

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at**

7:00 p.m. on 12th day of November 2018

CALL TO ORDER

Sonali Patil called the CoW Meeting to order at 7:02p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Wes Polen, Board Secretary, called the roll with the following Board of Education members answering present: Jayson Tran, Julie Simpson, Robin Cleek, Wes Polen, and Sonali Patil, Victoria Helander-Heiser and Matt Jacobs. Also present were Interim Superintendents Dr. Joe Porto, Dr. Mark Friedman and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – Kindergarten student Mary Catherine Heisen addressed the Board asking permission for the students of Hawthorn schools to draw pictures for the residents of the Victory center to spread happiness and good cheer. The School Board granted her request.

Resident Mike Schenk thanked the community and the School Board for taking the time to listen to the issues. He also thanked the teachers and administrators for all of their time and hard work. He also shared his thoughts on going forward with the construction plan although only one referendum question passed. He requested that everything is done as transparently as possible going forward because "it takes an involved community" to achieve the best outcome.

PRESENTATIONS – Dmitry Andrievsky gave a presentation to explain the current Chromebook and insurance process and some possible options for the future. The main software that the district is utilizing for ensuring a safe and secure internet environment for our students are: securly, gaggle & hapara. He described each one and what each software is designed for, also included were reports of incidences and the cost of each. There was also discussion regarding allowing students to retain their laptops during the summer break and that the benefits could outweigh detriments if any. Dmitry presented information detailing what the insurance cost to student is, what it covers and how the process works.

FINANCE – Abe Singh discussed what position the district is in post referenda, he talked about our fund balances and the current deficit. He also included additional staffing that will be needed, electronic devices, the copier lease, etc. He cautioned again about expending our cash reserves as that will ultimately lead to borrowing funds in order to meet payroll in the month of May; this also lowers our bond rating which would cost additional money over time. Abe informed us about the bidding process for the planned construction at Sullivan center and what are some of the first steps with the other governmental entities that we are partnering with. A 5-year projection will be forthcoming to determine what options are available for funding. Board questions ensued. The Superintendents added that the current plan is a well-thought out, conservative plan of action to start the process for implementing construction based on the existing plans. The Board and Superintendents discussed what would be the order of operations for determining how funding would be allocated in the future and what would be considered for decision.

Abe also reported that the tax levy is on the agenda tonight for 2018 final tax levy. 2.1% is our CPI cap plus 0.9 new construction. It is recommended that we keep the levy as it was in the publication. Board questions were answered.

SUPERINTENDENT'S REPORT – Dr. Friedman and Dr. Porto gave their advice for going forward with the construction of the kindergarten building, the plans are already complete. Abe added that the DLR plans have had two outstanding items that were finalized; now we can go out to bid. In regards to funding the operating costs, lots of discussion will need to be had and there is time for those discussions to take place. The incoming Superintendent may want to add input into the financing / budget process and decisions.

HUMAN RESOURCES – None

POLICY - None

SEDOL - Minutes attached. Matt Jacobs let SEDOL know that he cannot attend the meeting on the 28th due to Supt. interviews.

PRESIDENT'S REPORT - Thank you to Allison Stein for getting the ESSA information out to our parents. Congratulations to all of the schools and teacher for achieving such a good rating. Also congratulations to Julie Simpson for winning the Lake County Board seat.

TRANSPORTATION - None

RECOGNITION - Sonali Patil thanked friends and family of Hawthorn 73 and the administrators on behalf of the School Board for all of their efforts. Dr. Patil read a list of names thanking volunteers from students & residents, to teachers, administrators and support staff.

UNFINISHED BUSINESS - None

DISCUSSION ITEMS - Dr. Friedman added that once Julie Simpson is seated on December 3rd, she will automatically have to give up her seat on the Hawthorn School Board. The person who takes her seat will only be seated until the April election. Matt Jacobs and Wes Polen met with potential candidates before the board meeting to discuss what the position(s) entails. Discussion ensued whether to interview and decide on the upcoming Supt. with six board members or fill Julie's seat and vote with seven. Once Julie resigns, we can post the open seat for a week, receive the applications and make a determination for the vacancy. The Board discussed and determined that six members will make the Superintendent decision. Julie Simpson currently plans to resign as of Dec. 3rd.

Health Life Safety Annual Inspection report - Abe Singh reported that some minor violations were noted on the annual reported and these items have been rectified. Board member questions were asked and answered. Regarding the parking lot update, the three governmental entities will be meeting to discuss the final details of shared space.

Jayson Tran left at 8:39pm.

ADJOURNMENT - Robin Cleek made a motion to adjourn the Committee of the Whole meeting, seconded by Matt Jacobs. CoW meeting adjourned at 8:42p.m. **Roll call, 6 ayes, 0 nays, 1 absent.**

REGULAR BUSINESS MEETING

CALL TO ORDER - Dr. Patil called the Regular Business Meeting to order at 8:42p.m.

