

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at
7:00 p.m. on 11th day of September 2017**

CALL TO ORDER

Sonali Patil called the Committee of the Whole meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Wes Polen, Board Secretary, called the roll with the following Board of Education members answering present: Jayson Tran, Julie Simpson, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil. Jeff Bard was absent. Also present was Assistant Superintendent of Curriculum and Instruction Dr. Lisa Cerauli and Abe Singh, CSBO, Director of Finance and Business Operations. Superintendent Nick Brown was absent.

PUBLIC COMMENT – No one from the public chose to comment.

PRESENTATIONS – None scheduled

RECOGNITION – None scheduled

FINANCE – 2017-2018 Final Budget presentation

Abe Singh provided a recap of the 2017-2018 Final Budget and the budget process. The approved budget is due to the Tax Office by September 29th. The 2017-2018 Final Budget is an Action Item tonight. Approval of the 2018-2019 Budget Calendar is also an Action Item. The purpose is to give Superintendent Brown or his designee permission to begin the budgeting process.

POLICY - Press 95

Sonali Patil reviewed the Press 95 packet. The following policies will be adopted as presented: 2:260 Uniform Grievance Procedure; 2:220-E3 Closed Meeting Minutes; 6:80 Teaching About Controversial Issues; 6:210 Instructional Materials; and 8:70 Accommodating Individuals with Disabilities. Policy 7:275 Orders to Forgo Life-Saving Treatment will be adopted with additional district edits as provided by legal counsel. Press 95 is part of the Consent Agenda.

TRANSPORTATION – Brief update on renewal process/timeline

Hawthorn 73, Libertyville School District 70 and High School District 128 have collectively contracted with Lakeside Transportation. Since 2011, year to year renewals with CPI rate increases have occurred. Last year the increase was 2.1%. On October 5th a joint meeting will be held to discuss renewal. Mr. Singh will provide a report to the Board in October. This renewal does not include First Student which is a separate contract. First Student renewal will be brought concurrently to the Board. Robin Cleek would like to verify that issues with Lakeside have been resolved prior to a renewal. Wes Polen requested information on how often Lakeside completes background checks on bus drivers and what the average age of the fleet is. Julie Simpson asked how often the district goes out to bid? Mr. Singh explained that transportation is very regional and is based on where the bus company has hubs. Typically, when you go out to bid you will get very few bids and the increase is beyond CPI. Mr. Singh will bring the process and guidelines to the next Board meeting.

PRESIDENT'S REPORT – None scheduled

SUPERINTENDENT'S REPORT – None scheduled

DISCUSSION ITEMS:

Educational Facilities Master Plan survey results

Sonali Patil reported that approximately 500 community members responded to the survey which closed on August 31st. Many responses were received to the open-ended questions and School Board members must decide how they

will address questions and through what type of format such as a Town Hall meeting or an FAQ sheet. Sonali Patil and Wes Polen will begin the process of organizing questions into themes. A Board consensus will be needed when addressing questions. The survey discussion will continue at the next Board of Education meeting on September 25th.

Sixth Day Enrollment update

Dr. Cerauli presented information on Sixth Day enrollment numbers which is a snapshot of the district on one day. This information is provided to the Regional Office of Education.

Majestic Pines development – ICON Builders in Indian Creek

Dr. Cerauli informed the board that the new subdivision of Majestic Pines contains 10 lots. Two lots have been built out and 2 are currently under construction. This new development is in the Hawthorn 73 boundary.

Kindergarten Center update

Jason Lembke and Keri Van Sant, representatives from DLR Group, and Greg Bohlin, LAMP Inc. provided an update on the progress of the kindergarten center. The team has met with civil engineers and the Village to discuss the design plan and permit process. The Regional Office of Education will also be involved in the permitting. The soil burrowing test results revealed the ground water table is 13 feet. Ms. Van Sant discussed the building permit process through Lake County in respect to the wetlands. A mitigation bank is a wetland resource area that has been restored, established, enhanced or preserved for the purpose of providing compensation for unavoidable impacts to aquatic resources. A newly created wetland bank is in process, however, the availability to purchase wetland credits is unknown at this time. The dollar amount of a credit is known but the information was not available during the meeting; Mr. Lembke will provide the information at a later date. The projected bid window is April – May 2018 and Mr. Bohlin feels competitive bids will be received at that time of year. If the wetland bank is not available at that time, the bid window could be delayed. Mr. Lembke discussed traffic flow and indicated the Village is requiring two driveways. The civil engineer will review traffic patterns and the need for traffic control devices. The Village will need to approve. Dr. Cerauli thanked the Plan Team committee members for hard work. She specifically highlighted the following kindergarten teachers who have committed their time to the team while preparing for their students: Raquel Almora, Shanna Howell, Mimi Batson and Gerri Silver.

ADJOURNMENT – Sonali Patil adjourned the Committee of the Whole meeting at 8:14 p.m.

REGULAR BUSINESS MEETING

CALL TO ORDER – Sonali Patil called the Regular Business Meeting to order at 8:14 p.m.

PUBLIC COMMENT – No one chose to comment.

