

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Approved Minutes of the Regular Meeting of April 15, 2021
Early Childhood School Boardroom
953 High Street
Victor, New York 14564

CALL TO ORDER President Kristin Elliott called the meeting to order at 5:38 PM.

Members Present Karen Ballard, Tim DeLucia, Chris Eckhardt (arrived at 5:45 PM)
Kristin Elliott, Christopher Parks, Trisha Turner, Michael Vetter

EXECUTIVE SESSION A motion was made by K. Ballard, seconded by T. Turner, to enter executive session at 5:39 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no

REGULAR SESSION A motion was made by C. Parks, seconded by M. Vetter, to return to regular session at 6:45 PM. The motion was carried. 7 yes 0 no

APPROVE AGENDA A motion was made by C. Eckhardt, seconded by T. Turner, to approve the agenda for the meeting. The motion was carried. 7 yes 0 no

SUPERINTENDENT'S UPDATE Dr. Terranova provided a reopening update. The New York State Department of Health (NYSDOH) guidance has shifted the social distancing from six feet to three feet for grades PreK- 6 starting April 26th. For grades 7-12 they have to continue with the six feet social distancing as long as Ontario County is in a high transmission zone, which is also NYSDOH guidance. The guidance for transportation is to maximize the social distance between students on the buses when possible. In Victor it is not possible. A vast majority of the busses will have two kids to a seat. If there are members of the same family they can sit together. Students have to maintain six feet social distancing in music, which includes singing and playing wind instruments, physical education and during lunches. Dr. Terranova said mask wearing, sanitizing, cleaning and health and wellness procedures will continue to be a top priority. He then talked about the next steps in bringing grades PreK-6 back five days a week. A parent survey has been sent out. Building specific reopening plans will be submitted by April 19th. There will be a virtual Town Hall to discuss the reopening plans on April 21st from 6:30 PM – 7:30 PM. He said he will continue to monitor the situation for grades 7-12. Mr. Vetter asked Dr. Terranova to talk about the calculation of a high transmission zone. Dr. Terranova said a high transmission zone is over 100 new cases for every 100,000 people. Dr. Terranova said he would want to see the number remain stable for a week or so before bringing the 7-12 students back. He said there has been a very low transmission rate for Victor students.

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RECOGNITIONS None at this time.

**PUBLIC
PARTICIPATION** None at this time.

CONSENT ITEMS

A motion was made by C. Parks, seconded by K. Ballard, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES Minutes of the regular meeting of March 10, 2021 and the special meeting of March 23, 2021 and April 6, 2021;

**FINANCIAL
STATEMENTS** Treasurer’s Report for the month ending February 28, 2021 and other financial related documents;

Mr. Eckhardt said this report was one of the last acts Mrs. Lubaszewski did as District Treasurer. She poured her heart and soul into the District. We would be remiss if we did not recognize her retirement. He thanked Mrs. Lubaszewski for all her years of service and wished her well.

PERSONNEL The following personnel items:
All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Keary Pender**, who has certifications as a School Building Leader, School District Leader, and in Speech/Language Disabilities, to a probationary position as the Early Childhood School Principal, effective July 5, 2021, at an annual salary of \$101,000, leading towards tenure as the Early Childhood School Principal.

The probationary appointment of **Heidi Robb**, who has certifications as a School Building Leader, School District Leader, and in Pre-Kindergarten, Kindergarten, and Grades 1-6 and Mathematics Grades 5-9, to a probationary position as the Primary School Principal, effective July 1, 2021, at an annual salary of \$101,000, leading towards tenure as the Primary School Principal.

Leaves of Absence: The granting of an unpaid childcare leave of absence for **Valerie Leggett**, Special Education Teacher, effective July 1, 2021, through June 30, 2022.

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The granting of a maternity and subsequent childcare leave of absence for **Lauren Less**, Elementary Teacher/ELA Coach, effective approximately April 19, 2021, and extending to February 28, 2022.

Resignations: The resignation, due to retirement, of **Eric Everhart**, Music Teacher, effective June 30, 2021.

The resignation of **Katie Roto**, Mathematics Teacher, effective June 30, 2021.

