

**Minutes of the Committee of the Whole Meeting and the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at**

7:00 p.m. on 13th day of February, 2020

CALL TO ORDER

President Robin Cleek called the Committee of the Whole Meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Attendance was already taken in the preceding closed session; Matt Jacobs absent. Also present were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations.

RECOGNITION – School Board President Robin Cleek congratulated the Elementary North and Townline Elementary teams that competed in the Elementary Science Olympiad on Feb. 8. The teams placed in many events, and won first place in a few.

PUBLIC COMMENT – Jamie DiCarlo thanked the Hawthorn Education Association for sponsoring a fundraiser through the Claim Company which raised \$200 for the Mundelein High School's Welcome Center.

ANNOUNCEMENTS – None

PRESENTATIONS – None scheduled.

SUPERINTENDENT'S REPORT – Dr. Hannigan reported that the district is working with Dr. Jill Martin to get pre-registration underway for kindergarten. Currently there are 180 pre-registered kindergarteners. The start and stop times for the Hawthorn School for Young Learners will be 8:20am - 2:35pm.

During the February 6th Early Release Day, administrators and staff started the day with a cabinet meeting related to formative assessments and how those are utilized to guide instruction. Dr. Dennis King led the staff as they went through the beginning of the Positive Learning Community process. Congratulations to Middle School South, they were the first to go through the process and they did an outstanding job. Each building has their own vision, mission and commitments. They were able to fully articulate their current reality related to their data, what adjustments they have made from the fall to the spring as it relates to math, ELA and the district culture goals.

BOARD REPORTS:

PRESIDENT'S REPORT – President Robin Cleek indicated that the first board meeting in April is moving from the 9th to the 2nd, additional notifications will be sent out. Promotion for the middle schools will be at Libertyville high school on May 26th, Middle South will be at 6pm and Middle North will be at 8pm. Board members were invited to contact the School Board president if they wish to speak at the event. The next Lake Division dinner will be at RLHS on 3/11, give your rsvp to Bobbi. On January 30th the School Board met with Svetlana from HUMANeX to review board talents and strengths and how to be most effective moving forward.

ED-RED – Vickey Helander-Heiser stated that there is a lot of pending legislation before the legislature, in the near future they will be looking to districts to have an active voice regarding the pending legislation. More information will be forthcoming.

SEDOL – No SEDOL report at this time.

ADJOURNMENT – Joel Finfer *made a motion to adjourn the Committee of the Whole meeting, seconded by Wesley Polen; C/oW meeting adjourned at 7:11 p.m. 6 ayes, 0 nays, 1 absent.*

REGULAR BUSINESS MEETING

CALL TO ORDER – Robin Cleek called the Regular Business Meeting to order at 7:11p.m.

ROLL CALL – George Fievet, called attendance with the following Board of Education members present: Joel Finfer, Victoria Helander-Heiser, Wesley Polen, Sonali Patil, George Fievet and Robin Cleek. Also present were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations. Matt Jacobs absent.

PUBLIC COMMENT – No one chose to comment.

DISCUSSION ITEMS – CSBO Abe Singh reviewed the EFMP bid results for Middle School North, the bids were favorable to the funds budgeted for the project. Ted Haug (Legat) and Tom McGrath (LAMP) stated that they were very pleased because the design was drawn as a very basic plan with a lot of options to upgrade. Because of the bids received, they were able to add back in all of the alternate options except for electronic lockers. As they go through line items of the bids, a few contractors may need some adjustments for the full scope of the work. Currently, they want to release the precast as it is a big part of the project for the June delivery. At the 2/27 BOE meeting we will have the other bid items; even if they need to go to the next bidder, they should still be able to add a few things back in. The budget has a healthy contingency for this, we will discuss again when the scope reviews are complete.

