



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER

March 14, 2016

Board of Education Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

- A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room.**
- B. The Pledge of Allegiance was recited.**
- C. Roll Call of Board of Education Members**

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/13/14–2017 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/13/14–2017 Organizational Meeting
Mr. Gary Cochran, Tecumseh Local Schools, Term: 1/13/14–2017 Organizational Meeting
Ms. Becky Hale, Greenon Local Schools, Term: 1/13/14–2017 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 3/10/14–2017 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/13/14–2017 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 9/8/14–2017 Organizational Meeting
Mr. Gene Pencil, Northwestern Local Schools, Term: 1/13/14–2017 Organizational Meeting
Mr. Brian Smith, Northeastern Local Schools, Term: 1/13/14–2017 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Mr. Steve Clark, Treasurer

D. Welcome/Recognition of Guests/Board Presentation:

Mr. Jamie Callan, Board President, welcomed Mr. Steve Clark to his first meeting as Treasurer of Springfield-Clark CTC. Mr. Rick Smith, Superintendent, welcomed CTC Board Attorney, Mr. William Deters.

CTC Staff present: Jason Chilman, Kevin Graham, Libbee Hasting, Chris James, Nate Lasso, Ross Lunsford.

E. SCCTC RESOLUTION NUMBER: 11-16 – Adoption of Minutes of Previous Meeting:

Dr. Agle moved to adopt the Minutes of the February 8, 2016 Board of Education Meeting, as presented. Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith
Motion carried, 9-0.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Rick Smith reported:

- 1. Updates and news items on the SCCTC website.*
- 2. The Skills Regional Competition was held March 5 at SCCTC with 19 SCCTC students qualifying for State competitions.*
- 3. Chef Dave Hay will be recognized at the Rotary Excellence in Education award luncheon.*
- 4. Home School Liaison, Michael Rice was recognized at the SW OSBA Spring Conference as PR/Marketing Staff Member of the Year.*
- 5. Jason Chilman, Dir. of Attendance & Discipline and Eric Barge CADD Instructor and CADD Students were recognized in the Springfield News-Sun for their work developing comprehensive building maps for several Clark Co. schools to assist in the development of their school safety plans.*
- 6. Three SCCTC students were selected to attend the annual Young Author's Symposium held at Wittenberg University for their outstanding writing skills.*

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 12-16 – Adoption of Financial Consent Calendar, Items A-B.

Shawn Jackson moved the Board of Education accept action on the Financial Consent Calendar, items A-B. Gene Pencil seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith
Motion carried, 9-0.

A. **Approved February 2016 Financials**

B. **Approved Rates and Values determined by the Clark Co. Budget Commission as presented.**

SCCTC RESOLUTION NUMBER: 13-16 – Adoption of Administrative Consent Calendar, Items A-D.

Brian Smith moved the Board of Education accept action on the Administrative Consent Calendar, items A-D. Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith
Motion carried, 9-0.

A. Springfield-Clark CTC Comprehensive Campus Safety Plan

1. Approved the Springfield-Clark CTC Comprehensive Campus Safety Plan (First Reading February 8, 2016). The plan will be sent to the Ohio Attorney General's Office per ODE.

B. Approved NEOLA Policy Updates (First Reading February 8, 2016)

1. Administrative Guidelines
 - 2623D Program Standards Relative to the Ethical Use of Assessments by Staff (Revised)
 - 5111.0 Students Homeless Students (Revised)
 - 8310c Operations Receipt of Legal Documents (Delete)
 - 8325 Operations Receipt of Legal Documents (New/replaces 8310C)
 - 8660 Operations Transporting Students Incidentally by Private Vehicle (Revised)
 - 9160C Relations Section 504/ADA Complaint Procedures Related to Accessibility of District Facilities (Technical Change)
2. Forms
 - 8330 F9 Revised Form Annual Notification to Parents Regarding Student Records and Specific Events/Activities (Technical Change)
3. Policy
 - 2430.02 Program Participation of Community/STEM School Students in Extra-Curricular Activities (New)
 - 2430 Program District-Sponsored Clubs and Activities (Revised)
 - 5223 Program Released Time for Religious Instruction (New)
 - 6144 Finances Investments (Revised)
 - 8325 Operations Receiving Legal Documents (Revised)
 - 8330 Operations Student Records (Revised)
 - 8400 Operations School Safety (Revised)
 - 8660 Operations Incidental Transportation of Students by Private Vehicle. (Revised)