The resignation, due to retirement, of **Dawn Landes**, Reading Teacher, effective June 30, 2021.

The resignation of **Lauren Frye**, English Teacher, effective May 5, 2021.

The resignation of **Sharon Gruet**, ELL Teacher, effective June 30, 2021.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Baseball	Head Varsity	Sean Rucker	2	26
	Varsity Assistant	Mike Ferreri	5	21
	JV	Joe Kurnath	5	10
	Modified A	Pat Lawley	6	25
	Modified B	Tim Clapp	6	15
	Modified B	Jameson Ricigliano	6	8
	Volunteer	Benjamin Lanning	-	-
Unified Basketball	Head Coach	David Vistocco	4	6
	Volunteer	Andy Reddout	-	-
Golf – Boys	Head Varsity	Trevor Sousa	4	13
	JV	Chris Wuest	5	12
Lacrosse – Boys	Head Varsity	Dan Stone	2	21
	Varsity Assistant	Mark Foeder	5	25
	JV	Bryan Lischerelli	5	27
	Modified B	Kevin Geno	6	11
	Modified B	Jim Andre	6	26
	Volunteer	Mark Cain	-	-
	Volunteer	Anthony Pezzimenti	-	-
	Volunteer	Todd Thompson	-	-
	Volunteer	William Kirnie	-	-
	Volunteer	Maxwell Hill	-	-
Lacrosse – Girls	Head Varsity	Niki Frunzi	2	12
	Varsity Assistant	Emily Dietz	5	9
	JV	Jennifer Haggerty	5	5
	Modified B	Jamie Smith	6	13
	Volunteer	Lauren Frye	-	-

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	Volunteer	Hannah Savage	-	-
	Volunteer	Maddy Haggerty	-	-
Softball	Head Varsity	Shelly Collins	2	34
	Varsity Assistant	Denise Dillman	5	22
	JV	Amanda Morehouse	5	10
	Modified A	Gina Potenza	6	10
	Modified B	Jenna Mausolf	6	9
	Volunteer	Jessica Palmer	-	-
	Volunteer	David Prong	-	-
Tennis – Boys	Head Varsity	Krystina Barnum	3	14
	JV	Steve Cronmiller	5	20
	Modified A	Jeff Pistrutto	6	4
Track – Boys	Head Varsity	Ross Hunkovic	2	11
	Varsity Assistant	Jerry O’Dell	5	37
Track – Girls	Head Varsity	Austin Donroe	2	4
	Varsity Assistant	Erika Eberhardt	5	10
Track – Coed	Assistant	Emily Thompson	5	1
	Modified B	Matt Bauerlein	6	35
	Modified B	Bridget Clancy	6	1

Amendments: The appointment of **David Henderson** as an on-call technology consultant effective September 28, 2020 through March 17, 2021.

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Cayley Dickens	Uncertified
	Linda Posner	Elementary/Social Studies
	Lori Nau	Mathematics
	Suzanne Mangano	Elementary
	Nicole Browning	Mathematics/Special Education
	Danielle Lia	Uncertified
	Roger Klimek	Mathematics/Business
	Noelle Collins	Elementary/Special Education
	Gianna Arcuri	Uncertified
	Joshua Parker	Uncertified
	Dawn Landes	Elementary/Special Ed/Reading

Non-Instructional

Appointments: The appointment of **Tonya Burns**, from Part Time Teacher Aide to Full Time Teacher Aide, effective March 22, 2021.

The appointment of **Jennifer Allis**, Full Time Teacher Aide, effective March 22, 2021, at an hourly rate of \$12.50.

Resignations: The resignation of **Emily Mason**, Full Time Teacher Aide, effective February 22, 2021.

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The resignation of **Glenn Anderson**, Part Time Teacher Aide, effective June 30, 2021.

