



**RANDOLPH TOWNSHIP SCHOOLS**  
25 SCHOOL HOUSE ROAD, RANDOLPH, NJ 07869

**JOB DESCRIPTION**

**TITLE:**

Cafeteria Aide

**REPORTS TO:**

Principal

**QUALIFICATIONS:**

Must nurture positive relationships with students and staff.

**GENERAL DESCRIPTION:**

A part time hourly staff member assigned to supervise students during lunch periods.

**RESPONSIBILITIES MAY INCLUDE, BUT ARE NOT LIMITED TO:**

1. Supervises students in the cafeteria.
2. Assists students who are having difficulty.
3. Supervises trash disposal.
4. Assists with cleanup at the end of the each lunch period.
5. Reports any concerns or discipline issues to the building administration.
6. Build a positive rapport with students and staff.
7. Perform such other tasks and assume such other responsibilities as assigned by the Principal.

**WORK YEAR: 10 - Month Position.**

**DATE APPROVED:**

February 19, 2013

**BY:**

Board of Education