

Yearbook Design and Publishing

Course Syllabus 2015-2016/Semester 1 & 2

Mrs. Kennedy
Room G11

Sequential course recommendation prior to this course: Graphic Design & Desktop Publishing

This course has been created to develop the students' skills in problem solving, critical thinking, appropriate social behavior, independent and team work skills, desktop publishing, printing principles, photography and end with a yearbook for the entire student community to be proud of. Each student is expected to be a part of several different editorial groups and must also complete classroom assignments that will help develop skills used to create the yearbook. **All students** will be expected to participate in acquiring materials for the completion of the yearbook; this includes but not limited to taking pictures at school events such as pep rallies, dances, sports events, club meetings and competitions; attaining lists with confidential information and request information from coaches and club advisors, etc. Each student is required to keep confidential information as such. No student shall give peer or staff information to anyone, which includes other students, parents, guardians, or any other person(s) within the school/community. Use of personal technology devices are not allowed in the classroom without permission of the teacher (this includes but not limited to texting, District WiFi use) and posting images to the web is strictly prohibited!

Behavioral and work expectations are extremely high in this class and each student is expected to observe and abide by the classroom, school and district policies noted in the handbooks that each student has received in homeroom or given by any other district employee. You are a part of a classroom that expects you to engage, learn and perform, so that the yearbook is of the highest quality. Deadlines **cannot** be changed and work must be done to complete the tasks required for each deadline (this includes class assignments). Any behavior that impedes the process will be dealt with swiftly. Computer usage will be monitored and logged; inappropriate use will be referred to parents and the grade level principal with consequences. Computer/s will be shut down if inappropriate use continues and students will not be able to work on assignments if negative behavior continues. Student will have to do their work at another location or at home. If the class earns a reward field trip at the end of the school year, only those students invited on the field trip will participate. Those students who have not completed this syllabus by deadline, have unexcused absences, a grade lower than 78%, missing or late assignments, poor attitude and/or behavior will not be invited on the trip. Determination of invited students will be done by the adviser and editors prior to the trip.

If your student checks out a camera owned by MMSD/LHS Yearbook, they are responsible for the safety and wellbeing of that camera until it has been checked back in to the adviser or photo editor. The cost of replacing these cameras range from \$150 to \$4,500 and you will be expected to pay for the camera if lost or damaged.

By signing this syllabus, you the student and parent/guardian of the student agree to the above requirements both performance and behavior needed to complete this course. Family contact/communication is important for the success of all students! Questions? Email: dkennedy@madison.k12.wi.us

Student Signature: _____ Date: _____

Print Student Name: _____ Cell Phone Number: _____

Parent Signature: _____ Date: _____

Print Parent Name: _____ Phone Number: _____

Parent Email Address: _____