Terminations: The termination, due to job abandonment, of **Julie Frisk**, Part Time Teacher Aide, effective March 19, 2021.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Jennifer Heiler	Teacher Aide
	Mary Louise McClelland	Teacher Aide
	Mary Louise McClelland	Typist

CSE/CPSE RECOMMENDATIONS Recommendations of the Committee on Special Education from the meetings of February 23, 26, 2021, March 2, 3, 4, 5, 8, 10, 11, 12, 15, 17, 18, 19, 22, 23, 24, 26, 2021, April 5, 6, 7, 8, 9, 12, 13, 14, 2021 and from the Committee on Preschool Special Education from the meetings of March 16, 23, 2021 and April 6, 2021;

BOARD MEMBER COMMITTEE MEETINGS Board members to attend standing committee meetings;

DONATIONS Approve the following donations:

- \$1,060.00 from the Victor Football Booster Club to the Victor Central School District to help support the Varsity Media Live Streaming Services;
- \$800.00 from the Victor boys Basketball Booster Club to the Victor Central School District to purchase school issued team bags;
- \$1,948.28 from the Victor Baseball Booster Club to the Victor Central School District to purchase Baseball #1 Outfield Windscreens and Fence Toppers;
- Five (5) Refurbished Apple iPhones 8 64 GB, Space Gray valued at a total of \$859.57 and five (5) Yootech Wireless Chargers valued at a total of \$64.48 from Michael Vetter; one to each of the five (5) nurses offices at the Victor Central School District to support diabetes management;

SURPLUS Declare the following as surplus:

- Eye Examination Machine with VCS Tag #00258;

BUDGET TRANSFER Budget transfer in the amount of \$111,000 from account 9060-800-00-1000 to account 9089-800-00-000 due to contractual obligations.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**INTERMUNICIPAL
COOPERATION
AGREEMENT FOR
TAX CERTIORARI
PROCEEDINGS**

WHEREAS, The Ontario County Board of Supervisors, pursuant to Resolution No. 285-2007, established a policy and program for the County to share in the costs of defending legal challenges to real property tax assessments; and

WHEREAS, Pursuant to said program, the Town requested that the County share in the cost of defending certain certiorari proceedings pending in the Town of Farmington; and

WHEREAS, The County Board of Supervisors, pursuant to Resolution No. 83-2021, authorized the County to share in the cost of defending six certiorari cases involving eight parcels, and authorized the County Attorney to join with the Towns to defend the cases, and pay 25% of defense costs, including professional appraisal and legal fees, subject to total funding available and to be made available by this Board of Supervisors; and

WHEREAS, the Town requested that the School District also share in the cost of defending the certiorari cases and pay 25% of defense costs, including professional appraisal and legal fees,

NOW, THEREFORE, inconsideration of the terms and conditions herein contained, the parties agree as follows:

FIRST: The Town shall retain legal counsel to defend certiorari proceeding(s) described as:

Filing Index #127477-2020-Pintail Crossing LLC, petitioner – 41.07-1-28.411 including subsequent year(s) filings while the listed action is pending, and shall vigorously pursue the defense of such matters. The Town, and its attorneys, shall take all reasonable steps to obtain or preserve intervener status for the County and the School District in said proceedings.

SECOND: For the services rendered pursuant to Paragraph “FIRST”, the County shall reimburse the Town 25% (twenty-five percent) of the costs of defending the proceeding(s), including attorneys’ fees, filing fees and litigation costs billed by legal counsel and any necessary real estate professional appraisal fees.

THIRD: For the services rendered pursuant to Paragraph “FIRST”, the School District shall reimburse the Town 25% (twenty-five percent) of the costs of defending the proceeding(s), including attorneys’ fees, filing fees and litigation costs billed by legal counsel, and real estate professional appraisal fees.

FOURTH: Requests for payment shall be submitted to the County and School District by the Town and include copies of appropriate invoices submitted by legal counsel. Prior to the making of any payments hereunder, the County or the School District may audit such books and records of the Town as are reasonably pertinent to this Agreement to substantiate the basis for payment.

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**INTERMUNICIPAL
COOPERATION
AGREEMENT FOR
TAX CERTIORARI
PROCEEDINGS
Continued**

FIFTH: The term of this Agreement shall commence upon final execution of this agreement and shall continue until completion of the certiorari proceedings.

SIXTH: The Town shall keep the County and the School District apprised of the status of the litigation and shall provide the County and the School District with periodic reports from counsel. The Town shall not, without prior written authorization of the County and the School District, settle, compromise or otherwise agree to resolve the certiorari cases.