ROLL CALL

Wes Polen, Board Secretary, called the roll with the following Board of Education members answering present: Julie Simpson, Robin Cleek, Wes Polen, Victoria Helander-Heiser, Sonali Patil and Matt Jacobs; Jayson Tran left at 8:39pm. Also present were Interim Superintendents Dr. Joe Porto, Dr. Mark Friedman and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT: No one chose to comment.

CONSENT AGENDA:

11/12.55 Approve Board Meeting minutes 10/22/18.

11/12.56 Special Meeting minutes form 10/1/18.

11/12.57 Special Meeting minutes form 10/9/18.
11/12.58 Special Meeting minutes form 10/17/18.
11/12.59 Special Meeting minutes form 10/25/18.
11/12.60 Special Meeting minutes form 10/26/18.
11/12.61 Personnel A-B: A: New Hire, A. Kaiser, ESP: B

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the **board minutes** from **10/22/18** & the Personnel report. Matt Jacobs seconded the motion.

Roll Call Vote: Julie Simpson, Robin Cleek, Wes Polen, Victoria Helander-Heiser, Matt Jacobs and Sonali Patil.

Motion carried: 6 ayes; 0 nays; 1 absent

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the **SPECIAL MEETING** minutes from **10/1/18** Matt Jacobs seconded the motion.

Roll Call Vote: Julie Simpson, Robin Cleek, Wes Polen, Victoria Helander-Heiser, Matt Jacobs and Sonali Patil.

Motion carried: 6 ayes; 0 nays; 1 absent

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the **SPECIAL MEETING** minutes from **10/9/18** Wes Polen seconded the motion.

Roll Call Vote: Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil. Two abstained, Victoria Helander-Heiser and Julie Simpson.

Motion carried: 4 ayes; 0 nays; 2 abstained; 1 absent

RECOMMENDED MOTION: Wesley Polen moved that the Board of Education approve the **SPECIAL MEETING** minutes from **10/17/18** Robin Cleek seconded the motion.

Roll Call Vote: Robin Cleek, Wes Polen, Julie Simpson and Sonali Patil. One abstained, Matt Jacobs.

Motion carried: 5 ayes; 0 nays; 1 abstained; 1 absent

RECOMMENDED MOTION: Wes Polen moved that the Board of Education approve the **SPECIAL MEETING** minutes from **10/25/18** Matt Jacobs seconded the motion.

Roll Call Vote: Robin Cleek, Wes Polen, Matt Jacobs, Sonali Patil, Victoria Helander-Heiser and Julie Simpson.

Motion carried: 6 ayes; 0 nays; 1 absent

RECOMMENDED MOTION: Wes Polen moved that the Board of Education approve the **SPECIAL MEETING** minutes from **10/26/18** Matt Jacobs seconded the motion.

Roll Call Vote: Matt Jacobs, Wes Polen, Victoria Helander-Heiser, Julie Simpson and Sonali Patil. One abstained, Robin Cleek.

Motion carried: 5 ayes; 0 nays; 1 abstained; 1 absent

ACTION ITEMS: Tax Levy for the year 2018.

11/12.62 Approval of Resolution regarding final amounts necessary to be levied for the year 2018.

RECOMMENDED MOTION: Robin Cleek moved that the Board of Education approve the Tax Levy Resolution for

2018, seconded by Victoria Helander-Heiser.

Roll Call Vote: Julie Simpson, Robin Cleek, Wes Polen, Victoria Helander-Heiser, Matt Jacobs and Sonali Patil.

Motion carried: 6 ayes; 0 nays; 1 absent

PRESIDENT'S REPORT: None

SUPERINTENDENT'S REPORT - Dr. Friedman noted that there are about 40 applicants, on November 26th, a workshop will be conducted and the finalists list will be shared in closed session. There will be an opportunity for board questions and we will see each candidate's profile. Information will also be included from the cohorts. Each board member will receive a book with the confidential information. We expect that it will be an hour to an hour and a half. He listed the additional meeting dates for interviews as well as the dinner meetings. December 13th should be the finalizing date. All board members confirmed the scheduled dates again. Board questions were asked and answered.

COMMITTEE REPORT - None scheduled

GENERAL INFORMATION:

1. Media clips
2. The Eagles
3. Enrollment

PUBLIC ANNOUNCEMENT - None

TOPICS FOR FUTURE DISCUSSION -

Sonali Patil asked for a motion to adjourn, Julie Simpson moved that the Board of Education adjourn the **Regular Business Meeting**. Matt Jacobs seconded. **All in favor.**

The Regular Business Meeting adjourned at 9:03p.m.

Respectfully submitted,
Bobbi Elftmann



Sonali Patil, President



Wes Polen, Secretary

Date Minutes Approved: Nov. 26, 18.