

Calvert County Public Schools  
1305 Dares Beach Road  
Prince Frederick, MD 20678

**Administrative Procedures for Policy # 3720 (Students)  
Regarding the Enrollment of Residents and Non-Residents, and the Setting of Tuition Rates for Calvert  
County Public Schools**

**Tuition Rates**

I. Definitions

- A. Full-time equivalent enrollment – the number of students enrolled in grades kindergarten through 12 in regular day school programs on September 30 of the previous year.
- B. Local current expense per student – all expenditures made by a county from county appropriations, except State, federal, and other aid, for public elementary and secondary education in the prior fiscal year, divided by the full-time equivalent enrollment as defined by § 5-202(a) of the Education Article of the Annotated Code of Maryland
- C. Maryland State annual per pupil foundation amount – the dollars allocated for education expenses in a local education agency as allocated in accordance with § 5-202 of the Education Article of the Annotated Code of Maryland
- D. Resident/Residency – for the purpose of payment of tuition, residency is determined in accordance with CCPS Policy 3720 and Procedure 3720.1

II. Tuition Rate

- A. Upon the recommendation of the Superintendent, tuition rates for non-resident students will be established annually by the Board of Education.
- B. Tuition rates are based on the cost of educating a student for 180 school days.
  - 1. Tuition rates for out-of-county residents will be calculated by dividing Calvert County's local appropriations and local system appropriations by Calvert County's full-time equivalent enrollment.
  - 2. Tuition rates for out-of-state residents will be calculated by dividing the local appropriations, local system appropriations and state appropriations by Calvert County's full-time equivalent enrollment.

III. Payment of Tuition

- A. Payment of tuition by non-residents will be governed by CCPS Procedure 3720.1