**COOPERATIVE
BIDDING PROGRAM**

Approve the General Resolution for the purpose of participating in a cooperative bid coordinated by the BOCES of Ontario, Seneca, Wayne and Yates Counties as submitted.

The motion to accept the foregoing consent items was carried.
7 yes 0 no *(end of consent items)*

CAMPUS NEWS

VCS administrators summarized campus news and events.

**PERSONAL
INVESTING
BUSINESS COURSE**

Associate Superintendent of Educational Services Kristin Swann and Business Teachers Mike Cutaia and Sue Utz presented the new Personal Investing Business Course to the Board of Education. Dr. Terranova said it is fantastic to have a new course proposal in personal investing. This is a new process to bring the course proposals to the Board of Education. The new process is to bring the course to Curriculum Council and then to the Board of Education. Mrs. Swann started off the presentation by saying the culture at the Senior High is to encourage students to take rigorous courses, to take electives, and to have a full schedule. This was brought to Curriculum Council by Ms. Utz and Mr. Cutaia earlier in the school year and the council gave full consensus to recommend this course and add it to the course catalogue. The course is designed to provide students an opportunity to effectively learn and study the financial management arena and investments and start to learn more about stocks and bonds and mutual funds and how they can take advantage of investing and watching their money grow. Given the importance of finances in modern society we want to make sure our students graduate and are financially literate. These skills help students to achieve various life goals, such as saving for education or retirement, using debt responsibility and possibly running a business. Mr. Cutaia talked about the Career Development and Occupational Studies Standards. He said they are authentic learning. He said that is something that he and Ms. Utz

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**PERSONAL
INVESTING
BUSINESS COURSE
Continued**

pride themselves on in their department. Everything they do they in the classroom relates to current life, whether it is their current life for work, the classroom or preparing them for the future. Mrs. Utz talked about the expected student learning outcomes from the course on Personal Investing. She said students will be able to identify various savings and investment vehicles. Students will be able to understand the risks and rewards of investing and demonstrate an understanding of stock markets. They will be able to understand mutual funds and analyze financial data from articles, charts, and the stock tables. Students will be able to understand retirement investments and be able to gather information from various sources to make informed financial decisions. Ms. Utz said they will have a computer simulation that is proposed to use throughout the course. There is a cost per student of \$10.00 per year to use the simulation. She talked about the stock market game. The simulation uses real time data and connects to all of the classes they teach. Mrs. Ballard asked if the District is covering the \$10 per student. Ms. Utz said yes. This is a half year course so there will be between 22-23 students per class, up to 45 students per year. Mr. Cutaia talked about the dual enrollment credit opportunity. Three college credits may be earned as an option for those students who wish to enroll in a dual-credit program through Monroe Community College. The current cost is \$250.00 for a three credit course and students that are eligible for free and reduced lunch can register at no cost. Ms. Utz said that Finger Lakes Community College does not offer the course and that is why they went with MCC. Whether students take advantage of the college credit is their choice.

**REVISED 2021-2022
SCHOOL DISTRICT
CALENDAR**

Dr. Terranova said the Board did approve the 2021-2022 School Calendar in February. He said he brought to the Board's attention that there were a couple of challenges with that calendar. One is easy to fix. The original calendar had school starting on September 7 and September 8, which happens to be the Rosh Hashanah Jewish holiday. Dr. Terranova is recommending the start of school be switched to September 9, 2021 and September 7 and September 8 would then be conference days for staff. Staff who celebrate the Jewish faith would have the flexibility to not come to work on those two days and worship as they wish without any penalty. The other issue is a little more challenging as it is the April break. The break is different for the Wayne-Finger Lakes BOCES districts than those in Monroe County BOCES districts. That is a challenge because we have a large number of staff members who live in

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REVISED 2021-2022 SCHOOL DISTRICT CALENDAR Continued

Monroe County. There is also complexity around the number of school days that need to be offered to students and a variety of other holidays. If we shift the April break to the Monroe County break we have other things we still have to work out including working with the Victor Teachers' Association to make sure we are all in agreement with the calendar. At this time I would recommend to the Board to table the approval of the 2021-2022 school calendar until the May meeting so we have more time to work out whether it is feasible to shift the April break to the Monroe County break, making sure we have the right number of conference days based on contract and have the right number of student days. The Board agreed to table the vote until May.

