



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

September 12, 2016

Board of Education Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

- A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room.**
- B. The Pledge of Allegiance was recited.**
- C. Roll Call of Board of Education Members**

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/13/14-2017 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Gary Cochran, Tecumseh Local Schools, Term: 1/13/14-2017 Organizational Meeting
Ms. Becky Hale, Greenon Local Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 9/8/14-2017 Organizational Meeting
Brian Smith, Northeastern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Absent:

Mr. Shawn Jackson, Southeastern Local Schools, Term: 3/10/14-2017 Organizational Meeting
Mr. Gene Pencil, Northwestern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Mr. Steve Clark, Treasurer

D. Welcome/Recognition of Guests/Board Presentation:

CTC staff who attended the 2016 High Schools That Work National Staff Development Conference in Nashville, TN presented to the Board (Michelle Carn, Chris James, Marcia Taynor, Steve Walters, Amy Zynda)

Rick Smith presented a OSBA Business Honor Roll certificate to Auto Tech Instructor, Dave Rose, on behalf of honoree Nic Fowler of Integrity Automotive.

Other CTC staff present: Nate Lasso, Libbee Hasting, Jennifer Shaffer, Jenni Smith, Jeff Thoman, and staff-elect candidate: Andrew Hartman.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Rick Smith distributed various thank you notes from 2016 Clark Co. Fair exhibitors that were supported by CTC, as well as updated the Board on: Clark Co. Amazing Race participation at CTC, the EF Hutton PR team future visit to CTC, the upcoming 8th Grade Career Fair, the roofing project progress, gave an enrollment update and distributed the 2015-16 CTC Annual Report.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 40-16 – Adoption of Minutes of Previous Meeting:

Gary Cochran moved to adopt the Minutes of the August 8, 2016 Board of Education Meeting, as presented. Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 41-16 – Adoption of Financial Consent Calendar, Items A-C.

Ed Leventhal moved the Board of Education accept action on the Financial Consent Calendar, items A-C. Brian Smith seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

Motion carried, 7-0.

A. **Approved July 2016 Financials**

B. **Approved August 2016 Financials**

C. **Approved Permanent Appropriations for FY17**

SCCTC RESOLUTION NUMBER: 42-16 – Adoption of Administrative Consent Calendar, Items A-D.

Dr. Agle moved the Board of Education accept action on the Administrative Consent Calendar, items A-D. Becky Hale seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

Motion carried, 7-0.

A. ELL TUTOR AGREEMENT

1. Approved the services of Kelly Perry as an English Language Learner Tutor. CTC shall pay the cost of \$26.00 per hour (salary/benefits) and a 5% administration fee of \$694.20, not to exceed the sum of \$14,578.20, payable in nine one-month integrals by June 30, 2017, for the 2016-17 school year.

B. CONTRACT SERVICES

1. Approved Angela Reese for Contract Services as the Nurse Assisting Program Coordinator for the 2016-17 School year, at \$27.00/hour, not to exceed 250 hours. The Program Coordinator is required by the Ohio Dept. of Health for student preparation for state assessment.
2. Approved the agreement between Springfield-Clark CTC and the Shared Resources Center to provide SCCTC with Assistant Treasurer services as needed, August 4, 2016 through September 30, 2016, for no more than 200 hours at \$95 per hour.

C. OUT-OF-STATE TRAVEL 2016-17

1. Approved Rick Smith and Steve Clark to attend the NSBA Annual Conference in Denver, CO, March 24-28, 2017. (Perkins)
2. Approved CTC administrators and instructors to attend the High Schools That Work (HSTW) Staff Development Conference in Nashville, TN, July 11-16, 2017. (HSTW & Perkins)
3. Approved Springfield-Clark CTC qualifying students and staff to attend the Business Professionals of America (BPA) National Conference and Competition in Orlando, FL, May 9-15, 2017. (Perkins)
4. Approved Springfield-Clark CTC qualifying students and staff to attend the SkillsUSA National Conference & Competition in Louisville, KY, June 18-24, 2017. (Perkins)
5. Approved Springfield-Clark CTC qualifying students and staff to attend the FCCLA National Conference & Competition in Nashville, TN, July 1-7, 2017. CTC covers cost for instructor (Perkins), Northwestern Schools covers student costs.

D. JOB DESCRIPTIONS

1. Approved a first reading of the Springfield-Clark CTC Job Descriptions as updated by Rick Smith.

SCCTC RESOLUTION NUMBER: 43-16 – ADOPTION OF ADMINISTRATIVE ITEM E:
Approval of a Memorandum of Agreement between Springfield-Clark CTC and the Miami Valley Childhood Development Center and its accompanying Lease Agreement as presented, effective January 1, 2017.

Brian Smith moved the Board of Education accept action on Administrative item E.

Gary Cochran seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 44-16 – ADOPTION OF ADMINISTRATIVE ITEM F:
Approval of the Resolution between Springfield-Clark CTC and Clark State Community College to terminate the joint ECEC Agreement dissolving the Council of Clark County Day Care Center and its COG, as presented, effective January 1, 2017.

Dr. Agle moved the Board of Education accept action on Administrative item F.

Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 45-16 – ADOPTION OF ADMINISTRATIVE ITEM G:
Approval of NEOLA POLICY UPDATE as presented.

(First Reading held August 8, 2016.)

1. **Policy 1530 (Revised) Standards Based Director Evaluation System**

2. **Policy 3223 (Revised) Standards Based School Counselor Evaluation**

Ed Leventhal moved the Board of Education accept action on Administrative item G.

