

**Minutes of the Regular Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois held in the Board
Room at 841 West End Court, Vernon Hills, IL 60061
at 7:00 p.m. on the 28th day of August 2017**

CALL TO ORDER

Sonali Patil called the Regular Business Meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Wes Polen called the roll with the following members of the Board of Education answering present: Jayson Tran, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil. Julie Simpson was absent. Also present was Superintendent Nick Brown and Abe Singh, CSBO, Director of Finance and Business Operations.

Julie Simpson arrived at 7:02 p.m.

PUBLIC COMMENT PERIOD – No one from the public chose to comment.

STAFF RECOGNITION – None scheduled

PRESENTATIONS – Proposed 2017-2018 New Hires by Lynn Barkley, Director of Human Resources
Bill Fredricksen, Principal of Aspen Elementary, thanked the School Board for approving a new 4th grade teacher position. Mr. Fredricksen presented DeeAnn Clausen as the new teacher.

CONSENT AGENDA

- 8/28.15 Board Minutes 8/14/17
- 8/28.16 Closed Session Minutes 8/7/17
- 8/28.17 AMEX July
- 8/28.18 Expenditure Report - August
- 8/28.19 Personnel: A-C
New Hires:
A. DeeAnn Clausen – 4th grade teacher, AS
Leave of Absence:
B. Kyle McKenzie – 8th grade social studies teacher, MN
ESP: C

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the Consent Agenda as presented. Wes Polen seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil voted aye.

Motion Carried: 7 ayes; 0 nay

DISCUSSION ITEMS

2017-2018 Budgetary Review

Mr. Brown has been in contact with legislators today regarding the upcoming budget compromise vote; as of 7:00 p.m. no agreement had been reached and they would be going back in to session. No schools in the state have received any funds. Wes Polen announced that a vote had just taken place and the budget compromise passed with 73 votes.

Mr. Singh reviewed the Budget Calendar; the final 2017-2018 budget will be adopted at the September 11th school board meeting. A review of source funding, revenue and expenses by fund was provided. Expenses include an increase in curricular needs, the addition of Dell Chromebooks for the 1:1 Personalized Learning Initiative at the middle schools, increase in instructional spending due to salary and benefit increases as well as additional positions with a slight decrease in instructional

support, spending down the IMRF fund and \$12 million to be spent out of Debt Services from Working Cash for the new kindergarten building. Mr. Singh presented a 2018 budget comparison to 2017 graph by object. Mr. Singh reported the following adjustments to the 2017-2018 Tentative Budget summary: tentative budget for TRS On-Behalf was \$14 million and has been revised to \$22 million; reducing Revenue budget by \$150,000, reducing \$150,000 in expenses (\$100,000 in the Educational Fund and \$50,000 in Operation & Maintenance); resolution to transfer fund from Working Cash to Debt Services and Capital Projects (kindergarten building, summer projects, Recon. Fund 60). Jeff Bard asked if a review of expenditures had been conducted in order to reduce the burden on taxpayers? Mr. Singh indicated that a review of supplies and materials has been done and the largest area is salaries and benefits. He is reviewing utilities and other areas to ensure that the district is streamlined. Mr. Bard asked if building budgets in the area of supplies/materials have been looked at? Mr. Brown indicated that those budgets have been frozen for the last 8 years and the building principals are conservative in their spending. As a District, we try to participate in cooperative purchasing such as with our paper bid. Mr. Singh added that he will continue to look at service agreements for efficiencies to tighten numbers. Jayson Tran asked when the increase in the curriculum budget occurred? Mr. Singh stated the budget was to increase by \$250,000 this year but that number has since been decreased to \$150,000. Robin Cleek noted that salary/benefits increased by 4% which is partially due to the increase in staffing. Mrs. Cleek would like a breakdown of this increase by staff and central administration. Mr. Singh will provide that information.

Kindergarten Center Update

The next Plan Team meeting will be held on Thursday, August 31st at 3:30 p.m. A quick review of the soil tests showed the borings came out in our favor; more information to follow. Jason Lembke is looking for some locations for the team to visit. The team is hoping to wrap up their work by mid-September and make a presentation and design recommendation to the Board on September 25th.

Enrollment Update

Superintendent Brown provided an update on enrollment numbers. This is a volatile time as the district experiences increases and decreases on a daily basis. Mid-October is a good baseline. Ms. Patil requested that Mr. Brown review enrollment by building and to indicate what classes have been displaced and where they have been located to. Principals and staff have done a terrific job utilizing space creatively. Ms. Patil asked if there is an LOP program at Middle School South? Yes. Robin Cleek asked if moving the LOP program to Middle School North was still on the table? Mr. Brown said that he would like to continue to work with the staff on this in a stair step process but needs to feel confident that all students will fit in to the building. Jayson Tran noted that the current kindergarten class number is lower and distributed nicely among the buildings which was the goal of the boundary reorganization. Robin Cleek asked if the plan was still for a mid-year move in after winter break, January 2019? Mr. Brown indicated that it was still a possibility however the fall of 2019 appears to be more likely. Sonali Patil asked if the hurricane will affect construction costs? Mr. Brown will review historical data from previous events. Ms. Patil asked if Mr. Brown had an update from the Village or library? The Village is looking at an easement out the back for bus traffic. The library and the new building will form a partnership to share materials. Mrs. Cleek requested photos/video from site visits be shared with Board members.