INSTRUCTIONAL LEADERSHIP ANALYSIS

Dr. Terranova introduced Dr. Deb Leh. In December Dr. Leh made a proposal to the Board to study our leadership staff, not only our administrative leadership but also our teacher leadership. She was able to do a study over two months to analyze our structures with a focus on how can we improve our delivery of instruction and our revision of curriculum at the highest level so the teaching staff has a continuum of curriculum PreK-12. This week we got word that Mrs. Swann has been appointed as the new Superintendent of the Spencerport School District and we congratulate her on that accomplishment and thank her for her years in the Victor Central School District. With that news just happening this week we, at this point, still need to make decisions on when or how we are going to fill the Associate Superintendent position in the future. There are some very specific recommendations moving forward. Dr. Leh said the object of the study was to complete a review and make recommendations on the instructional leadership structure of Victor Central School District to ensure efficiency, accountability, and cohesiveness of efforts to continuously improve student learning within the District. When talking about the administrative leadership structure we are talking about administration as well as the teacher leaders as defined in job descriptions as well as collective bargaining agreements. Dr. Leh said during the review she looked at supervision, planning, decision making and how information currently flows. Just as a frame of reference when thinking about the instructional leadership functions she is really talking about curriculum instruction, assessment, professional learning, resource acquisition as well as instructional technology and student support. Dr. Leh talked about the process she used. She looked at documents, which included looking at job descriptions for all of the administrators as well as the teacher leaders. Effective July 1, 2019 titles changed. Prior to that time there were department

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INSTRUCTIONAL LEADERSHIP ANALYSIS Continued

chairs, vice chairs and coordinators. After that point they are all really called teacher leaders. She said tonight when she talks about teacher leaders it is the whole group of people. She then compared similar districts by looking at the region as well as New York State, created a template of questions and then used public information to gather as much information as she could. She then had individual discussions with Superintendents and Assistant Superintendents of those districts to make sure that the information she was collecting was accurate. She then held individual interviews of the teacher leader staff as well as the administrative staff, and the presidents of the bargaining units. There was a survey that the teacher leader staff completed. These were K-12 and school-based leaders who support content level and grade level leadership in all content areas. Currently in the District there are 66 people who are engaged as teacher leaders. There are standards leaders equivalent of 2.4 and there are five elementary coaches. She said what she noticed were some commonalities in the job descriptions so there were about seven different job duties. The entire group of people are engaged in the same kinds of activities. Dr. Leh then focused on the findings beginning with the comparison. In order to identify the comparison districts the Forecast5-5Sight was used, which is an analytic tool which draws in all of the public information from the New York State school districts. The data that was looked at for comparison districts was the 2018-2019 total enrollment, combined wealth ratio, district budget, low income percentage and number and percentage of students with disabilities. She said she did look specifically at Ontario and Monroe Counties and then did a broader brush of New York State. In the study she focused on Canandaigua, Brighton, West Irondequoit, Spencerport, Churchville-Chili, Victor, Hilton and Penfield. Victor has the highest number of teacher leaders, 66 positions (with a span of 26 to 66 positions in the comparison districts) and the highest number of full-time equivalents at 9.7 FTE (with a span of 0.8 FTE to 9.7 FTE in the comparison districts, which includes the mentoring positions). Seven of the districts fell in the span of 0.8 FTE – 3.25 FTE and Victor was the outlier. Victor has the lowest number of District Office Administrators, at 6 positions (with a span of 6 to 10 in the comparison districts). All districts in the comparison group have an Assistant Superintendent of Instruction (ASI), with the exception of Victor, where the position of Associate Superintendent is utilized. Districts consistently have several directors to support the work of the ASI, including Directors of Instruction/Content, Professional Development, Pupil Personnel Services, and Instructional Technology. Five of the comparison districts have multiple staff