Brian Smith seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 46-16 – ADOPTION OF ADMINISTRATIVE ITEM H:
Approval of the 2016-17 Construction Trades Project House: 1600 sq. ft. home on a full basement to be built for Diana Schneider at 1675 W. Possum Rd., Springfield, Ohio

Dr. Agle moved the Board of Education accept action on Administrative item H.

Gary Cochran seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

Motion carried, 7-0.

SCCTC RESOLUTION NUMBER: 47-16 – Adoption of Personnel Consent Calendar, Items A-F.

Ed Leventhal moved the Board of Education accept action on the Personnel Consent Calendar, items A-F. Becky Hale seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

Motion carried, 7-0.

A. EMPLOYMENT

1. Approved the hiring of any SCCTC employee for facility coverage within the scope of their job title/ability as needed at \$18.00/hr. for the 2016-17 school year.
2. Approved hiring of Michael Baker as an Educational Aide, for a limited one-year contract, 182 days (prorated), Step 7, 7 hrs./day, \$16.53/hr., + a \$750 stipend, effective August 29, 2016.
3. Approved hiring of Craig Jahns as an Educational Aide (ISR Monitor), for a limited one-year contract, 182 days (prorated), Step 1, 7hrs./day, \$13.73/hr., + \$750 stipend, effective September 12, 2016, pending successful FBI/BCI background check and employment verification.
4. Approved hiring of Andrew Hartman as IT Network/Server Engineer, for a limited one-year contract, 260 days (prorated), Step 3, 8 hrs./day, \$26.15/hr.+ \$750 stipend, effective September 14, 2016.

B. STUDENT WORKERS

1. Approved the hiring of CBI student workers at Northwestern High School and Shawnee High School (CTC Satellite Programs) for the 2016-17 school year. Students working day hours are paid at \$2.60/hr., and students working after school hours are paid at \$2.75/hr.
2. Approved the hiring of Springfield-Clark CTC student workers to work at CTC for the 2016-17 school year. Students working day hours are paid at \$2.60/hr., and students working after school hours are paid at \$2.75/hr.
3. Approved the hiring of CTC Animal Science & Management students at minimum wage for animal care on holiday/weekend days that CTC is not in session, for 1 hr./day, as needed for the 2016-17 school year.

C. CLASS CHANGE

1. Approved Ross Lunsford, Social Studies instructor to move from II-2 to IV-2 (MA+0), \$50,317.00, plus a \$1500 stipend, due to the completion of additional coursework, effective August 15, 2016.
2. Approved Will Nichols, CBI instructor (Shawnee Satellite) to move from IV-11 to V-11 (MA+15), \$70,826.00, plus a \$1500 stipend, due to the completion of additional coursework, effective August 15, 2016.

3. Approved Lauren Sanders, Science instructor to move from I-4 to II-4 (BA+10), \$51,252.00, plus a \$1500 stipend, due to the completion of additional coursework, effective August 15, 2016.
4. Approved Kendra Rarick, Family Consumer Science instructor (NWMS) to move from I-4 to II-4 (BA+15), \$51,252.00, plus a \$1500 stipend, due to the completion of additional coursework, effective August 15, 2016.

D. SUBSTITUTE WORKERS

1. Approved Lisa McDanel as a Cafeteria substitute, as needed, at \$10.50 per hour, not to exceed 3.5 hrs per day, for the 2016-17 school year.
2. Approved Jeff Amlin as a Custodial substitute as needed, not to exceed 8 hrs. per day, at \$10.00 per hour, for the 2016-17 school year.
3. Approved Michael Baker as a Custodial substitute, as needed on days he is not regularly scheduled to work as a classroom aide, at \$10.00 per hour, not to exceed 40 hours per week total in both positions, effective for the 2016-17 school year.

E. SUPPLEMENTAL PAY

1. Approved Deana Harris as a mentor (new to building) for Brian Sheward, \$785.64, for the 2016-17 school year.

F. CERTIFIED STEP CHANGE

1. Approved Lynn Jennings, School Counselor to be moved to IV-3 (MA+0, Step 3) on the Certified pay scale (\$52,465.00 + \$1500 stipend) for additional experience, effective August 15, 2016

V. EXECUTIVE SESSION

1. **To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**

Dr. Page moved the board enter Executive Session, Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Smith

Absent: Jackson, Pencil

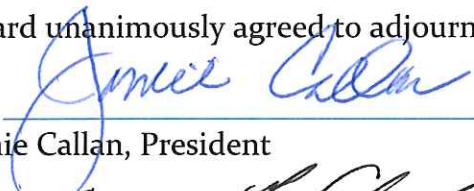
Motion carried, 7-0.

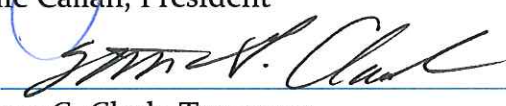
Executive Session began at 6:00 p.m.

Executive Session ended at 6:18 p.m.

VI. ADJOURNMENT OF BOARD OF EDUCATION MEETING:

Gary Cochran moved the Board of Education adjourn, Brian Smith seconded the motion. The Board unanimously agreed to adjourn at 6:18 p.m.

Signed:  Date: 10/10/16
Mr. Jamie Callan, President

Attest:  Date: 10/10/16
Mr. Steven G. Clark, Treasurer

**The next Springfield-Clark CTC regular Board of Education
meeting will be held October 10, 2016 at 5:00 pm.**

