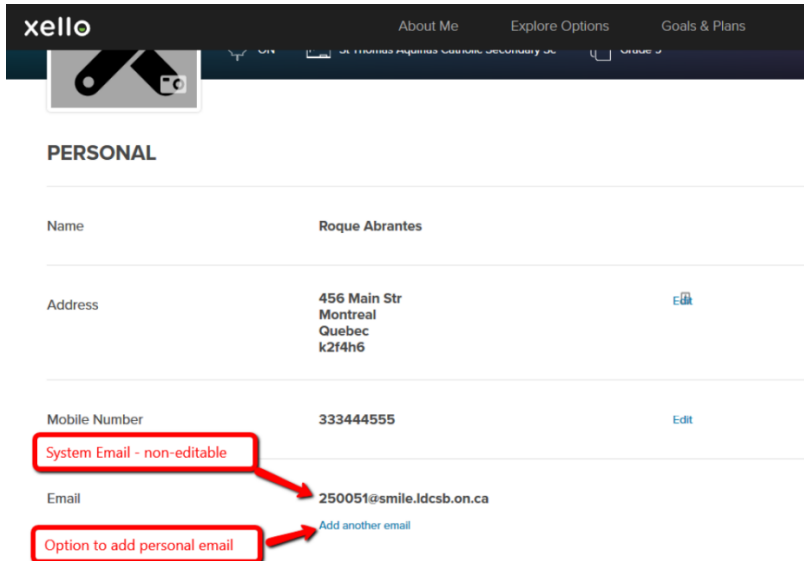


## Xello Access for Graduating Seniors

As a graduating senior, you are still able to access your Xello account after graduation directly at: <https://xello.world>. You will no longer have access to Xello through the district.

To access your account, you must complete the following steps:

- **Step 1: Prior to graduating, enter a personal email into your Xello account profile:**
  - Click on the Avatar in the upper right-hand corner
  - Click "Account"
  - Click "Add another email" and enter personal (non-district issued) email account
  - Be sure to designate your personal email as your primary email



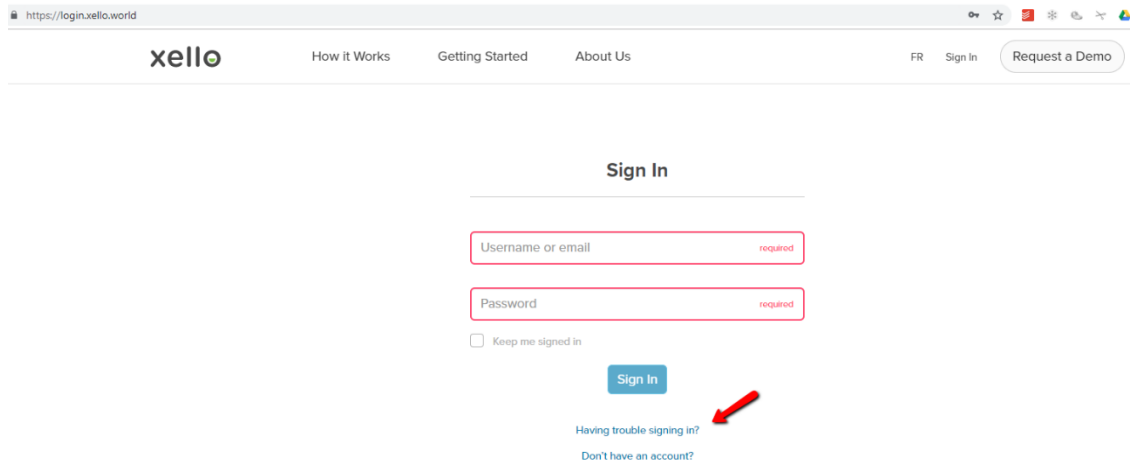
The screenshot shows the Xello user profile page. At the top, there is a navigation bar with the Xello logo and links for "About Me", "Explore Options", and "Goals & Plans". Below the navigation bar, the profile information is displayed under the heading "PERSONAL". The profile details include:

- Name: Roque Abrantes
- Address: 456 Main Str, Montreal, Quebec, k2f4h6
- Mobile Number: 333444555
- Email: 250051@smile.ldcsb.on.ca

There are two red boxes with arrows pointing to specific elements:

- A red box labeled "System Email - non-editable" points to the email address 250051@smile.ldcsb.on.ca.
- A red box labeled "Option to add personal email" points to the "Add another email" link.

- **Step 2: Visit <https://xello.world> to reset your password**
  - Visit <https://xello.world>



The screenshot shows the Xello login page. At the top, there is a navigation bar with the Xello logo and links for "How it Works", "Getting Started", and "About Us". Below the navigation bar, the login form is displayed under the heading "Sign In". The form includes:

- Username or email (required)
- Password (required)
- Keep me signed in
- Sign In button
- Having trouble signing in? (with a red arrow pointing to it)
- Don't have an account?

- Click [Having trouble signing in?](#):

- Enter your personal/primary email to receive a link to reset your password:

NOTE:  
Current students can enter their district assigned email to retrieve their Xello Access ID.  
Students who have graduated already must use their personal email to retrieve their login.

Retrieve Access

Enter your email

Send Email

Go back

- 

- **Step 3: Go to your personal/primary email inbox to view the email from Xello** (be sure to check your “junk” folder if you can’t find the email in your inbox)
  - Click the link and follow the directions to reset your password
  - You are now able to login directly at <https://xello.world> with your user name and new password:
    - Username: LWSD-[Student ID#]
    - Password: [new password]