

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at
7:00 p.m. on 14th day of August 2017**

CALL TO ORDER

Sonali Patil called the Committee of the Whole meeting to order at 7:02 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Wes Polen, Board Secretary, called the roll with the following Board of Education members answering present: Julie Simpson, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil. Jeff Bard participated via conference call. Jayson Tran was absent. Also present was Superintendent Nick Brown and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – No one from the public chose to comment.

PRESENTATIONS –

Proposed New Hires by Lynn Barkley, Director of Human Resources

Mrs. Barkley presented newly hired staff members to the Board of Education. Mrs. Patil asked if a second New Teacher Orientation would be scheduled for staff that missed the first? Mr. Brown explained that most of the newly hired staff attended the session earlier in August and for those that did not, Dr. Maturo would be meeting with them separately.

RECOGNITION – None scheduled

FINANCE – 2017-2018 Final Budget presentation

Mr. Singh provided a brief overview of the 2017-2018 Tentative Budget prior to opening the Public Hearing. Final budget adoption will take place at the September 11, 2017 Board of Education meeting and the budget is to be filed with the tax office by September 29th. 2017-2018 projected revenue is \$73,793,884 and expenses are estimated at \$86,526,861. An increase in expenditures is due to the new lease for Dell Chromebooks to support the 1:1 Personalized Learning Initiative and the curriculum budget increase. The new Kindergarten Center at the Sullivan Center construction project is allocated \$12 million. There is an IGA with the Park District which is basically a lease and needs to be paid out of Debt Services. Robin Cleek asked if there is a formula to calculate the impact to operational expenses on the new Kindergarten Center? Mr. Singh noted that we can be more tactical and specific with our budgeted operational costs, which we will refine for the 2018-19 budget year. More information will follow as we work on these estimates.

PRESIDENT'S REPORT – None scheduled

SUPERINTENDENT'S REPORT – None scheduled

DISCUSSION ITEMS:

Cuneo Farms development building placement

When completed Cuneo Farms will consist of 128 homes and all students from this neighborhood will attend Hawthorn 73. Mr. Brown asked the Board to begin discussions on which building or buildings these students should be placed. Mr. Brown noted past practice is to keep a neighborhood together. This neighborhood does fall on the north side, however, building placement does not have to remain there. Robin Cleek would like the Board decision to be long-term. Jeff Bard added that during the boundary reorganization the Board worked to balance buildings based on socio-economic and language learners and believes this balance needs to be maintained. Mr. Brown will contact Pulte Homes to gather additional information about when building is expected to begin. A Board decision is expected to be made by end of October.

Kindergarten Center Update

The last Plan Team meeting was canceled and will be rescheduled. Mr. Brown noted that staff did visit a neighboring district to look at a similar building. Julie Simpson asked if soil sample results were available? Results should be available in a week.

Enrollment Update

Enrollment has been an ongoing discussion and numbers will be forwarded on a weekly basis. The Registrars are continuing to enroll students. The anticipated Aspen Elementary 4th grade position will be needed. The Pre-K program at Lincoln can only have a certain capacity and if the program is full students are placed on a wait list until a student drops the program. The Early Childhood program is different and if the Hawthorn program is full, the district needs to contract with another district. Fremont School District and Mundelein District 75 would be districts of choice. Jeff Bard asked if the current enrollment is less than last year? Mr. Brown said yes from the October number. The incoming kindergarten class was estimated to be a lower-class size. Mrs. Patil asked Mr. Brown to provide a historical overview on "bubble" classrooms.

Curriculum Budget

Board members requested additional information regarding the \$250,000 curriculum budget increase; Dr. Lisa Cerauli stepped forward to participate in the conversation. Currently there are socio-emotional resources in the warehouse waiting for distribution pending Board approval of the curriculum budget increase. Mr. Brown would like to have the materials in teacher's hands prior to the start of the school year and is asking for Board consensus to do so. Mrs. Patil asked if the elementary schools piloted the socio-emotional program and if so, are they ready to implement? Dr. Cerauli explained that the program was piloted last year and 2nd Step is the program of choice. The middle schools will pilot the program this school year. Robin Cleek asked what is the measurement of success? Dr. Cerauli indicated neighboring school districts are using the same program. 2nd Step assists with problem solving and peer relationships. The material is presented in a very consistent way. Six weeks after any resource is released, a survey is put out to the teachers for input. Robin Cleek asked if there are any parental resources that can be sent home? Dr. Cerauli indicated that 2nd Step offers parent letters and teacher documentation in many languages. Mrs. Patil asked Dr. Cerauli to further explain the writing curriculum. Mrs. Patil asked for Board consensus to distribute the socio-emotional resources. Through a voice vote consensus was approved.

Board Presentation Format/Theme for 2017-2018

Mr. Brown asked the School Board if there is a particular format or theme that they would like the principals to follow during their upcoming Board presentations? Robin Cleek asked that the middle schools do a mid-year presentation on the Chromebooks. A few other thoughts included celebrating diversity, celebrating students and staff and having the entire school involved in the presentation.

Title I District Plan

This is a formality that the Board must approved the Title I District plan. Dr. Cerauli presented a very concise and detailed plan. Mrs. Patil requested that the plan be added to the Curriculum page on the district website. This will be an action item later in the meeting.

