

**Minutes of the Committee of the Business Meeting of the
Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois
held in the Board Room at 841 West End Court, Vernon Hills, IL 60061 at**

7:00 p.m. on 26th day of September, 2019

CALL TO ORDER

President Robin Cleek called the Business Meeting to order at 7:00p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

Secretary George Fievet called the roll with the following members present: Joel Finfer, Victoria Helander-Heiser, Wesley Polen, Matt Jacobs, George Fievet, Sonali Patil and Robin Cleek. Also present were Superintendent Dr. Pete Hannigan and Abe Singh, CSBO, Director of Finance and Business Operations.

PUBLIC COMMENT – No one chose to comment

ANNOUNCEMENTS – None scheduled

RECOGNITION – Elementary South School achieved National Blue Ribbon School status – congratulations!

PRESENTATIONS –

HR Enrollment Update: Adam Palmer, the Director of Human Resources gave a presentation on 10th day enrollment. Adam thanked Lisa Gosen, as well as the building administrators for compiling the requested data. He went over new staffing numbers and the average number of students per grade level. Dr. Hannigan responded to questions regarding a staff survey, contract negotiations, etc. in order to reduce turnover. Adam added that Allison Stein leading the GVC will help to ensure that teachers feel valued and supported.

Capital Improvements Project Update: CSBO Abe Singh reviewed completed, existing and planned projects to EN, TL bus area, Tower roof & ES gym floor. He thanked the maintenance staff for all of their efforts. We have proposals for the TL stairs, it is expected to be completed this fiscal year. Compressors for MSS, plan to bring proposals to BOE in October. We would like to replace the camera system and door access controls & include a radio system synced to the district office

DISCUSSION – None scheduled

CONSENT AGENDA:

- 5.1 Board Meeting minutes, 9/12/19
- 5.2 Closed Session minutes, 9/12/19
- 5.3 Expenditure Report, September 2019
- 5.4 AM EX Report, August 2019
- 5.5 Kindergarten Cost Log
- 5.6 Personnel Report, 2 LOA & ESP

Board member questions, asked and answered

RECOMMENDED MOTION: Wesley Polen moved that the Board of Education approve the **Consent Agenda**, George Fievet seconded the motion.

Roll Call Vote: Wesley Polen, Victoria Helander-Heiser, Robin Cleek, Joel Finfer, George Fievet, Sonali Patil and Matt Jacobs.

Motion carried: 7 ayes; 0 nays, 0 absent.

ACTION ITEMS: None scheduled

SUPERINTENDENT'S REPORT – Dr. Hannigan gave a SEDOL update; Gages Lake school was closed due to staffing numbers, we currently have 5 students at Gages Lake, our Director of SPED is watching and visiting our students at SEDOL to ensure that they are receiving appropriate instruction and care. The School of Dual Language & Elementary South School have received an Annual Attendance Award from the Lake County Regional Office of Education, congratulations students! And a big congratulations to everyone at Elementary South School for achieving Blue Ribbon status!

PRESIDENT'S REPORT – Robin Cleek discussed National board membership vs IASB / ED-RED and asked BOE members to think about it for October. Thank you to Wesley and Vickey for volunteering to be on the recognition committee, they will be working with Leslie and Adam in that capacity. Congratulations to ES & DL for receiving Annual Attendance Awards, and again to Elementary South School for achieving Blue Ribbon status!

GENERAL INFORMATION:

1. Media clips
2. FOIA log, Dr. Hannigan reported that we had 1 FOIA request since the last board meeting that has been appropriately responded to as identified in Section 10.3 of the Board agenda.
3. Enrollment

TOPICS FOR FUTURE DISCUSSION:

- Tabled discussion of the School Board room until 10/17.
- IASB vote on BOE agreement in October.
- Continue current National BOE membership, or opt for another professional development option?

ADJOURNMENT – Robin Cleek made a motion to adjourn to closed session, seconded by Wesley Polen meeting adjourned at 7:30 p.m. **All in favor.**

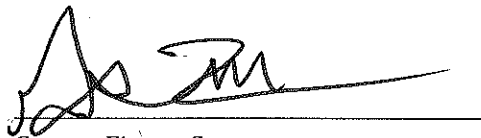
Once closed session was adjourned, the Business meeting was adjourned without further School Board action.

Respectfully submitted,

Bobbi Elftmann



Robin Cleek, President



George Fievet, Secretary

Date Minutes Approved: 10/17/19