

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at**

7:00 p.m. on 8th day of April, 2019

CALL TO ORDER

Dr. Sonali Patil called the CoW Meeting to order at 7:00p.m. Those present recited the Pledge of Allegiance.

ROLL CALL – Wesley Polen, Board Secretary, called the roll with the following Board of Education members answering present: Jayson Tran, George Fievet, Victoria Helander-Heiser, Robin Cleek, Wesley Polen, Matt Jacobs and Sonali Patil. Also present were Interim Superintendent Dr. Mark Friedman and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – None

RECOGNITION – The School Board recognized Officer Jon Paret for his year's of service and presented him with a plaque. Officer Paret acknowledged that working at Hawthorn was the best years of his Law Enforcement experience.

Mr. Chris Spitzer was recognized for donating his brother Robert Spitzer's extension fossil collection to the student's at Hawthorn CCSD73.

REPORTS – Vickey Helander-Heiser reported information from the ED-RED meeting. The most recent meeting was conducted by an attorney regarding legal updates, HB 36-06 was mentioned, it is still in committee. Teacher Licensing is also undergoing changes, this is also in committee review. Also, an appeal process is being reviewed for teacher's who are given an unsatisfactory review. Dr. Friedman added that an increase to Physical Education instructional time is also being looked at, but this is in the very early stages.

SUPERINTENDENT'S REPORT – Dr. Friedman announced that our new School Resource Officer is Officer Lonergan, he is familiar with our school and is a great addition, welcome Officer Lonergan. At the next Board meeting, we need to re-organize the School Board based on the recent election. Dr. Friedman recommended that we re-schedule the School Board meeting to a later date in April. The Board determined that April 29th will be the best date.

A SEDOL update was received from Supt. Val Donnan that the John Powers Center is making some updates to their building, a security vestibule is being created with a speaker system in addition to other improvements to the school. It is scheduled to begin the day after school is out. The Proposed School Calendar for FY20 is set for the beginning of the school year, once ISBE opens the application in order to submit, we will confirm the calendar for next year. The new Kindergarten building has been tentatively named Hawthorn School for Young Learners, 'where young minds bloom'. Think about it so that we can make the final determination.

CONSTRUCTION - CSBO Abe Singh announced that on March 28th the Park District board approved the construction projects for the work. As previously mentioned, the bids came in below the anticipated amounts. The planned construction schedule dates were relayed, and a tab will be created on the website to monitor the timeline and progress. The plan is to move in April 2020. Jayson Tran added a clarifying point that because the bids came in less, the levy is less; it is a direct savings to the tax payer. Dr. Sonali Patil mentioned that since this is an IGA, will we be able to coordinate and schedule a groundbreaking for construction? Yes, it is being organized.

POLICY UPDATES – Dr. Porto explained what PRESS entails and that it would be beneficial to meet as a sub-committee to review the suggested updates to policy. A few items were pulled out for additional comment and action. 65 policies were updated, and 17 policies were up for 5-year review. Only 35 of those were actual policies, out of those 17 only had changes to footnotes, etc. The remaining 18 had policy updates due to a new law, some of which are mandated changes. Out of 65, the committee recommended approving 62. Three of them to have additional discussion are: An updated Board Member oath 2:80, Free and Reduced-Price Food Services additions 4:130; this policy mentioned giving residents the Student Hungry Bill of Rights, we will check into that and determine if it should be included. Updates to Administering Medicines to Students policy 7:270. Board discussion ensued; it was

April 8, 2019

recommended after discussion that we do have additional asthma medicine on hand. A question was raised about Ashley's Law and losing Federal funding. Dr. Porto indicated that we will check that with legal and advise. We will bring these remaining items back to vote on and vote in the previously discussed 63 items from both PRESS Issue 99 and the 5-year updates; excluding School Board Oath 2:80, which will be voted on tonight.

ADJOURNMENT – Robin Cleek made a motion to adjourn the Committee of the Whole meeting, seconded by Wesley Polen; CoW meeting adjourned at 7:49p.m. **Roll call, 7 ayes, 0 nays.**

REGULAR BUSINESS MEETING

CALL TO ORDER – Dr. Sonali Patil called the Regular Business Meeting to order at 7:49 p.m.

ROLL CALL – Wesley Polen, Board Secretary, called the roll with the following Board of Education members answering present: Jayson Tran, George Fievet, Victoria Helander-Heiser, Robin Cleek, Wesley Polen, Matt Jacobs and Sonali Patil. Also present were Interim Superintendents Dr. Mark Friedman, Dr. Joseph Porto and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT - Ms. Tutoba discussed cutting the Instructional Assistants positions and wanted to mention the option to hire part-time IA's in order to offer some additional student instructional time. And if this cannot be done, can we have a discussion as to why not?

