

Minutes of the Site and Facilities Committee Meeting of the Board of Education of Hawthorn Community Consolidated District Number 73, Lake County, Illinois conducted remotely per Executive Order 2020-07 in response to COVID-19.

4:30pm on the 16th day of December, 2020

Board Members Present: LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and Sonali Patil, Board Member

Other Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities, John Lutsch, Construction Manager, Ted Haug, Legat, Mark Siwik, Legat, Tom McGrath, Lamp, Jeff Chamberlin, Legat and Christy Hunter, Elementary South Principal.

2.1 Meeting called to order at 4:47pm

2.2 Roll Call: Joel Finfer and Sonali Patil present

2.3 Public Comment: None

3.1 Approval of Site and Facilities Minutes 10/7/20: See motion noted prior to 3.6

3.2 District Facility Assessment

Ted Haug, Mark Siwik and Jeff Chamberlin gave a high level overview of Legat's assessment of Elementary South. Discussion continued with assessment review of the additional schools.

Joel Finfer asked if consideration of any of the life safety work was taken into account during this assessment. Ted Haug indicated the intent was not to do an ADA or life safety survey. Only attention to things that were noticed during facility analysis are indicated in the report. LeeAnn Taylor indicated the district would be coordinating the items identified in the life safety work with Legat's work and building leaders requests to plan and develop a timeline for future projects.

Ted Haug, Legat committed to meeting the timeline for presentation of the assessment to the Board in March. The committee stressed the importance to have time to get familiar with what is going to be presented well in advance.

3.3 Elementary South Bidding Timeline

Tom McGrath, Lamp, gave an update on the scheduled bid opening January 7th, 2021 via Zoom with 20 trade packages and over 110 contractors bidding. Representatives from Lamp will arrive and take care of receiving bids and opening at scheduled Zoom meeting. Preliminary numbers will be available the day of opening. June 1st reported as a construction start date.

3.4 Prioritized Facility Request from Building Leaders

Mike Labbe reviewed the request list from principals. Concrete at all the schools are the high ticket items needing addressing. Some list items have been completed by Facilities. Items that cannot be managed through O&M budget such as the concrete project will go to the board for approval.

3.5 Update on HSYL Expenditures

John Lutsch gave an overview of the construction budget. Overall direct construction costs are below what the actual budget is but with furniture, fixtures and equipment the project will come out right around budgeted \$13.5 million. The project is close to the end of payouts leaving a balance of \$426,000 which will be coming through the next two months.

Sonali asked a question about the gym floor at Middle North. After research LeeAnn worked with the flooring vendor to proceed with change order for the mondo floor for the Middle North gym floor. This resolution will be presented to the Board for approval in January.

Motion to approve minutes as stated made by Joel and seconded by Sonali

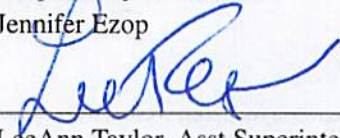
3.6 Future Agenda Items:None discussed

Next meeting scheduled for February 3rd, 2021 may be moved to February 10th based on the timing of the Lamp assessment proposal being received in the business office. Meeting time will be determined upon scheduling.

Motion to adjourn the meeting made by Joel and seconded by Sonali

Meeting adjourned at 6:28pm

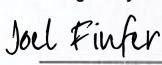
Respectfully submitted,
Jennifer Ezop



LeeAnn Taylor, Asst Superintendent
Of Finance and Business Operations

Date Minutes Approved: 2/17/21

DocuSigned by:



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Joel Finfer, Board Member