C. Approved Springfield-Clark CTC District Calendar for the 2016-17 School Year

D. Contract Service

1. Approved the contract services of Bryce Obaugh for instruction of the CTC Welding and Fabrication Program, effective March 21, 2016 for 7.25 hours per day, for 52 days, at \$45.05/hour (the per diem hourly rate for BA+0, Step 10), paid over 11 pays (\$1,543.83 bi-weekly) beginning April 1, 2016 with final pay August 19, 2016. *Pending successful FBI/BCI background check and employment verification.

SCCTC RESOLUTION NUMBER: 14-16 – Adoption of Administrative Item E, Approval of Reiter Dairy Settlement.

Shawn Jackson moved the Board of Education accept action on Administrative E, Gary Cochran seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith
Motion carried, 9-0.

E. Settlement Agreement and Mutual Release of Claims with Reiter Dairy, LLC and authorization to execute Settlement Agreement and Mutual Release of Claims

The Springfield-Clark Career Technology Center Board of Education is a member of the Southwestern Ohio Educational Purchasing Council ("EPC"). Pursuant to that membership, the Board purchased dairy products from Reiter Dairy, LLC, in accordance with certain Purchase and Sales Contracts negotiated with Reiter Dairy by the EPC. Disputes arose between Reiter Dairy, the EPC, and EPC members who purchased dairy products from Reiter Dairy. The Board hereby resolves to compromise and settle its dispute with Reiter Dairy, releasing all claims against Reiter Dairy in exchange for payment of \$2,171.20. This sum – less 3% administrative/legal fee retained by the EPC will be paid to the Board consistent with the terms of the Settlement Against and Mutual Release of Claims ("Agreement"), which is appended to this resolution. The Board further resolves that its authorized representative, Steve Clark, CTC Treasurer, is instructed to execute the Agreement.

SCCTC RESOLUTION NUMBER: 15-16 – Adoption of Personnel Consent Calendar, Items A-B.

Gene Pencil moved the Board of Education accept action on the Administrative Consent Calendar, items A-B. Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith
Motion carried, 9-0.

A. EMPLOYMENT

1. Approved the hiring of Stephanie Kieffer, Cafeteria Helper at GISA, 1-year limited contract, step 1, \$12.58/hour, 3.25 hours per day, effective March 14, 2016, for the 2015-16 school year.
2. Approved the hiring of Rae Whitt, Cafeteria Helper, 1-year limited contract, step 1, \$12.58/hour, 3.25 hours per day, effective March 14, 2016, for the 2015-16 school year.

B. SUBSTITUTE CONTRACT REVISION

1. Revised the 2015-16 Limited Services Contract for substitute custodian, Jeff Amlin to be paid at \$10.00 per hour (customary adult custodial sub rate), as needed, rather than minimum wage, as was approved at the February 8, 2016 Board of Education meeting.

Prior to Executive Session, Mr. Ed Leventhal reported on the Global Impact Stem School:

- *184 applications have been received for the 2016-17 school year*
- *A lottery will be held as there are more applicants than available spots*
- *OSFC has committed 6.3 Million dollars in additional funds for renovations to begin in the Summer/Fall of 2016*

IV. EXECUTIVE SESSION to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Gary Cochran moved the board enter Executive Session, Shawn Jackson seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Pencil, Smith

Motion carried, 9-0.

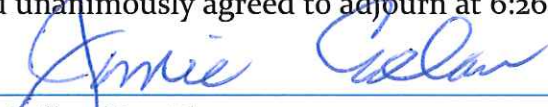
Executive Session began at 5:36 p.m.

Executive Session ended at 6:21 p.m.

VI. ADJOURNMENT OF BOARD OF EDUCATION MEETING:

Ed Leventhal moved the Board of Education adjourn, Gene Pencil seconded the motion.

The Board unanimously agreed to adjourn at 6:26 p.m.

Signed:  Date: 4/11/16

Mr. Jamie Callan, President

Attest:  Date: 4/11/16

Mr. Steven G. Clark, Treasurer

2016-17 CTC Recruitment Advertising Campaign/Slogan