TECHNOLOGY PRESENTATION – Dr. Porto presented the benefits of conducting a technology assessment in order to determine if there are improvements which should be implemented in order to maintain continuous growth and improvement at Hawthorn CCSD73. After reviewing companies, it was decided that Net 56 is the company that will perform the technology assessment for our District. The company will complete their analysis within several weeks, while the Interim Supt's are still here, once the Gap Analysis Report has been received, it will be up to the District to determine what should be done with the assessment information. Board Member questions asked and answered; and it was suggested to have a student opinion discussion included in the assessment.

CONSENT AGENDA:

4/8.15.1	Board Meeting minutes, 3/11/19
4/8.15.2	Expenditure Report
4/8.15.3	AM EX Report
4/8.15.4	Kindergarten Cost Log
4/8.15.5	Job Share (Nurse) Moved out for discussion
4/8.15.6	Personnel Report A-E

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the **consent agenda**, (removing the Nurse Job Share item), Vickey Helander-Heiser seconded the motion.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Jayson Tran, Sonali Patil, Matt Jacobs and George Fievet.

Motion carried: 7 ayes; 0 nays.

4/8.15.5 - Job Share (Nurse) Moved out for discussion:

NURSE JOB SHARING REQUEST – Board discussion and questions were asked based on the Job Sharing request listed on consent agenda. The job sharing request must be asked for every year. District Policy and appropriate coverage for the school were discussed.

April 8, 2019

MOTION: Robin Cleek made a motion to approve the Nurse Job Sharing request, seconded by Wesley Polen.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Jayson Tran, Sonali Patil, Matt Jacobs and George Fievet.

Motion carried: 7 ayes; 0 nays.

ACTION ITEMS:

4/8.16.1 Policy 2.80 Board Member Oath and Conduct

MOTION: Dr. Sonali Patil made a motion to approve the update to the Board Member Oath and Conduct, seconded by Robin Cleek.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Jayson Tran, Sonali Patil, Matt Jacobs and George Fievet.

Motion carried: 7 ayes; 0 nays

ACTION ITEMS:

4/8.16.2 Custodial Services Contract Approval

MOTION: Dr. Sonali Patil made a motion that "the board of education approve the custodial contract to GSF USA, Inc starting in the 2019-20 fiscal year for the base bid amount of \$748,324.07"; seconded by Matt Jacobs.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Jayson Tran, Sonali Patil, Matt Jacobs and George Fievet.

Motion carried: 7 ayes; 0 nays

ACTION ITEMS:

4/8.16.3 Tower Roof Replacement Contract Approval

MOTION: Wesley Polen moved that "the board of education approve the Tower Roof Replacement Project to Weatherguard Roofing for the base bid proposal of \$185,000.00."; seconded by George Fievet.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Jayson Tran, Sonali Patil, Matt Jacobs and George Fievet.

Motion carried: 7 ayes; 0 nays

SUPERINTENDENT'S REPORT - Welcome back from Spring Break. Good luck to the students who are still doing the IAR assessments. And good luck to the Dylan and Nick in bowling who are going to state and also to the girl's team who is going to state.

Robin Cleek suggested that someone reach out to the developer to discuss the significance of adding 400 plus apartments on the existing Hawthorn Mall property. Also, regarding the IA reduction is there a way to provide additional information to the public showing what the impact to students is? Response was that this was already provided, but it will be determined whether or not additional time should be spent further addressing the impact.

TOPICS FOR FUTURE DISCUSSION - None at this time

Dr. Sonali Patil made a motion to go into Closed Session to discuss "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or Legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal Counsel for the District to determine its validity. 5 ILCS 120/2©(1), as amended by P.A. 93-0057." Seconded by Vickey Helander-Heiser. 8:21p.m.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Jayson Tran, Sonali Patil, Matt Jacobs and George Fievet.

GENERAL INFORMATION:

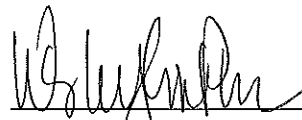
1. Media clips
2. Enrollment

Wesley Polen moved that the Board of Education adjourn the Regular Business Meeting. Matt Jacobs seconded. **All in favor.**

The Regular Business Meeting adjourned at 9:20 p.m.

Respectfully submitted,
Bobbi Elftmann



Dr. Sonali Patil, President

Wesley Polen, Secretary

Date Minutes Approved: April 29, 19