Bagels with the Board

The Board held four community events and also attended the Residency Event to reach out to the community for feedback regarding the past referendum. At the Residency Event in early August, few people stopped by to talk individually with Board members, however, several people did stop and take the survey. Participation in the community events was lower than hoped for. Those that did attend offered several suggestions and ideas. The Educational Facilities Master Plan survey will close on August 31st. Robin Cleek believes the Board should continue to hold community meetings at different times throughout the year. Julie Simpson added that Board members should be more available during district events.

Cuneo Farms development building placement

Superintendent Brown reached out to Pulte Homes regarding the timeline at Cuneo Farms. The first homes will be coming online before the end of the year with a 3-year build out plan to fully develop the neighborhood of 128 homes. 120 Kindergarten through 8th grade children are projected to live in the neighborhood. Demographics are not able to be projected. The developer would be open to working with the district on a simple questionnaire. Administrators have started to review building availability for Cuneo Farms location based on moving kindergarten classes to a new building and moving displaced classes back in to regular classrooms. At this time, Elementary North and Aspen Elementary are the schools of focus. Additional information will be provided at the next board meeting.

First Day update

Mr. Brown said that the first day of school was great! There was a slight issue with road construction on Route 60. Building principals reported a smooth start as well. Staff is contacting families to verify if students will be returning to the district or if they have moved. Some transportation issues have been resolved. Clubs and activities will be starting up this week. On Monday, August 28th the Tech Department deployed Chromebooks to students at Middle School North. Julie Simpson asked how kindergarten teachers are doing without having the students do the HKI evaluations this summer? Mr. Brown said it is too early to know. A survey will be sent to the kindergarten teachers to gain insight. Surveys are also sent to the 1st grade teachers to see how students transitioned from Kindergarten to 1st grade. Mrs. Simpson suggested that "Get Acquainted" times be adjusted next year due to traffic congestion. Wes Polen liked how all kindergarten events were rolled in to one day this year.

Press 95

Sonali Patil provided a brief overview of the Press 95 packet. She asked Board members to review two policies: 2:260 Uniform Grievance Procedure and 7:275 Orders to Forgo Life-Sustaining Treatment and forward any questions to Superintendent Brown. Ms. Patil also requested the policies be reviewed by legal counsel. It was noted that on policy 2:260 the Complaint Manager requires an update. Superintendent Brown would like to have the Board review policy 6:290 Homework. Jeff Bard asked in what context Mr. Brown would like the policy reviewed? Mr. Brown indicated in terms of district expectations for homework such as how much/what type.

ACTION ITEMS – None scheduled

PRESIDENT'S REPORT – Sonali Patil reported that on Tuesday, October 3rd Lincoln will hold Curriculum Night at 6:30 p.m. If a board member is interested in attending, please let Wendy know. Ms. Patil thanked Robin Cleek for providing board members with a message to share at the district-wide Curriculum Nights. The Fall Lake Division Dinner meeting will be held on Wednesday, October 11th. If you would like to attend, please let Wendy know.

SUPERINTENDENT'S REPORT – Mr. Brown congratulated the students at Elementary South on winning the Cook Memorial Public Library 2017 Super Summer Reading Trophy for the 2nd year in a row. Elementary South won the south division with 45.5% of its students signing up for the library's summer reading program. Congratulations to the School of Dual Language for achieving remarkable increased participation. Dual Language achieved an 8% increase in student's signing up for the program. Mr. Brown reviewed dates and times for the upcoming district-wide Curriculum Nights. Reminder, Monday September 4th is Labor Day, no school for all students.

COMMITTEE REPORTS – None scheduled

PUBLIC ANNOUNCEMENTS – Matt Jacobs mentioned that the Village of Vernon Hills announced that road work would begin on Aspen Drive. Please slow down, watch for students and be patient with bus traffic.

GENERAL INFORMATION

1. The Board article
2. Hawthorn in the News

TOPICS FOR FUTURE DISCUSSION

1. Robin Cleek would like to have a discussion on supplies and material cost savings measures.
2. Presentation and Report Calendar
3. Results of the Board survey will be discussed at the September 11th meeting

ADJOURNMENT – Sonali Patil asked for a motion to adjourn the Business Meeting. Robin Cleek made a motion to adjourn the Business Meeting. Matt Jacobs seconded.

Sonali Patil called for a Voice Vote

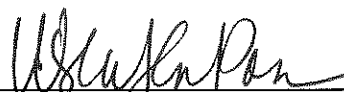
Motion carried: 7 ayes; 0 nay

The Regular Business Meeting adjourned at 8:25 p.m.

*Respectfully submitted,
Wendy Peterson*



Sonali Patil, President



Wes Polen, Secretary

Date Minutes Approved: 9/11/17