



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

April 11, 2016

Board of Education Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

- A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room.**
- B. The Pledge of Allegiance was recited.**
- C. Roll Call of Board of Education Members**

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/13/14-2017 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Gary Cochran, Tecumseh Local Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 3/10/14-2017 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 9/8/14-2017 Organizational Meeting
Mr. Gene Pencil, Northwestern Local Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Brian Smith, Northeastern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Absent:

Ms. Becky Hale, Greenon Local Schools, Term: 1/13/14-2017 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Mr. Steve Clark, Treasurer

D. Welcome/Recognition of Guests/Board Presentation:

CTC Staff present: Jason Chilman, Kevin Graham, Libbee Hasting, Chris James, Nate Lasso.

E. SCCTC RESOLUTION NUMBER: 16-16 – Adoption of Minutes of Previous Meeting:

Dr. Agle moved to adopt the Minutes of the March 14, 2016 Board of Education Meeting, as presented. Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Rick Smith reported on a

articles in the Springfield News-Sun regarding Chef Dave Hay receiving Teacher of Year Excellence in Education Award, as well as an article in the Springfield Moving Forward insert featuring information on CTC programs.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 17-16 – Adoption of Financial Item A, Approve March 2016 Financials

Brian Smith moved the Board of Education accept action on Financial Item A, Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

A. **Approved March 2016 Financials**

SCCTC RESOLUTION NUMBER: 18-16 – Adoption of Administrative Consent Calendar, Items A-E.

Ed Leventhal moved the Board of Education accept action on the Administrative Consent Calendar, items A-E. Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

A. **DONATIONS**

1. Approved a donation of \$500 from Sharon Bethel for a 26'x32' garage built by the CTC Building Trades program on her property at 6766 Garlough Rd., Springfield, Ohio.
2. Approved a donation of steel agricultural parts from Gary Skillings, Skillings Tractor, to the CTC Welding program for use in the Welding Rodeo. The estimated value is \$40.00.
3. Approved a donation of steel agricultural parts from Dan Hasting, Hasting Farms, to the CTC Welding program for use in the Welding Rodeo. The estimated value is \$40.00.

4. Approved a donation of a 2010 Subaru Outback Sport from Mark Williams, to the Auto Collision Repair program for repair and/or resale purposes. The estimated value is \$500.00.
- B. OUT-OF-STATE TRAVEL**
1. Approved out-of-state travel for Kim Harold (Food Service Director), Ellen Matthews, Lorrie McCabe, and Donna Rowland (Cafeteria helpers) to attend the School Nutrition Association National Conference in San Antonio, TX, July 10-14, 2016. Food Service Funds will be used for this professional development.
 2. Approved out-of-state travel for LeaAnn White (BPA Advisor) and Amanda Denney (CTC/Shawnee Software Design student and BPA National Qualifier) to attend the Business Professionals of America National Leadership Conference in Boston, MA, May 5-10, 2016. CTC General Fund will be utilized for this trip.
- C. CONTRACT RENEWALS**
1. Renewed a service provider contract with Strategic Solutions for electronic records retention.
- D. STUDENT INSURANCE**
1. Approved N. Carol Insurance Agency, Inc. to offer Student Accident Insurance for the 2016-17 school year. Brochures for the insurance will be available in the main office for students.
- E. First Reading-TEXT BOOK ADOPTION**
1. Approved a first reading for Science text book: Environmental Science, Published by Houghton, Mifflin, Harcourt, ISBN 978-0-547-90401-6, for use beginning in the 2016-17 school year. The text will be brought to the Board for approval at the May BOE meeting.

**SCCTC RESOLUTION NUMBER: 19-16 – Adoption of Administrative Item F,
Approval of 2016-17 Project House.**

Dr. Agle moved the Board of Education accept action on Administrative F,

Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

- F. Approved the construction of a 1767 Sq. Ft. addition of a 3-Season Room, 2.5 Car Garage, and unfinished basement for Diana Schneider at 1693 W. Possum Rd., Springfield, OH, by the CTC Construction Trades Program. The owner will pay \$9,000.00 down payment to CTC prior to the project's start. The application for the project was accepted via the advertised lottery process and upon recommendation of the instructors and Advisory Committee members.**

**SCCTC RESOLUTION NUMBER: 20-16 – Adoption of Administrative Item G,
Approval of MVECA Internet Access/10 GB Project.**

Shawn Jackson moved the Board of Education accept action on Administrative G,

Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

- G. Approved agreement (Option I) with the Miami Valley Educational Computer Association (MVECA) for the provision of unbundled Internet access service. The provider will render a minimum 10 GB (ten gigabits) of basic conduit access to Internet for the period July 1, 2016 to June 30, 2026. This agreement is not contingent upon approval for E-rate funding. This agreement is contingent upon Springfield City Schools also approving this option for Internet Access, and in order to insure E-rate discounting, Option II is considered approved and may be invoked should Springfield City Schools not adopt Option I.**

SCCTC RESOLUTION NUMBER: 21-16 – Adoption of Personnel Consent Calendar, Items A-B.

Gene Pencil moved the Board of Education accept action on the Administrative Consent Calendar, items A-B. Ed Leventhal seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

A. EMPLOYMENT

1. Approved the employment of Lisa McDanel for summer maintenance help at \$10.50 per hour, as needed, effective June 1-August 16, 2016.
2. Approved the employment of Rae Whitt for summer custodial help at \$10.00 per hour, as needed, effective June 1-August 16, 2016.

B. RESIGNATION

1. Approved the resignation of Susan Kreiner, School Counselor, for the purpose of retirement, effective May 25, 2016.

IV. BOARD OF EDUCATION WORK SESSION

Gary Cochran moved the board enter into Work Session, Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o.

Work Session began at 5:37 pm

Work Session ended at 6:18 pm

TOPICS OF DISCUSSION

- Staffing
- SCCTC Volunteer program
- Satellite program options
- Culinary Food Truck
- Roof repair plan
- Summer Maintenance projects
- Future CT Program options
- Strategic Plan and District Work Plan

V. EXECUTIVE SESSION to consider the compensation of a public employee.

Gary Cochran moved the board enter Executive Session, Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Jackson, Leventhal, Page, Pencil, Smith

Absent: Hale

Motion carried, 8-o

Executive Session began at 6:18 p.m.

Executive Session ended at 6:31 p.m.

VI. ADJOURNMENT OF BOARD OF EDUCATION MEETING:

Shawn Jackson moved the Board of Education adjourn, Gary Cochran seconded the motion. The Board unanimously agreed to adjourn at 6:31 p.m.

Signed: *Jamie Callan* Date: 5/9/16

Mr. Jamie Callan, President

Attest: *Steven G. Clark* Date: 5/9/16

Mr. Steven G. Clark, Treasurer

The next Springfield-Clark CTC Board of Education Regular meeting
will be held May 9, 2016 at 5:00 pm.