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INSTRUCTIONAL LEADERSHIP ANALYSIS Continued

members in the Pupil Personnel Services Office with the Assistant Directors/Coordinators with building-level assignments, Students Services Support, and Intervention Support. Dr. Leh then talked about the interviews of the instructional leaders. One thing that came out loud and clear is the high quality staff in the District, the dedication of the staff to ensure great experiences for students and the value around professional learning that was provided. There were several other things that emerged when thinking about the instructional leadership structure. It was a qualitative analysis looking at the responses, looking for themes. There were several challenges noted where a majority of people were sharing the sentiment. The first was a challenge around vision when it relates to curriculum instruction and assessment. Many people spoke about the need for strategic plan, where there would be short term success indicators and follow through communication as well as accountability. The next theme that was seen through many of the interviews was a challenge around the PreK-12 vertical alignment or the lack thereof. People talked about silos and the District being decentralized as well as working in vacuums and it came out in thinking about assessment practices and thinking about some of the instructional practices as well as Response to Intervention. There was also a sentiment around challenges of decision making and sometimes decisions being reactive as well as some challenges around supervision and long-term planning. This came in in discussions around the instructional leadership function. The next part of the data came from a survey from the 66 teacher leaders. From the teacher leaders there was a majority of people who said there was clear supervision within their school. They also spoke about knowing how decisions are made in their schools and how things are processed in teams and department meetings. They talked about the long-term planning in their schools and the professional learning that is provided. One thing that seemed to come out was the lack of planning and often times it related to the curricular review process that currently exists in the District. Something that is noteworthy is there are differences between the responses of administrative and teacher leaders. Dr. Leh said it is possible without the PreK-12 vision for instruction, it appears that the individual building operate separately and have created systems within their respective buildings for supervision, communication, and professional learning. Dr. Terranova said based upon Dr. Leh's information she has recommended some revision in the District's structures. It has been recommended to establish two Director level positions, both 12 month administrative positions. The first is a Pre-K-12 Director of Humanities/Professional Learning. He said they would want someone with significant teaching background

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INSTRUCTIONAL LEADERSHIP ANALYSIS Continued

especially with literacy at the elementary level and with a deep understanding of literacy with a literacy degree and/or elementary degree. It would be great to have someone who also has an administrative degree with some experience around curriculum instruction and leadership. The second position is a PreK-12 Director of Science/Mathematics. They will be looking for someone with significant teaching experience in 7-12 math or science as well as administrative degree. Dr. Terranova said these are not entry level administrative positions they are comparable to a principal position. Dr. Terranova said he is excited about these two positions and instructional leadership and the alignment these individuals will have to have with each other. They will work collaboratively with the principals. An additional clerical position will be added to support the Instruction Office, including the Director of Educational and Support Services. Dr. Terranova talked about the other recommendations from Dr. Leh's analysis. With the hire of the two Director positions there will be some overlap with the current standards leaders and teacher leaders. We do not want to have redundant positions. The recommendation is the reduction of a 2.0 FTE Elementary Coaches. There are currently five, three in English Language Arts (ELA) and two in Math. We will reduce one in ELA and one in Math. There is also a recommendation to reduce four standards leaders, one in ELA, Math, Science and Social Studies. It is recommended to keep the two Mentor Teachers and the part-time Teacher Learning Center Director. Dr. Terranova said due to the additional state aid we do not have to reduce sections when the standards leaders and coaches are moved back into the classroom. Dr. Leh talked about the team that is being developed and the oversight that each of the new Directors will have. Mrs. Ballard asked who would have oversight over the enrichment program. Dr. Leh said there will be some nuisances that will have to be determined, which Director some of the different programs will fall under. Mrs. Ballard said since there was a comment about no common vision our strategic plan should help to create that vision for the two new Directors. Dr. Terranova said if we move forward with the two new Director positions we could have a hiring process where they could be in place by mid to end of July, which would be right around when we would want to start the strategic planning process. They could play an integral role in that from the ground up.

