

**Mueller Park Junior High Community Council Meeting Minutes**  
**Friday, April 9, 2021, 7:00 a.m. – 7:45 a.m.**

<b>Member</b>	<b>Role</b>	<b>Attending</b>
Kellie Mudrow	Employee, Principal	Yes
Elizabeth Garey	Employee	Yes
Jim Haws	Employee	Yes
Susan Pearson	Employee	Yes
Kevin Poff	Employee	Yes
Linda Vaughn	Employee	Yes
Amy Choate-Nielsen	Parent	Yes
Annie Kuehne	Parent	Absent
Heather Mackenzie-Campbell	Parent	Yes
Michelle Nylander	Parent	Yes
Kelli Roberts	Parent	Yes
Osmond Seangsuwan	Parent	Yes
Cyndalynn Tilley	Parent	Yes
Debbie Washburn	Parent	Yes
Suzanne Schmitt	PTO President/adhoc	Excused
Sunny Ford	Counselor/adhoc	Yes
Adam King	Assistant Jr. High Principal	Yes
Camille Krum	Assistant Jr. High Principal	Yes
David Martini	Teacher/Guest	Yes

**Welcome:** Michelle Nylander welcomed everyone to the meeting.

**Approval of March Minutes:** Michelle Nylander asked for a motion to approve the March 5, 2021 Community Council meeting minutes. Kevin Poff made a motion to approve the minutes as written. Elizabeth Garey seconded the motion. All in attendance voted Aye. No member in attendance voted No.

**School Safety Update:** Adam King, Assistant Vice-Principal, reported he has been monitoring the north parking lot drop off in the mornings and pick up in the afternoons. Sometimes it works smoothly and at other times cars are backed up. No one is parking in front of neighboring homes. Adam suggested he send out an email to inform parents and guardians about the problems with back-up and how they can help the situation.

Kellie Mudrow reported the school is back to holding live evacuation drills and there will be a second drill in May. Teachers and students reported the evacuation drill worked smoother because the students go out with their current teacher. If an evacuation drill is held during lunch, students are to go out with the teacher from their class before lunch. In April, the school will hold an earthquake drill, which does not require an evacuation.

Amy Choate-Nielsen described her observations when picking up a student mid day and asked for clarification as to how it is supposed to work. Kellie described what should happen. Kellie said that parents can call the main office 15 minutes before pickup and the student will then be at the checkout desk. Kevin Poff reported that students are being checked out three different ways, office PA notification, blue note from the office, or a parent note. Kellie thanked Amy and Kevin for bringing up the problems. Administration will fix the problem and document the process, so teachers and parents/guardians know the protocols.

**Covid-19 Update:** Adam King, Covid-19 Liaison, reported the school's Covid numbers are low. The school is hoping not to see a post Spring Break spike. Masks are still required for schools the rest of the year. Teachers and administrators believe masks are the reason the Covid cases at school are staying low. Kellie Mudrow will send a newsletter to explain the school mask law, health protocols, and the mask exemption request process.

**Review Current Year Goals & LAND Trust Appropriations:** Kellie Mudrow reported a summary and detail of the Land Trust budget, expenses, and balance to date was emailed to members. As of April 9, 2021, Student Improvement Plan Trust Lands Funds summary accounting:

2020-2021 Starting Balance \$138,282.00, Year To Date Expenditures \$93,127.98, Outstanding Encumbrance \$36,623.32, and Balance \$8,530.70.

Kellie reported the 2020-2021 school planned carry over of \$12,000 will actually be \$5,000. Kellie will adjust next year's 2021-2022 spending plan down by \$7,000 to account for the difference.

**Next Year Goals, Review finalized 2021-2022 plan:** Kellie Mudrow proposed keeping the bus and tutoring in the Community Council's plan for next year. She can adjust the FTE and teacher productivity amount from \$127,000 to \$120,000.

Kellie reported she will be able to use ESSR Funds in 2021-2022, provided to the school to close the learning gap due to the pandemic, for the FTE and teacher productivity. The ESSR Funds will be used for a tutoring program at Tutorme.com. It is a 24-hour access tutoring program each student can access through their Davis School District account. The remaining ESSR Funds will provide teacher assistants and a teacher advocate to track, mentor, and help unsuccessful students work out a plan of action.

Kellie asked if any Community Council member are opposed to adjusting the FTE and teacher productivity amount down in the TrustLands budget. Michelle said the Community Council will vote to approve the full budget for 2021-2022 when it is finalized.

**PTO Update:** Suzanne Schmitt, PTO President, was excused. Kellie Mudrow reported the PTO is working on a 9<sup>th</sup> grade celebration activity. The date the PTO was considering coincided with the Bountiful High School graduation. Since the yearbooks cannot be released until the last hour on Wednesday, June 2<sup>nd</sup>, the PTO is considering Thursday, June 3<sup>rd</sup> for the celebration. They are still working on the date. The school needs a PTO President for next year.

**Counseling Update:** Sunny Ford reported all the materials for the Counseling Audit have been turned in. The Counseling Department meets with the district and a representative from the state next week to discuss the materials. The Counseling Department is working on next year's plans for school culture to help students feel welcome. An email from Peach Jar was sent out regarding credit remediation and summer classes through Davis Connect.

**Next meeting date:** The next Community Council meetings are scheduled for Friday mornings at 7:00 a.m. on May 7, 2021 and June 4, 2021.

**Adjourn:** Michelle Nylander asked for a motion to adjourn. Susan Pearson made the motion to adjourn. Cyndalynn Tilley seconded the motion. All in attendance voted Aye. No member in attendance voted No. The meeting adjourned.