



SPRINGFIELD-CLARK CAREER TECHNOLOGY CENTER
August 8, 2016

A Curriculum Committee Meeting was held prior to the board meeting at 4:00 pm with Ms. Becky Hale, Mr. Shawn Jackson, Dr. Susan Page, and Mr. Rick Smith present.

Board of Education Regular Meeting: 5:00 p.m.

BOARD MEETING MINUTES

I. OPENING:

A. The meeting was called to order by Board President, Mr. Jamie Callan at 5:00 pm in the Springfield-Clark CTC Board of Education Conference Room.

B. The Pledge of Allegiance was recited.

C. Roll Call of Board of Education Members

Present:

Dr. John Agle, Clark Co. ESC, Term: 1/13/14-2017 Organizational Meeting
Mr. Jamie Callan, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Ms. Becky Hale, Greenon Local Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Shawn Jackson, Southeastern Local Schools, Term: 3/10/14-2017 Organizational Meeting
Mr. Ed Leventhal, Springfield City Schools, Term: 1/13/14-2017 Organizational Meeting
Dr. Susan Page, Clark-Shawnee Local Schools, Term: 9/8/14-2017 Organizational Meeting
Brian Smith, Northeastern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Absent:

Mr. Gary Cochran, Tecumseh Local Schools, Term: 1/13/14-2017 Organizational Meeting
Mr. Gene Pencil, Northwestern Local Schools, Term: 1/13/14-2017 Organizational Meeting

Also Present:

Mr. Rick Smith, Superintendent
Mr. Steve Clark, Treasurer

D. Welcome/Recognition of Guests/Board Presentation:

Rick Smith welcomed CTC staff present: Dave Hay, Libbee Hasting, Jeff Thoman

Mr. Gary Cochran entered the meeting at 5:03 pm.

II. BOARD/DISTRICT COMMUNICATIONS

A. Board Reports (Emailed to members prior to the meeting for review)

B. Press/Media/Community

Chef Dave Hay updated the board about the CTC Food Truck and its first time serving gourmet sandwiches at the 2016 Clark Co. Fair. Chef Hay was pleased with how well the food was received by fair goers, selling out of food each day, and profiting more than \$2000.00. The culinary program plans to participate in the 2017 Clark Co. Fair.

III. PUBLIC PARTICIPATION

There was no public participation at the meeting.

IV. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 36-16 – Adoption of Minutes of Previous Meeting:

Dr. Agle moved to adopt the Minutes of the June 22, 2016 Board of Education Meeting, as presented. Dr. Page seconded the motion.

Roll call: Ayes: Agle, Callan, Jackson, Leventhal, Page, Smith

Abstain: Cochran, Hale

Absent: Pencil

Motion carried, 6-o.

SCCTC RESOLUTION NUMBER: 37-16 – Adoption of Financial Consent Calendar, Items A and C.

Shawn Jackson moved the Board of Education accept action on the Financial Consent Calendar, items A and C. Brian Smith seconded the motion. Item B will be approved at the September Board of Education Meeting

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Smith

Absent: Pencil

Motion carried, 8-o.

A. **Approved June 2016 Financials**

B. **July 2016 Financials were not presented. They will be brought to the Board for approval at the September 12, 2016 Board meeting.**

C. **Approved June 30, 2016 Advances as presented**

SCCTC RESOLUTION NUMBER: 38-16 – Adoption of Administrative Consent Calendar, Items A-E.

Ed Leventhal moved the Board of Education accept action on the Administrative Consent Calendar, items A-E. Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Smith

Absent: Pencil

Motion carried, 8-o.

A. TRANSPORTATION AGREEMENT

1. Approved renewal of the Transportation Service Agreement between the Springfield-Clark Career Technology Center and Greenon Local Schools for the 2016-17 school year.

B. NEOLA POLICY UPDATE (First Reading)

1. Policy 1530 (Revised) Standards Based Director Evaluation System
2. Policy 3223 (Revised) Standards Based School Counselor Evaluation

C. OUT-OF-STATE TRAVEL

1. Approved out-of-state travel for Rick Smith to the ACTE Best Practices & Innovations Conference, in Tampa, FL, September 26-30, 2016. Perkins funds will be utilized.

