



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

November 21, 2016

Curriculum Meeting: 4:00 p.m. Rick Smith, Superintendent and Dr. Susan Page were present.

Board of Education Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room.

B. The Pledge of Allegiance was recited.

C. Roll Call of Board of Education Members

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/13/14-2017 Organizational Meeting

Mr. Jamie Callan, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting

Mr. Gary Cochran, Tecumseh Local Schools, Term: 1/13/14-2017 Organizational Meeting

Ms. Becky Hale, Greenon Local Schools, Term: 1/13/14-2017 Organizational Meeting

Mr. Shawn Jackson, Southeastern Local Schools, Term: 3/10/14-2017 Organizational

Mr. Ed Leventhal, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting

Dr. Susan Page, Clark-Shawnee Local Schools, Term: 9/8/14-2017 Organizational Meeting

Mr. Gene Pencil, Northwestern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Absent:

Brian Smith, Northeastern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent

Mr. Steven Clark, Treasurer

D. Welcome/Recognition of Guests/Board Presentation:

CTC staff present: Deana Harris, Libbee Hasting, Chris James, Nate Lasso, Jennifer Shaffer, Jeff Thoman.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Rick Smith reported and discussion was held on:

- *Various thank you notes and correspondence from local businesses & Clark Co. Fair exhibitors*
- *Diversity Group meeting held Nov. 17, & Clark Co. Elected Officials Luncheon, held 18, both hosted by Rick Smith at the Jaguar Room*
- *Yearly CTC Market Share Analysis*
- *Board of Education Holiday Dinner scheduled for Dec. 12 following BOE Meeting*

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 57-16 – Adoption of Minutes of Previous Meeting:

Dr. Agle moved to adopt the Minutes of the October 10, 2016 Board of Education Meeting, as presented. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Hale, Leventhal, Page, Pencil

Absent: Smith

Abstain: Cochran, Jackson

Motion carried, 6-o.

SCCTC RESOLUTION NUMBER: 58-16 – Adoption of Financial Item A.

Dr. Page moved the Board of Education accept action on the Financial, item A.

Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil

Absent: Smith

Motion carried, 8-o.

A. Approved October 2016 Financials

SCCTC RESOLUTION NUMBER: 59-16 – Adoption of Administrative Consent Calendar, Items A-G.

Shawn Jackson moved the Board of Education accept action on the Administrative Consent Calendar, items A-G. Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil

Absent: Smith

Motion carried, 8-o.

A. CTC TRAVEL/REIMBURSEMENT GUIDELINES

1. Approved Springfield-Clark CTC staff in/out-of-state professional development travel expense guidelines as updated by Steven Clark, Treasurer. This replaces the policy approved 8/12/13.

B. DONATION

1. Approved a \$1,000.00 donation from Dr. William A. Lord for use in the Dental Assisting program.

C. TEXT BOOK APPROVAL (First Reading)

1. Approved a first reading of new text books for Animal Science & Management program: Clinical Anatomy & Physiology for Veterinary Technicians, 3rd Edition, ISBN 978-0-323-22793-3, for use in the second semester of the 2016-17 school year for program seniors, as recommended by the instructor and the program Advisory Committee members.

D. APPROVAL OF CTC OFFICIAL STUDENT MASCOT LOGO/NAME

1. Approved the CTC Official Student Mascot Logo and the name "Jasper the Jaguar", as voted on by the student body and created by the Computer Graphic Arts Program.

Springfield-Clark CTC



E. FIRST READING Neola Policy Updates approved for first reading as presented:

1. p02210 PROGRAM: Curriculum Development *Revised*
2. p02413 PROGRAM: Career Advising *New*
3. p02510 PROGRAM: Adoption of Textbooks *Revised*
4. p02520 PROGRAM: Selection of Instructional Materials *Revised*
5. p05114 STUDENTS: Non-Imm./For.Exchange Students *Revised*
6. p05330 STUDENTS: Use of Medications *Revised*
7. p05336 STUDENTS: Care of Students with Diabetes *New*
8. p05340 STUDENTS: Student Accident/Illness *Revised*
9. p05460 STUDENTS: Graduation Requirements *Delete*
10. p05830 STUDENTS: Student Fund Raising *Revised*
11. p07540.03 PROPERTY: Student Education Tech *Revised*
12. p07540.04 PROPERTY: Staff Education Tech *Revised*
13. p08390 OPERATIONS: Animals on District Property *Revised*
14. p08400 OPERATIONS: School Safety *Revised*
15. p08500 OPERATIONS: Food Services *Revised*
16. p08510 OPERATIONS: Wellness *Revised*
17. p08540 OPERATIONS: Vending Machines *Revised*

