the 2016-17 school year, and indicates a step increase only, under the current Negotiated Agreement that expires July 1, 2016. The contract amounts are subject to change following the ratification of a new Negotiated Agreement.

Shawn Jackson moved the Board of Education accept action on Personnel Item E,
Gary Cochran seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil
Absent: Smith

Motion carried, 8-o.

SCCTC RESOLUTION NUMBER: 30-16 – Adoption of Personnel Item F, Approved Administrative Staff Salary Recommendations, as presented, for the 2016-17 school year.

This action is a recommendation for hire for the 2016-17 school year, and indicates a step increase only, under the current Negotiated Agreement that expires July 1, 2016. The contract amounts are subject to change following the ratification of a new Negotiated Agreement.

Gary Cochran moved the Board of Education accept action on Personnel Item F,
Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil

Absent: Smith

Motion carried, 8-o.

IV. EXECUTIVE SESSION to consider the employment of a public employee/the compensation of a public employee.

Shawn Jackson moved the board enter Executive Session, Becky Hale seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil

Absent: Smith

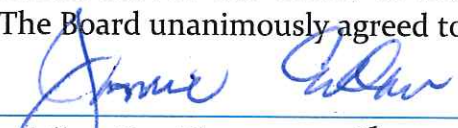
Motion carried, 8-o

Executive Session began at 5:52 p.m.

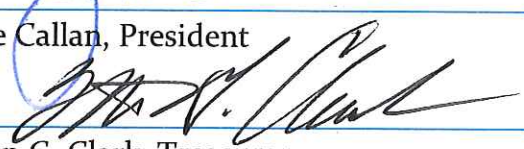
Executive Session ended at 6:21 p.m.

V. ADJOURNMENT OF BOARD OF EDUCATION MEETING:

Shawn Jackson moved the Board of Education adjourn, Gary Cochran seconded the motion. The Board unanimously agreed to adjourn at 6:21 p.m.

Signed:  Date: 6/22/2016

Mr. Jamie Callan, President

Attest:  Date: 6/22/16

Mr. Steven G. Clark, Treasurer

The next Springfield-Clark CTC Board of Education Regular meeting will be held June 22, 2016 at 5:00 pm.

