



RANDOLPH TOWNSHIP SCHOOLS
25 SCHOOL HOUSE ROAD, RANDOLPH, NJ 07869

JOB DESCRIPTION

TITLE:

Technical Engineer

REPORTS TO:

Director of Technology

QUALIFICATIONS:

- Current “Qualified Journeyman Electrician” Certificate
- Certified Fiber Optic Cable Installer
- Certified Network Cable Installer
- A minimum of 10 years experience as an electrician
- Ability to mount technology equipment

GENERAL DESCRIPTION:

A technical engineer shall recommend, install, and maintain all physical aspects of the network, card access, security camera, and instructional peripherals for the district.

RESPONSIBILITIES MAY INCLUDE, BUT ARE NOT LIMITED TO:

1. Serves as primary contact for all district electrical projects including recommendations, implementations, and inspections to validate completion of projects.
2. Performs electrical repairs and/or reports needed work.
3. Repairs fire alarm, intercoms, speakers, phones, cameras, etc.
4. Works with the Director of Facilities to assist with maintenance related tasks.
5. Installs, maintains, and recommends upgrades to data and teleco physical network.
6. Installs, maintains, and recommends upgrades to physical aspects of security related systems including card access, cameras, and related equipment.
7. Installs, maintains, and recommends upgrades to instructional peripherals including projectors, televisions, and related equipment.
8. Installs, maintains, and recommends upgrades to physical aspects to all A/V related matters.
9. Project manages any large jobs outsourced to 3rd party companies.
10. Performs such other tasks and assumes such other responsibilities as assigned by the Director of Technology.

WORK YEAR: 12 Month - Exempt

DATE APPROVED:

June 14, 2014

BY:

Board of Education