

## **CONFLICTS OF INTEREST AND EMPLOYMENT OF FAMILY MEMBERS**

### **Hiring Procedures**

District employees shall not participate in any hiring decision related to a family member, and no preference shall be given in hiring on the basis of family relationship with another District employee. Further, as an additional safeguard, the Human Resources Department will forward to the Superintendent or designee for review all hiring decisions for which there is a known family relationship with an administrator or management-level employee of the District. Family relationships between an applicant and the Superintendent will be disclosed to the Board prior to any offer of employment being made to the applicant.

**Revised: December 20, 2017**