D. ADVISORY COUNCIL MEMBERS

1. Approved the Career Tech Advisory Council Membership for the 2016-17 school year as presented.

E. TEXT BOOKS/INSTRUCTIONAL MATERIAL

1. Approved Welding & Fabrication program instructional materials from Hobart Institute, for use beginning in the 2016-17 school year. A first reading was approved by the Board May 9, 2016.

SCCTC RESOLUTION NUMBER: 39-16 – Adoption of Personnel Consent Calendar, Items A-D.

Shawn Jackson moved the Board of Education accept action on the Personnel Consent Calendar, items A-D. Brian Smith seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Smith

Absent: Pencil

Motion carried, 8-o.

A. RESIGNATIONS

1. Approved the resignation of Irene White, Accounts Receivable/Assistant to the Treasurer, for the purpose of seeking other employment, effective July 29, 2016.
2. Approved the resignation of Jason Chilman, Director of Attendance and Discipline, for the purpose of seeking other employment, effective August 5, 2016.
3. Approved the resignation of Josh Coleman, IT Network Engineer, for the purpose of seeking other employment, effective August 5, 2016.

B. EMPLOYMENT

1. Approved the employment of Nichole Elliott-Harper, Nurse Assisting Instructor, for a limited one-year contract, 183 days, I-7 (BA+0, step 7), \$54,390.00, +\$1500 stipend, effective August 15, 2016.
2. Approved the employment of Brian Sheward, Welding & Fabrication Instructor, for a limited one-year contract, 183 days, I-10 (BA+0, step 10), \$59,764.00, +\$1500 stipend, effective August 15, 2016.
3. Approved the employment of Kaitlin Ayres, Central Cashier, for a limited one-year contract, 210 days, Step 1, 8 hours/day, \$17.41/hour, +\$750 stipend, effective August 15, 2016.
4. Approved the employment of Jennifer Shaffer, Director of Attendance & Discipline, for a limited one-year contract, 200 days, step 0 on the Administrative Salary Schedule, \$73,288.00 + \$1500 stipend, effective August 8, 2016, pending successful FBI/BCI Background check and employment verification.

C. CLASS CHANGE

1. Approved Amy Cross, School Counselor, to move from IV-12 to VI-12 (MA+30), \$73,760.00 +\$1500 stipend, effective August 15, 2016, due to the completion of additional coursework.

D. APPROVE EXTENDED TIME

1. Approved Amy Turner, Animal Science & Management Instructor, 3 days extended time for the purpose of lab care, animal medical treatment, and program certification training, at instructor's per diem, effective June 1-August 14, 2016.
2. Approved Susan Hoover, Sr. Cosmetology Instructor, 3 days extended time for the purpose of tool/supply check-in and stocking for change in COS program, at instructor's per diem, effective June 1-August 14, 2016.
3. Approved Leslie Quinn, Jr. Cosmetology Instructor, 3 days extended time for the purpose of tool/supply check-in and stocking for change in COS program, at instructor's per diem, effective June 1-August 14, 2016.
4. Approved 1 day extended time for the following Certified staff, for the purpose of attending New Staff Orientation/Training on August 10, 2016, at the instructor's per diem:
 - Wendy Delong (English)
 - Nichole Elliott-Harper (Nurse Assisting)
 - Lynn Jennings (School Counselor)
 - Brian Sheward (Welding)
 - Claire Spangler (Intervention Specialist)

V. EXECUTIVE SESSION

1. To review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Ed Leventhal moved the board enter Executive Session, Dr. Agle seconded the motion.

Roll call: Ayes: Agle, Callan, Cochran, Hale, Jackson, Leventhal, Page, Smith

Absent: Pencil

Motion carried, 8-o.

Executive Session began at 5:37 p.m.

Executive Session ended at 6:00 p.m.

VI. ADJOURNMENT OF BOARD OF EDUCATION MEETING:

Shawn Jackson moved the Board of Education adjourn, Gary Cochran seconded the motion. The Board unanimously agreed to adjourn at 6:00 p.m.

Signed: *Jamie Callan* Date: 9/12/16

Mr. Jamie Callan, President

Attest: *Steven G. Clark* Date: 9/12/16

Mr. Steven G. Clark, Treasurer

The next Springfield-Clark CTC regular Board of Education meeting will be held September 12, 2016 at 5:00 pm.