ADJOURNMENT – Sonali Patil adjourned the Committee of the Whole meeting at 8:33 p.m.

REGULAR BUSINESS MEETING

CALL TO ORDER – Sonali Patil called the Regular Business Meeting to order at 8:33 p.m.

PUBLIC COMMENT – Mrs. Patil opened the public hearing regarding the 2017-2018 Tentative Budget. No one chose to comment.

CONSENT AGENDA:

8/14.12	Board minutes 7/24/17
8/14.13	Personnel: A-X

New Hires: A-N

- A. Marisa Dion - .5 art teacher, AS
- B. Christina Johnston – LBS1 teacher
- C. Collin Hazlett – 6th grade math teacher, MSN
- D. Ann Gass – Library/Media teacher, ES
- E. Caitlin Locke – LBS1 teacher, EN
- F. Daniel Faust, LBS1 teacher, MSN
- G. Kimberly Kroot – Kindergarten teacher, ES
- H. Amy Frantz – LBS1 teacher, MSS
- I. Sarah Avila – Kindergarten teacher, ES
- J. Judy Gonzalez – 5th grade teacher, DL
- K. Allison Brand – 5th grade teacher, ES
- L. Haley Skala – PE teacher, ES
- M. Kimberly Shively – LBS1 teacher, ES
- N. Carrie Cymerman – ELL teacher, ES

Resignation: O-S

- O. Kathleen Nelson – LBS1 teacher, MSN
- P. Daniel Yablonski – 6th grade science teacher, MSS
- Q. Mark Infante – 5th grade teacher, TL
- R. Amanda Davis – Enrichment teacher, AS
- S. Jenna Wille – teacher (year long LOA)

Retirement: T-V

- T. Patrice Lagos – Kindergarten teacher, ES
- U. Joan Weinberg – Learning Center teacher, ES
- V. Joanne Silvertrust – SLP, MSN at the conclusion of the 2021-2022 school year

Leave of Absence: W.

- W. Kaitlyn Koester – 2nd grade teacher, EN
- ESP: X.

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the Consent Agenda as presented. Wes Polen seconded the motion.

Roll Call Vote: Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.

Motion carried: 6 ayes; 0 nay; 1 absent

ACTION ITEMS:

8/14.14 Title I District Plan

Sonali Patil asked if there was any discussion. No one chose to comment.

RECOMMENDED MOTION: Wes Polen moved that the Board of Education approve the Title I District Plan as presented. Robin Cleek seconded the motion.

Roll Call Vote: Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.

Motion carried: 6 ayes; 0 nay; 1 absent

PRESIDENT'S REPORT – Mrs. Patil thanked all staff, administrators and principals for their outstanding job at the Residency Event. Mrs. Patil also recognized Mrs. Alberta (Becky) Mendoza, a member of the BPAC committee, for her

assistance in helping people take the Board survey. Auditors have been at the district this past week; a report will be available in September. Mr. Brown has presented the Board Position Paper to the Villages of Vernon Hills, Mundelein and Libertyville. The paper will be posted on the school website for public review. A SEDOL volunteer is needed to attend the August 30th meeting. The School Board was in closed session on August 7th to discuss the role of the Board and the agreement between the Superintendent and Administration and where the role of the Board begins. Mrs. Patil attended a PLC conference at Stevenson High School and said the information provided helped her better understand the culture that Hawthorn 73 is trying to bring in – teamwork for the student and how to make it a successful community. Mrs. Patil addressed SB1 and noted that the Board and Administrative team have stayed on top of the issue.

SUPERINTENDENT'S REPORT – Mr. Brown reviewed upcoming activities in the district. Teacher Institute Day on Monday, August 21st will begin with an Opening Day breakfast followed by an all-district staff meeting. The first day of school is Wednesday, August 23rd. Mr. Brown highlighted The Board article and encouraged School Board members to read it. As a reminder, the online survey to gauge community perception of the school district and its facility planning efforts will be available until August 30th and can be found on the district website.

GENERAL INFORMATION:

1. The Board article
2. Hawthorn in the News
3. Tax Distribution #5
4. Financial Report – May 2017
5. Financial Report – June 2017

PUBLIC ANNOUNCEMENT - None scheduled

TOPICS FOR FUTURE DISCUSSION – None suggested at this time.

ADJOURNMENT – Sonali Patil asked for a motion to adjourn the Business Meeting. Robin Cleek made a motion to adjourn the Business Meeting. Matt Jacobs seconded.

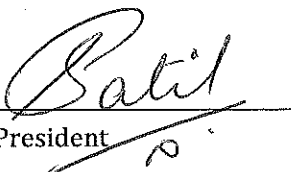
Sonali Patil called for a Voice Vote

Motion carried: 6 ayes; 0 nay; 1 absent

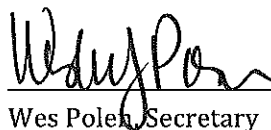
The Regular Business Meeting adjourned at 8:51 p.m.

Respectfully submitted,

Wendy Peterson



Sonali Patil, President



Wes Poles, Secretary

Date Minutes Approved: 8/28/17