SUPERINTENDENT COMMENTS – Dr. Hannigan informed us that the Calendar Committee met on Jan 13th and 21st to define the parameters of the 2020-2021 calendar. The first day of school would be Aug. 20 and the last day, as long as there are no inclement weather days, would be June 2. The Board will vote on the calendar at the next meeting. Questions were asked and answered regarding the timing of the 4th teacher institute day and the day before winter and spring breaks. The HEA and Administration discussed all of the options at length before decided on the recommended calendar.

CONSENT AGENDA:

Board Meeting minutes, 1/16/20
Special Meeting minutes, 1/30/20
Special Meeting minutes, 2/6/20
Closed Session minutes, 1/16/20
Treasurer's Report, December 2019
Personnel Report: Please see the Board Docs packet for the detailed report
1 New Hires
0 Change of Position
2 Resignations
0 Retirement
3 FMLA Leave of Absence
0 Unpaid Leave of Absence

The open and closed minutes from 1/16/20 were pulled to vote on separately due to a board member being absent.

MOTION: George Fievet moved that the Board of Education approve the 1/16/20 minutes as presented, Joel Finfer seconded the motion. Roll call vote, **5 ayes, 0 nays, 1 absent, 1 abstain.**

Motion carried

Closed Session minutes from 1/16/20:

MOTION: George Fievet moved that the Board of Education approve the 1/16/20 Closed Session minutes as presented, Joel Finfer seconded the motion. Roll call vote, **5 ayes, 0 nays, 1 absent, 1 abstain.**

Motion carried

MOTION: Joel Finfer moved that the Board of Education approve the consent agenda as presented, Wesley Polen seconded the motion. Roll call vote, **6 ayes, 0 nays, 1 absent.**

Motion carried

School Board Member Dr. Sonali Patil added a thank you to our former Building and Grounds Director Michael Christensen for all of his work during his time at district 73. Mike was here at a crucial time during the EFMP discussions and put in many hours during the referendum discussions, construction, capital improvements and numerous meetings. His effort and hard work for district 73 is appreciated.

ACTION ITEMS:

Precast concrete for Middle School North:

RECOMMENDED MOTION: Sonali Patil moved that the Board of Education approve EFMP Precast concrete for Middle School North; Wesley Polen seconded the motion.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Joel Finfer, George Fievet and Sonali Patil.

Motion carried: 6 ayes, 0 nays, 1 absent.

Architectural engineering services to review the Working Capital Plan:

RECOMMENDED MOTION: Wesley Polen moved that the Board of Education approve Architectural engineering services to review the Working Capital Plan; George Fievet seconded the motion.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Joel Finfer, George Fievet and Sonali Patil.

Motion carried: 6 ayes, 0 nays, 1 absent.

Student fees for 2020-2021:

RECOMMENDED MOTION: Wesley Polen moved that the Board of Education approve Student fees for 2020-2021; Robin Cleek, seconded the motion.

Roll Call Vote: Robin Cleek, Wesley Polen, Victoria Helander-Heiser, Joel Finfer, George Fievet and Sonali Patil.

Motion carried: 6 ayes, 0 nays, 1 absent.

GENERAL INFORMATION:

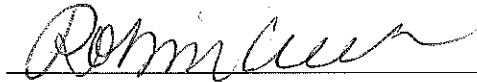
1. Enrollment
2. FOIA log, Dr. Hannigan reported that we had 2 FOIA requests this month.
3. Board email log
4. Media clips

TOPICS FOR FUTURE DISCUSSION: None at this time.

ADJOURNMENT – Robin Cleek *made a motion to adjourn the meeting back to closed session, seconded by Wesley Polen; meeting adjourned (back to closed session) at 7:32 p.m. 6 ayes, 0 nays, 1 absent.*

Reconvened to Open Meeting 9:06 pm. With no further business to discuss, the open meeting adjourned also at 9:06 pm.

Respectfully submitted,
Bobbi Elftmann



Robin Cleek, President



George Fievet, Secretary

Date Minutes Approved: 2/27/20