

**Minutes of the Board of Education of
Hawthorn Community Consolidated School District Number 73, Lake County, Illinois,
held in the Conference Room at 841 West End Court, Vernon Hills, IL 60061
at 7 p.m. on the 27th day of August 2018.**

CALL TO ORDER

Sonali Patil called the Board of Education meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Wes Polen, Board Secretary, called the roll with the following Board of Education members answering present: Jayson Tran, Julie Simpson, Robin Cleek, Wes Polen, Matt Jacobs, Sonali Patil and Jeff Bard via telephone. Also present were Interim Superintendents Dr. Joseph Porto, Dr. Mark Friedman and Abe Singh, CSBO, Director of Finance and Business Operations. **7 Present, 0 Absent.**

PUBLIC COMMENT – No one from the public chose to comment.

PRESENTATIONS – None scheduled

RECOGNITION – None scheduled

Discussion Items

1. Enrollment Update: Dr. Friedman asked Lynn Barkley to address the on-going enrollment discussion. Lynn indicated that we are going to continue as has been done in the past to collect and share the data. We do seem to see additional enrollment after Labor Day, by about the second week of September we should see some more concrete numbers. By the next board meeting we should have a fairly clear idea of what our enrollment will be. Julie Simpson asked if we can get information showing year or year, possibly even an additional year in order to compare the data.

2. First Day update: Lynn Barkley also reported on the first day of school as well as the Opening Day celebration for staff. Thank you to the board members who attended, it was a really positive event and great start to the school year. Feedback from staff members was that they liked the mid-day timing so that they had time with the building staff members in the morning. The first day was amazing! There were a couple of bus issues, but those have been addressed. The Superintendents were able to go to all of the schools, classrooms looked great and were running smoothly; it looked like classes had been in session for weeks. It was very well-organized and smooth. Great job!

3. Accelerated Placement Program & Policy: This was in the last PRESS packet, it's a new policy that the state wants us to add, it has been reviewed by legal and our experts in house, Allison Stein and Renee Ullberg, so it is ready for approval. 6:135 there was a change to another policy which is student transfers and admissions, so it is two policies that did get changed. It is an unfunded mandate so that everyone is aware, legal said that there were a few discretionary items. Dates were added as mandated for the accelerated programs as required. Dr. Friedman added that the district has already been following a similar procedure as best practice so adopting this is not a very notable change.

4. Liaison Meeting, 9/11/18 5:30pm: This meeting will be with the School Board members and the Vernon Hills Village Hall, one Administrator (Interim Superintendent or Business Manager) will also be in attendance just to ensure that all relevant items are included. Thank you to Matt and Robin for volunteering to work on this.

5. PTAB Resolution, vote next meeting (Sept. 17th) (Abe Singh): Abe stated that Scott Nemanich from Klein, Thorpe and Jenkins used to review our property tax appeals and PTAB resolutions, but last year there was a conflict of interest during the detachment proceedings, since then Scott Ginsberg from Robbins Schwartz has been overseeing them. It was understood that once our first PTAB case was received we would need a board resolution allowing Robbins Schwartz to represent them. Libertyville Associates has brought forth a case it is for a potential \$62k impact

to District #73 with interest. It is recommended to authorize Robbins Schwartz at the next board meeting to represent us in this matter. Dr. Friedman explained for the audience was a PTAB was. Abe added that anytime a property owner requests a reduction in taxes, our attorney files on our behalf and generally a settlement is reached with minimal legal cost. Robin Cleek asked what type of business it was, that will be checked into.

Consent Agenda

Minutes:

- 22. 8/27.22 Closed Session minutes 6/8/18
- 23. 8/27.23 Closed Session minutes 7/9/18
- 24. 8/27.24 Closed Session minutes 7/23/18
- 25. 8/27.25 Board Meeting minutes 8/13/18

8/27.26 Expenditure Report

8/27.27 AMEX Report - July

8/27.28 Kindergarten Project Cost Log

8/27.29 Personnel: A- H

Walk in: 1 leave of absence letter

Sonali Patil requested that the Consent Agenda be amended. Two items were moved out, 8/27.24 (7/23/18) & 8/27.25 (8/13/18), due to board member absences.

MOTION: Approval of Consent Agenda: Julie Simpson moved that the Board of Education approve the amended Consent Agenda as presented. Matt Jacobs seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.
Motion Carried: 7 ayes; 0 nays

MOTION: Approval of Closed Session Minutes, 7/23/18: Robin Cleek moved that the Board of Education approve the closed session minutes as presented. Wes Polen seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, and Matt Jacobs vote aye.
Motion Carried: 6 ayes; 0 nays; 1 abstain

MOTION: Approval of Board Minutes, 8/13/18: Robin Cleek moved that the Board of Education approve the Board minutes as presented. Matt Jacobs seconded the motion.

