



RANDOLPH TOWNSHIP SCHOOLS
25 SCHOOL HOUSE ROAD, RANDOLPH, NJ 07869

JOB DESCRIPTION

TITLE:	School Psychologist	REPORTS TO:	Director of Special Services and/or Assistant Director of Special Services
QUALIFICATIONS:	To qualify for the position of school psychologist, a candidate shall hold an appropriate certificate.		

GENERAL DESCRIPTION:

The school psychologist is a member of the Child Study Team which includes the learning disabilities teacher consultant and school social worker. Team members, as a group, are responsible for evaluating students, determining those students eligible for special education, developing Individual Educational Programs (IEP's), and recommending appropriate programs.

RESPONSIBILITIES MAY INCLUDE, BUT ARE NOT LIMITED TO:

As a specialist in the understanding of behavior and child development in the educational setting, the school psychologist shall:

1. Conducts psychological assessments for students referred to the Child Study Team.
2. Acts as Case Manager for an assigned number of classified students.
3. Participates in the planning, development and execution of a psychological services program.
4. Provides counseling for students when necessary.
5. Makes recommendations and referrals to extra-school agencies and resources.
6. Acts as the consultant to the principal and staff regarding psycho-educational matters.
7. Participates in the in-service program for staff.
8. Participates in the schools' public relations program.
9. Participates in professional activities at the county, state and national level.
10. Evaluates the nature of referred problems and help plan diagnostic and remedial procedures.
11. Evaluates and recommends special programs of education for the child eligible for special education.
12. Re-evaluates and updates child study team cases as mandated by state law.
13. Consults with parents as required to provide information concerning social-emotional needs.
14. Acts as a resource for staff on matter pertaining to student's emotional development.

15. Performs such other duties as may be required by the Director of Special Services and/or Assistant Director of Special Services.

WORK YEAR: 10 – month position

DATE APPROVED:	February 19, 2013
BY:	Board of Education