F. OUT-OF-STATE TRAVEL

1. Approved one advisor (TBA & only if needed) and CTC students who have been elected as SkillsUSA Regional Officers, to attend the SkillsUSA Officer Training , January 15-20, 2017, in Leesburg VA and Washington, DC.

The CTC students are:

Jenna Fitch, Regional Parliamentarian/Junior Dental Assisting/Shawnee

Macalah Schuyler, Regional Historian/Senior EMT/Tecumseh

Chase Harris, Regional President/Junior Auto Body/Shawnee

CTC pays \$450 per student, SkillsUSA pays the rest of the student costs.

**G. APPROVAL OF CARL D. PERKINS REAUTHORIZATION ACT
RESOLUTION**

WHEREAS, our nation's future well-being relies on a high-quality public education systems that prepares all students for college, careers, and lifelong learning; and

WHEREAS, in September 2016, the House of Representative overwhelmingly, by a vote of 405-5, passed a reauthorization of the Carl D. Perkins Career and Technical Education Act; and

WHEREAS, the Strengthening Career and Technical Education for the 21st Century Act, H.R. 5587, not only reauthorizes the Perkins Act but strengthens the Act to provide students and employers with the flexibility needed to adapt educational and training programs to their industry by promoting national industry-recognized credentials and allowing communities to focus resources on in-demand jobs in their local geographic area; and

WHEREAS, this legislation now moves to the Senate for approval;

THEREFORE, let it be resolved that the Springfield-Clark Career Technology Center Board of Education calls on State Senators Sherrod Brown and Rob Portman to take action and support efforts to reauthorize the Perkins Career and Technical Education Act to ensure that CTE programs have the resources needed to help meet the workforce needs of our community and strengthen the manufacturing base in the U.S.

Mr. Shawn Jackson left the meeting at 5:20 p.m.

SCCTC RESOLUTION NUMBER: 60-16 – Adoption of Personnel Consent Calendar, Items A-B.

Gene Pencil moved the Board of Education accept action on the Personnel Consent Calendar, items A-B. Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Leventhal, Page, Pencil

Absent: Jackson, Smith

Motion carried, 7-0

A. SUPPLEMENTAL CONTRACTS

1. Approved Ross Lunsford as a Technology Coach for the 2016-17 school year, effective August 15, 2016.
2. Approved Sean Fadden as a Technology Coach, for the 2016-17 (prorated), effective October 17, 2016.

B. EMPLOYMENT

1. Approved the hiring of Haley Fogle, ISR Coordinator, for a limited one year contract, 182 days, Step 6, \$16.38/hr., 7 hrs./day, + a \$750 stipend (prorated), effective October 31, 2016.

IV. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

Discussion was held on which CTC Board of Education members are open to being reappointed by their respective Boards for terms beginning January, 2017. Steve Clark explained HB59, and that the vetting of CTC Board members' qualifications falls on the home school board of education, not the CTC.

V. ADJOURNMENT

Gary Cochran moved the Board of Education adjourn, Dr. Agle seconded the motion. The Board unanimously agreed to adjourn at 5:35 p.m.

Signed: *Jamie Callan* Date: 12/12/16

Mr. Jamie Callan, President

Attest: *Steven G. Clark* Date: 12/12/16

Mr. Steven G. Clark, Treasurer

The next Springfield-Clark CTC regular Board of Education meeting will be held December 12, 2016 at 5:00 pm in the Jaguar Conference Room, to be followed by the annual CTC Board Holiday Dinner in the Jaguar Room.