CONSENT AGENDA:

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| 9/11.20 | Board minutes 8/28/17 |
| 9/11.21 | Bi-Annual Attorney Review of Closed Session Minutes January 2017 to June 2017 |
| 9/11.22 | Press 95 |
| 9/11.23 | Personnel: A-C. |
| | Leave of Absence: |
| | A. Lauren Timony – Rtl Reading Specialist, AS |
| | Retirement: B. |
| | ESP: C. |

Sonali Patil requested that Consent Agenda item 9/11.23 B be removed from approval of the Consent Agenda. Mrs. Patil asked if there was any discussion; no one chose to comment.

RECOMMENDED MOTION: Sonali Patil moved that the Board of Education approve the Consent Agenda items

except 9/11.23 B. Robin Cleek seconded the motion.

Sonali Patil called for a Voice Vote

Motion carried: 6 ayes; 0 nay; 1 absent

ACTION ITEMS:

9/11.24 Approval of 2017-2018 Final Budget

Sonali Patil asked if there was any discussion. No one chose to comment.

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the budget of Hawthorn School District 73, County of Lake, State of Illinois, for the Fiscal Year beginning July 1, 2017 and ending on June 30, 2018. Whereas the Board of Education of Hawthorn School District 73, County of Lake, State of Illinois caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon; AND WHEREAS a public hearing was held as to such budget on the 14th day of August, 2017, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been compiled with; NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2017 and ending June 30, 2018.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year. Matt Jacobs seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.

Motion carried: 6 ayes; 0 nay; 1 absent

9/11.24 Approval of 2018-2019 Budget Calendar

Sonali Patil asked if there was any discussion. No one chose to comment.

RECOMMENDED MOTION: Wes Polen moved that the Board of Education accept the following budget calendar for the preparation of the 2017-2018 budget, and that the Board of Education designates Mr. Nick Brown or his designee as the person(s) responsible for preparing the tentative budget for July 1, 2018 to June 30, 2019. Julie Simpson seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.

Motion carried: 6 ayes; 0 nay; 1 absent

PRESIDENT'S REPORT – Mrs. Patil announced the new Complaint Manager will be Art Abrego. Mr. Abrego replaces Mr. Goldstein. The Dual Language staff expansion will be a topic for discussion, please forward questions to Mr. Brown. The HEA contract expires June 30, 2018, please review the current contract and forward questions or comments to Mr. Brown. Mrs. Patil attended the SEDOL meeting on August 24th. This was the budget approval meeting. Dr. Moline, Superintendent, is retiring and a new superintendent is to be approved on January 25, 2018. Reminder on October 3rd Lincoln School will hold an open house, board members should email Mrs. Patil or Mr. Brown if they would like to attend. Townline Elementary will be hosting an ice cream social on September 22nd, if a board member is interested in attending please contact Dr. Kieffer. Countryside Fire Protection District (CFPD)

is competing for a \$3,000 grant. Please visit the CFPD Facebook page and vote for their "Step Up and Stand Out" video. Lake County Superintendents have joined together for a joint Hurricane Harvey fundraiser. Districts will be collecting unused/new clothing, school supplies, canned goods and bottled water from September 18 - 29. Donations can be dropped off at any of the district buildings. Mundelein High School is offering adult English classes at Townline Elementary. Additional information can be found on the district website. Spandan Goel, 8th grader at Middle South, earned a gold medal at the International Math League tournament this summer in New Jersey. Congratulations Spandan!

SUPERINTENDENT'S REPORT - Dr. Cerauli congratulated Lexi Schulman, 7th grader from Middle School North on her qualification for the IESA State Golf tournament. The competition will be held on Saturday, September 16th at Kellogg Golf Club in Peoria. Middle North and Middle South Pep Bands combined with Vernon Hills High School band on September 8th to perform during the football game. Thank you to the Band Parents for providing a wonderful meal and hot chocolate. On September 13th, Middle North will hold Back to School Curriculum Night for parents at 6:00 p.m. and Middle South will hold the same event on September 14th also at 6:00 p.m. On September 19th, a Bilingual/ELL Parent Education event will be held at Elementary North. No school for all students on Thursday, September 21st due to Rosh Hashanah.

GENERAL INFORMATION:

1. The Board article
2. Presentation Calendar

PUBLIC ANNOUNCEMENT - None scheduled

TOPICS FOR FUTURE DISCUSSION - None suggested at this time.

1. Review of Homework Policy 6:290
2. Robin Cleek requested information on what the district is doing to protect student privacy while using the Chromebooks (traffic on websites) and if we are compliant with current laws that have to do with this type of device for educational purposes.

ADJOURNMENT - Sonali Patil asked for a motion to adjourn the Business Meeting. Jayson Tran made a motion to adjourn the Business Meeting. Robin Cleek seconded.

Sonali Patil called for a Voice Vote

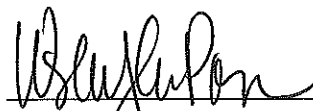
Motion carried: 6 ayes; 0 nay; 1 absent

The Regular Business Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Wendy Peterson



Sonali Patil, President

Wes Polen, Secretary

Date Minutes Approved: 9/25/17