

Minutes of the Site and Facilities Committee Meeting of the Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois conducted remotely per Executive Order 2020-07 in response to COVID-19.

4:00pm on the 17th day of February, 2021

Board Members Present: LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and Sonali Patil, Board Member

Other Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities, John Lutsch, Construction Manager, and Ted Haug, Legat

2.1 Meeting called to order at 4:07pm

2.2 Roll Call: Joel Finfer and Sonali Patil present

2.3 Public Comment: None

3.1 Motion to approve Site and Facility 12/16/20 minutes as stated made by Joel and seconded by Sonali

3.2 District Facility Assessment

LeeAnn Taylor described the intent of the Facility Assessment to include identifying items that need immediate attention as well as curating projects with consideration of life safety and referendum projects.

Ted Haug reassured the district an internal plan has been developed by Legat to add two high level team members to work with Hawthorn on current projects. Ted Haug recommended reading the district wide executive summary of the facility assessment to get a general overview of what is proposed at each school.

Ted Haug stated the oldest schools need a lot of work specifically Middle North and Elementary North. Finishes in these schools are in need of updating. Mechanically, some of the schools are reaching a 15-20 year life span and are in need of attention.

The intention to identify items in regards to life safety and referendum to create a 5-10 year internal document to plan course of action for future projects. Input from high level administrators along with Mike and John will help guide the direction of future projects.

3.3 Summer Projects 2021

LeeAnn Taylor presented two large elevated budgeted projects for the Board to consider. Middle School North boiler replacement with domestic hot water heater at \$273,000 and glass replacement and concrete repair (sidewalks and entrances) totaling \$333,000.

Middle School South roof repair and replacement will be presented to be completed by a contractor with a pre established relationship with the district. This \$1.4 million project would be paid from the O&M fund between FY21 and FY22 with a majority to be paid out in FY22. Committee members expressed support for this project based on the aging roof.

Working documents of the other summer projects will be brought back to committee at the next meeting.

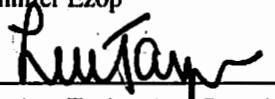
3.4 Future Agenda Items: Update on miscellaneous summer project to be added.

Next meeting scheduled for April 7th, 2021

Motion to adjourn the meeting made by Joel and seconded by Sonali

Meeting adjourned at 4:57pm

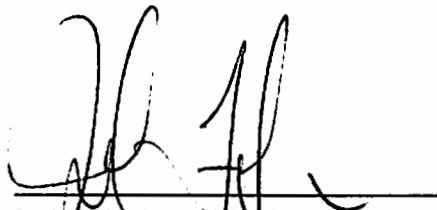
Respectfully submitted,
Jennifer Ezop



LeeAnn Taylor, Asst Superintendent
Of Finance and Business Operations

Date Minutes Approved: _____

4/22/2021



Joel Linfer, Board Member