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BUDGET UPDATE

Dr. Terranova reviewed the 2021-2022 General Budget Goals. Since the last budget workshop, through some tremendous advocacy from this Board of Education as well as others Boards of Education before and in the area, Victor Teachers' Association, NYSUT, and our PTSA and PTSA's across the state, the state aid formula was shifted for the Victor Central School District as well as many school districts in the state and we have received approximately an additional \$2.4 million dollars in sustainable revenue. It is not onetime revenue. It could potentially could increase in the future. The combination of the increase in state aid as well as the reaffirmation that we will be receiving one time stimulus money from the federal government is great news. Dr. Terranova started with a review of the 2021-2022 budget goals. He then talked about the Victor Central School District financial philosophy which is to offer a high quality, comprehensive education to all children comparable to surrounding districts while balancing the financial needs of our community. Assistant Superintendent for Business Derek Vallese talked about the change in the Foundation Aid. The District received just under \$2.4 million. In addition to that the District is only appropriating fund balance this year. In prior years the District used to appropriate the use of reserves. This year we are able to maintain the reserves and only use a little of the unused funds to bridge the gap. There is no use of stimulus money in the presentation. In the last week or two there was guidance issued by the state that that it will be part of the special aid fund that will be separate from the general fund. Mr. Vallese said they are still looking at guidance on what those funds can be used for. He said he, along with Dr. Terranova and Mrs. DiAngelo have been talking about the plans to use those funds, however for the purpose of the meeting tonight they are not included. With the roughly \$2.4 million the first thing that was prioritized was closing the \$1,328,681 budget deficit that existed, \$85,000 additional debt payment, \$100,000+ for curriculum writing, \$40,000-\$50,000 for software to support instruction and the remainder to be used for additional staffing. Mrs. DiAngelo provided a staffing update. She started out with the March 25th staffing status which included the addition of a .5 FTE Special Education Teacher, 2.0 FTE AIS Teachers, and the Enrichment Teacher position was restored for students in grades 1-3. There was also the addition of 1.6 FTE technology positions and 5 cleaners.

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BUDGET UPDATE Continued

As of April 15th there is a proposal that the half day UPK Teacher (.5 FTE) be restored which will restore program for 18 students on campus, the half day UPK Aide (.3 FTE) be restored, a K-6 teaching position be restored, .6 Junior High Science Teacher be restored, the addition of a .5 FTE Behavior Analyst, 2.0 FTE Social Workers, .5 FTE Parent Information Translator and a 1.0 FTE Early Childhood School Reading Teacher. In the District Office there will be an addition of 2.0 FTE K-12 Directors with the shift of the teacher leader positions, 1.0 FTE Director Secretary, 1.0 FTE Business Office Secretary, .25 FTE Human Resources Clerk. The total net staffing increase is 11.65 FTE. Dr. Parks clarified the positions presented tonight are in addition to the March 25th positions. Mrs. DiAngelo indicated they are. Mr. Vallese said with all of the changes Mrs. DiAngelo, shared the personnel budget for the upcoming school year is an increase of just under \$62 million with an increase of about 6% with the largest share being the fringe benefits with the health insurance increasing 10%. Overall the budget is a 6.34% increase with an \$83 million budget. Mr. Vallese reviewed the propositions on the ballot. The budget is \$83,218,489. In addition to that there is the School Bus Bond Proposition for \$977,036. Establish the Capital Reserve with maximum finding of \$10,000,000. Establish the Technology Reserve with maximum funding of \$750,000. The Victor Farmington Library Budget for \$839,633. There are two Board of Education seats up, each for a 3-year term. Mrs. Elliott said for clarity, when you say establish the reserve funds it's like setting up a savings account that has a cap but it does not mean that we are filling it. Mr. Vallese said yes. Dr. Terranova said the Victor Farmington Library budget is complete separate from the Victor Central School District budget. It is something that is mandated that the school district run and it goes on our ballot. It is an important budget but it is separate from the District. Mr. Vetter said over the last several months you have been prepared many rounds of analysis for us and have taken us through many rounds of scenarios ranging from worst case to best case and it is worth noting that where we sit today is slightly better than the best possible case scenario that was previously outlined. Something that no one realistically thought could happen. It is a great place to be right now. Mr. DeLucia said this is a great budget for the District. It stabilizes our budget it maintains and enhances programs for students and it fills needed gaps to support students. Mr. Vallese said the Budget Hearing is on May 4th from 7:00 PM – 7:30 PM at the Junior/Senior High Auditorium with Meet the Candidates night to follow. The Budget Vote is May 18th from 6

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

BUDGET UPDATE Continued

AM – 9 PM in the Primary School gymnasium. Mr. Eckhardt thanked Dr. Terranova, Mr. Vallese and Mrs. DiAngelo in presenting this budget and all of the hard work that has gone into it. It is a budget that exhibits the fiscal responsibility moving forward, necessary for the District and providing the support needed for students and staff.

