

HELICOPTER LANDINGS ON DISTRICT PROPERTY

The District recognizes that there are some limited outdoor events when either a commercial or military helicopter landing on District property may be an appropriate part of the occasion. A helicopter landing on District property may be permissible when the following requirements are met.

1. Upon receiving a request for a helicopter landing, the school Principal will:
 - a. Notify the Superintendent, Risk Management Director, and School Security of the request for helicopter participation.
 - b. Coordinate with the Risk Management Director and Security Services.
 - c. Make any necessary arrangements for additional supervision at the landing site to supplement Security Services and any contract security personnel. The cost of additional security will be the responsibility of the school.
 - d. Report to the Superintendent that the requirements of this administrative directive has been met.
2. Risk Management will:
 - a. Obtain a signed hold harmless agreement from the helicopter company.
 - b. Require proof of \$10 million in general aviation liability insurance from the helicopter owner, naming the District as an additional named insured.
3. Security Services will:
 - a. Develop a landing plan with the helicopter owner which includes a complete quarantine of people from the landing area at least ten minutes prior to the agreed landing time.
 - b. Arrange for at least four extra security personnel at each landing.
 - c. Notify the Port Orchard Police and/or the Kitsap County Sheriff of the landing plan.
4. Helicopter company and/or the pilot will;
 - a. Cooperate with all District requirements.
 - b. Have absolute authority and responsibility to cancel a landing due to weather or other conditions.
5. The Superintendent or designee will review the plans and compliance with this policy and approve or deny the request for a helicopter landing.
6. Limitations
 - a. Helicopter landings are limited to approved school district events.
 - b. Under no conditions will staff or students be allowed to approach or enter the helicopter before, during or after the event, while the helicopter is in operation.
 - c. The helicopter will take off immediately after the ceremony ends.
 - d. The Superintendent or designee has the authority to cancel landing for security or safety concerns or any other reason deemed necessary.
 - e. The helicopter landing will occur at no cost to the district without prior written approval of the Superintendent.

Adoption Date: March 22, 2017