

MEETING MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Thursday, May 20, 2021 at 8:00 a.m.** Meetings of the Board are normally held at 5515 South Loop East Freeway, Suite B, Houston, TX 77033. **THIS MEETING WILL BE CONDUCTED BY VIDEO CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR COVID-19 (CORONAVIRUS) DISASTER.**

Keith Weaver, Philip Wright, Robin Susman, Naveen Pinglay, Jose Munoz, Luis Mena, Melissa Quijano, Luly Castillo, Sarah Landsman, NGU, Eric Chan, Mark DiBella, Lauren Davis, Carmen Darville, Barb Campbell, Kiara Hughes

A quorum of members of the Board will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda items(s) to kiara.hughes@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

YES Prep Board of Directors Present: Tom Castro, Melanie Trent, Jordan Marye, Mark Gregg, Eric Calderon, Ann Vaughan, Ben Marshall

Special Advisors Present: Eric Chan, Luly Castillo

YES Prep Staff Present: Keith Weaver, Philip Wright, Robin Susman, Naveen Pinglay, Jose Munoz, Luis Mena, Sarah Landsman, Nella Garcia Urban, Mark DiBella, Lauren Davis, Carmen Darville, Barbara Campbell, Kiara Hughes

Members of the Public Present: Melissa Quijano

1. **Call to Order**, quorum determined, meeting declared open
7:55 a.m.
2. **Vote** to approve minimum diplomas for 2021 graduates
Motion: Eric Calderon
Second: Ann Vaughan
Unanimously approved at 8:04 a.m.

3. Consent agenda:

- a** Vote to approve the minutes from the April 9, 2021 Board of Directors retreat
- b** Vote to approve the December 31, 2020 Investment Certificate
- c** Vote to approve the 2021-22 YES Prep Student Handbook
- d** Vote to approve the 2021-22 YES Prep Employee Handbook
- e** Vote to approve the allotment and TEKS certification for the 2021-22 school year
- f** Vote to delegate CEO contract approval be raised to \$50,000 for Food Nutrition Funds and \$250,000 for all other contracts.
- g** Vote to approve Linbeck Group contract for the 5th Ward safety and security vestibule in the amount of \$285,440.
- h** Vote to amend the Purchasing & Contracting Policy

Motion: Eric Calderon

Second: Mark Gregg

Unanimously approved at 8:05 a.m.

EXECUTIVE SESSION: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will consult with its attorneys on pending or potential litigation, personnel, or legal matters in which the attorneys' duties are governed by the State Bar of Texas (Code of Conduct); and will deliberate, in accordance with the above statutes, real estate matters, security matters and devices, and personnel matters.

4. Adjournment

8:05 a.m.

WORKSHOP MEETING MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Thursday, May 20, 2021 at 7:30 a.m.** Meetings of the Board are normally held at 5515 South Loop East Freeway, Suite B, Houston, TX 77033. **THIS MEETING WILL BE CONDUCTED BY VIDEO CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR COVID-19 (CORONAVIRUS) DISASTER.**

Members of the public may access the meeting by dialing **+1 832-844-3837** or clicking:

- [Microsoft Teams Meeting](#)
- **Conference ID:** 971 789 382#

A quorum of members of the Board will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda items(s) to kiara.hughes@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

- 1. Call to Order, quorum determined, workshop declared open**
7:32 a.m.
- 2. CEO Report:** Discussion of Elementary and Secondary School Emergency Relief Fund
Presented by Mark DiBella and Luis Mena

EXECUTIVE SESSION: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will consult with its attorneys on pending or potential litigation, personnel, or legal matters in which the attorneys' duties are governed by the State Bar of Texas (Code of Conduct); and will deliberate, in accordance with the above statutes, real estate matters, security matters and devices, and personnel matters.

- 3. Adjournment**
7:55 a.m.