Roll Call Vote: Jayson Tran, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.
Motion Carried: 6 ayes; 0 nays; 1 abstain

Action Items

8/27.30 HEA Contract approval (tentative): The Board President thanked the HEA Contract team for all of their hard work and efforts during negotiations: Sandra, Connie, Erin, Terri, Katie and Eileen; thank you on behalf of the board, district and the community. Also thank you to Lynn and Abe for the many hours of effort put in during the meetings and after getting the numbers and data together. Lastly, thank you to Jayson for all of his efforts towards passing the contract.

MOTION: Sonali Patil made a motion to approve the tentative bargaining agreement by the negotiations team and ratified by the HEA on 8/27/18, Robin Cleek seconded the motion.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.
Motion Carried: 7 ayes; 0 nays

8/27.31 Title I District Plan; MOTION: To approve the Title I District Plan as presented.

Sonali Patil requested a motion to approve the Title 1 Plan. Julie Simpson moved and Robin Cleek seconded the motion to approve the Title I District Plan as presented. The board asked for questions regarding the plan, Art Abrego discussed that ISBE required a new plan this year (with ESSA considerations) and once approved by the School Board, it will be filed with the state. There was a question as to why an extension was needed, and it was determined that due to changes in Administration, the deadline was missed; however, there is no penalty for filing on extension.

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.
Motion Carried: 7 ayes; 0 nays

8/27.32 Resolution Authorizing Intervention in Property Tax Appeals - REMOVED, the issue was discussed at the start of the meeting, but it will be voted on at the 9/17/18 meeting.

8/27.33 Resignation of School Board Member Jeff Bard: Sonali mentioned that Jeff has been a board member for 11 ½ years and past president. His term would be up April 2019; on behalf of the board and the community thank you for all of your efforts, patience and hard work for Hawthorn CCSD 73. The other board members echoed the sentiment. Jeffrey Bard also thanked his fellow board members for all of their hard work throughout the years on behalf of the community.

Sonali Patil requested a motion to approve Jeffrey Bard's resignation. Jayson Tran moved and Julie Simpson seconded the motion:

Roll Call Vote: Jayson Tran, Julie Simpson, Jeff Bard, Robin Cleek, Wes Polen, Matt Jacobs and Sonali Patil vote aye.
Motion Carried: 6 ayes; 0 nay, 1 abstain

Dr. Friedman stated that we had to file notification of the vacancy with the Regional Office of Education and we have 45 days to post the vacancy and select a replacement board member. The deadline set for applicants is 9/11/18 at 4pm, after which the School Board will review and interview the potential candidates 9/12 - 9/17 and make a determination. Robin Cleek asked how the selection will be made, subcommittee or closed session? And will the term only be through April 2019? The discussion will be during closed session and the term will only be until next April, the candidate will need to file a petition to be on the ballot for the next election to remain on the School Board passed next April.

President's Report – Sonali Patil

Sonali indicated that there will be a School Board member at each of the school's upcoming curriculum nights and a voter registration table will be available. Thank you to the board members for participating in this event. There will be a referendum table there as well to answer any questions that people may have and to keep them informed, referendum, Supt. search, board vacancy; watch the board meetings online, etc. Anything that you think the public would want to know.

Superintendent's Report - Dr. Mark Friedman

Dr. Friedman reported on the Superintendent search, the date for Community engagement is Monday 9/24/18; on that day there will be 3 consultants from BWP who will spend the afternoon and evening in the district. There will be sub groups made up of Central Admin. Building Admin. HEA & PTO leadership, 2 open meetings for all staff, 1 South, 1 North; School Board members will have the opportunity to meet with them and there will be an open forum and other governmental agencies have been invited as well. Sixteen or seventeen full applications have been submitted and it is two months before the cutoff. After the 24th, we will have a profile and that will guide the consulting group towards looking at candidates who the board, staff and community want. We are trying to create a good match. Discussion has continued regarding the importance of keeping both initiatives going, the search and the referendum. Interest thus far has been good.

Committee Reports - None scheduled

Public Announcements - None scheduled

General information

1. Hawthorn in the News
2. School Board Vacancy posting

Topics for Future Discussion: Robin Cleek mentioned that we should discuss privacy issues using chrome books, "policy, user-end agreements"; what platforms are being used and why? How are privacy issues being addressed? Had a Google platform last year, some have switched to Canvas; is it being consistently handled across grade levels? And if not, why not? Superintendent response: they will have to research it. Thank you Julie Simpson for getting the voter registration information coordinated for the curriculum nights, it is a benefit to the community.

Adjournment:

Sonali Patil requested a motion to adjourn. Julie Simpson moved and Robin Cleek seconded the motion to adjourn the Board of Education meeting.

Voice Vote:

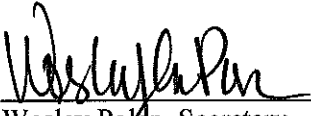
Motion Carried: 7 ayes; 0 nay

The Meeting adjourned at 7:45 p.m.

Respectfully Submitted,
Bobbi Elftmann



Sonali Patil, President



Wesley Polen, Secretary