ADOPT 2021-2022 PROPOSED BUDGET

A motion was made by T, Delucia, seconded by C. Parks, that the following resolution be adopted:

RESOLVED, that, upon recommendation of the Superintendent, the proposed budget for the 2021-2022 school year be approved as submitted, for a total of \$83,218,489, subject to approval by the qualified voters of the District at the Annual Vote and Election on May 18, 2021.

District Clerk, Maureen Goodberlet, asked for a roll call vote.
Tim DeLucia – yes, Christopher Parks – yes,
Kristin Elliott – yes, Chris Eckhardt – yes, Karen Ballard - yes
Michael Vetter – yes, Trisha Turner – yes
The motion was carried. 7 yes 0 no

POLICY REVIEW Second and Final Reading

A motion was made by C. Parks, seconded by T. Turner, to approve the following policy:

- Code of Conduct; Policy 5300

The motion was carried. 7 yes 0 no

MEETING REPORTS Monroe County School Boards Association

Mr. DeLucia talked about the Information Exchange Committee on March 10th. The presentation was about the Code of Conduct in a virtual environment. The Director of Security for Monroe 1 BOCES was the presenter. He started by saying the swift and unexpected transition to virtual learning last March gave districts little time to prepare for behavioral issues that might arise in a virtual environment. He talked about disciplining during a pandemic and considering the social and emotional behavior and mental health needs. He stressed that discipline should focus on teaching appropriate behaviors rather than punishment based.

Mr. DeLucia said the Legislative Committee was held on April 7th. Some of the information was old news because it was prior to the budget being adopted. A debrief from veteran legislative appointments included members found that veteran legislators were more focused and knowledgeable on current legislative issues than in the past. The newer counterparts were strong advocates for public education and worked in a bipartisan way to secure funding for schools.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Standing Committee
Updates**

Mrs. Turner said she joined an Inquiry Program Advisory Committee (IPAC) Meeting. They shared the different enrichment programs that have been developed because of COVID. The virtual programs are perhaps model programs to be used in the future for enrichment. Some of the conversation revolved around the summer school possibilities.

Mr. Vetter and Mrs. Ballard attended the Technology Committee Meeting. Mr. Vetter said the meeting was primarily around the structure of equipment replacement and the policies and practices around the timing and phasing. There was discussion around the District’s additional need of flat screen TVs in classrooms. There was discussion around the use of the District’s Chromebooks going forward and some options around insurance and potential cost structures and how it might levied against families or absorbed by the school in the case of breakage.

**PUBLIC
PARTICIPATION**

Victor Teachers’ Association President Mike Modleski said he wanted to acknowledge the work the Board has done. Thinking about where we were a year ago today and the tax cap override and the nine School Board Candidates, a pandemic and to go through understaffing. He said for those who have been working so long to right the ship it was a refreshing meeting. He thanked the Board and the administration.

**UPCOMING EVENTS
BOCES
Budget Vote and
Election**

A special Board of Education meeting will be held on April 28, 2021 to vote on the BOCES administrative budget, election of Board members. The meeting time to be determined.

**Budget Forum and Meet
the Candidate Night**

Budget Forum/Meet the Candidate Night will take place on Tuesday, May 4, 2021 in the Junior/Senior High Performing Arts Center at 7:00 PM.

Regular Board Meeting

The next regular Board meeting will take place on Thursday, May 13, 2021 at 7:15 PM in the Early Childhood School Boardroom.

ADJOURN

A motion was made by K. Ballard, seconded by M. Vetter, to adjourn the meeting at 9:34 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk